



Since 1994

**Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune-
411052**



IQAC MOM AY 2022-23



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411052



List of IQAC MOM for the AY 2022-23

| Sr.No | Particulars |
|--------------|---------------------------------------|
| 1 | IQAC Meeting Minutes dated 01/08/2022 |
| 2 | IQAC Meeting Minutes dated 03/12/2022 |
| 3 | IQAC Meeting Minutes dated 09/02/2023 |
| 4 | IQAC Meeting Minutes dated 10/05/2023 |

Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director



Ref: IMERT/IQAC/ 2022-23/1

Date: 16th July 2022

To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 01st August 2022

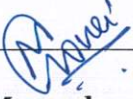


All IQAC members are cordially invited to attend the First Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 01st August 2022.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. To review minutes of previous IQAC Meeting and subsequent action taken.
2. To apprise about academic planning for A.Y. 2022-2023 and faculty work allocation.
3. To evaluate current library resources and identify the areas of improvement
4. To discuss about upgradation of digital and physical infrastructure.
5. Discussion on IQAC Initiatives viz.
 - a) MOU with Cambridge University Press and Assessment India Pvt. Ltd.
 - b) Introduction of Summer Internship Progress Report Tracking System
6. To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities
7. Any other points with the permission of the chair

Thank You.

| | | |
|--|--|--|
|  Dr. Mangalgouri Patil IQAC Member Prepared By |  Dr. Pranav Kayande IQAC Coordinator Reviewed By |  Dr. Shubhangee Ramaswamy I/C Director Approved By |
|--|--|--|



Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 1st August 2022 at 11.00 am at Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

| Sr. No. | Name of the Member | Designation |
|---------|--------------------------|--|
| 1 | Hon.Prin. B.G. Jadhav | Management Representative |
| 2 | Dr.Shubhangee Ramaswamy | IQAC-Chairperson |
| 3 | Mr. Abhishek Pandey | Industry Representative |
| 4 | Ms. Shilpa Budukh | Local Society/ Trust Representative |
| 5 | Prof. Vivekanand Gaikwad | Alumni Representative |
| 6 | Dr. Jitendra Bhandari | Teaching Representative |
| 7 | Dr. Mangalgouri Patil | Teaching Representative |
| 8 | Mrs. Kavita Dhamal | Senior Administrative Officer/ Registrar |
| 9 | Mr. Hrushikesh Waikar | Student Representative |
| 10 | Dr. Pranav Kayande | IQAC Coordinator |

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.





Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 2nd May 2022

Discussions: Minutes of the IQAC meeting held on 2nd May 2022 were read and confirmed by the IQAC coordinator Dr. Pranav Kayande in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

Agenda 2: To Apprise about Academic Planning for A.Y. 2022-23 and faculty work allocation.

Discussions: Dr. Jitendra Bhandari provided an update on the institute's Academic Calendar for the upcoming academic year, noting the ongoing efforts by government and university authorities to establish a regular schedule amidst the challenges posed by the Covid-19 pandemic. Dr. Shubhangee Ramaswamy informed that the continuation of ad-hoc faculty members for the upcoming academic year and involve them in the Academic Planning Process. Dr. Pranav Kayande suggested issuing work allocation letters to faculty members.

Resolution: Hon. Shri B.G. Jadhav emphasized a student-centric approach in planning the academic calendar, urging the inclusion of staff development initiatives and activities related to the Indian Knowledge System. Sir also advised to complete the work allocation according to activities planned.

Proposed By: Dr. Jitendra Bhandari

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 3: To evaluate current library resources and identify the areas of improvement

Discussion: Dr. Pranav Kayande emphasized the importance of providing newly admitted students with access to supplementary reference materials beyond the curriculum, enabling them to stay updated on current trends and practices in management. Dr. Shubhangee Ramaswamy suggested that the library committee members should identify the high-quality national and international journals. She also mentioned that librarian should visit various libraries to get update about their resources.

Resolution: The IQAC members engaged in extensive discussions on this matter and reached to a conclusion that the library should enhance its resources by subscribing to both print and digital editions.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Dr. Pranav Kayande

This Resolution was passed unanimously



Agenda 4: To discuss about upgradation of digital and physical infrastructure.

Discussion: Dr. Shubhangee Ramaswamy highlighted the necessity of upgrading both digital and physical infrastructure. She also provided an update on the ongoing repair and maintenance of computers and reminded the team about the upcoming renewal of Microsoft licenses. Hon. Shri B.G. Jadhav emphasized the importance of completing the upgrade of the seminar hall before the induction program

Resolution: Hon. Shri B.G. Jadhav Sir advised to upgrade the seminar hall before the induction program. Sir also advised to complete the pending license renewals and purchases related to printing and stationary items as per the requirements.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously

Agenda 5: Discussion on IQAC Initiatives:

- Collaboration with Cambridge University Press and Assessment India Pvt. Ltd.
- Implementation of Summer Internship Progress Report (SIP) Monitoring Tracking System.

Discussion: Dr. Shubhangee Ramaswamy provided an update on the ongoing negotiations for the MoU with Cambridge University Press and Assessment India Pvt. Ltd. She emphasized the potential benefits of this collaboration in enhancing students' English communication skills. Dr. Pranav Kayande introduced the Summer Internship Progress Report Card aimed at monitoring students' progress during the internships. He highlighted the mandatory 8-week internship after the second-semester examination and the utility of the progress report card for mentors to track their mentees' progress.

Resolution: Hon. Prin. B. G. Jadhav Sir appreciated the initiative of partnering with Cambridge University Press and Assessment India Pvt. Ltd. Mr. Abhishek Pandey acknowledged the simplicity of the tracking system and its potential to provide transparent assessment of students' progress during internships.

Proposed By: Dr. Pranav Kayande

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 6: To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities

Discussion: Hon. Prin. B.G. Jadhav Sir encouraged student participation in national and international events to boost their confidence. Dr. Mangalgouri Patil shared updates on the institute's involvement in initiatives like Unnat Bharat Abhiyan and upcoming programs with SEBI for commodity derivative awareness. Additionally, plans were discussed for student visits to Neeyamo Enterprises and participation in the genesis program. She outlined the institute's arrangements for celebrating World Mental Health Day, workshops on skill development, yoga, and the Har Ghar Tiranga Campaign. Dr. Shubhangee Ramaswamy highlighted plans to celebrate cultural festivals like; Ganesh Chaturthi, Navaratri, Dusshera, and Diwali as a part of Indian Knowledge System initiatives.



Resolution: Mrs. Shilpa Budukh praised students' engagement in extension and outreach activities and recommended the institute to continue organizing such events regularly to raise awareness about societal issues.

Proposed By: Dr. Mangalgouri Patil

Seconded By: Ms. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 7: Any Other Points with the permission of Chair

No additional matters were raised by any members. The meeting concluded with an agreement from all members, prompted by the Chairman, to convene regularly for informal discussions regarding the status of completed work. IQAC Coordinator Dr. Pranav Kayande proposed the vote of thanks and the meeting was adjourned till the next meeting.

| | | |
|---|---|---|
| Dr. Mangalgouri Patil IQAC Member | Dr. Pranav Kayande IQAC Coordinator | Dr. Shubhangee Ramaswamy I/C Director |
| Prepared By | Reviewed By | Approved By |



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AY: 2022-23

ACTION TAKEN REPORT

| Sr. No. | Agenda | Action Taken/ Outcomes |
|---------|---|---|
| 1 | To Apprise about Academic Planning for A.Y. 2022-23 and faculty work allocation. | Academic Calendar was Finalized in the Month of November 2022. Staff Development Program on MS Excel was organized in the month of October 2022. Work Allocation for Academic Year 2022-23 was Completed. |
| 2 | To evaluate current library resources and identify the areas of improvement. | Subscription of Harvard Business Review journal (print and online) in the Month of September 2022 Subscription of Business Today magazine in the Month of September 2022 |
| 3 | Upgradation of Physical and Digital Infrastructure | Approval request for purchase, repair and maintenance of computer peripherals and HDMI cable for seminar hall of IMERT in the Month of September 2022 Activities related to institute website modification were started. Renewal of Microsoft Licenses for academic year 2022-23 in the Month of October 2022. Regarding approval for purchase of Ink Cartridges and master roll for University Examination question paper-Copy printer was submitted in the Month of August 2022 Request for approval of purchasing identity card consumables 2022-23 was submitted in the Month of November 2022 Upgradation of Seminar Hall in the Month of November 2022 |
| 4 | Discussion on IQAC Initiatives viz. a. MOU with Cambridge University Press and Assessment India Pvt. Ltd. b. Introduction of | MOU with Cambridge University Press and Assessment in the month of October 2022 The Summer Internship Cards were upgraded in the Month of July 2022 and to be utilised to track the |



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AY: 2022-23

| | | |
|-------------------------|--|---|
| | <p>Summer Internship Progress Report (SIP) Monitoring Card</p> | <p>Progress of Summer Internship Project for the current batch.</p> |
| <p align="center">5</p> | <p>To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities</p> | <p>In the Month of November 2022 Students Participation in Economic Times National Level Event at Mumbai and Summer Internship Competition</p> <p>Industrial Visit to Esbee in the Month of October 2022</p> <p>Celebration of Har Ghar Tiranga Campaign' under the aegis of Azadi Ka Amrit Mahotsav in the Month of August 2022</p> <p>One day workshop on Employability Skill Development for MBA I and & II in the Month of November 2022</p> <p>Students and Staff Members Participated in Unnat Bharat Abhiyan (UBA) and Commodity Derivative Awareness Program at Baramati in Association with SEBI</p> <p>Program was arranged in the month of October 2022 on World Mental Health Day</p> <p>Yoga Awareness activity in association with Decathlon was arranged in the Month of September 2022</p> <p>NGO Visit to 'Late Babanrao A. Paigude Pratisthan's Sevadham' in the Month of August 2022</p> <p>Ganesh Atharva Shirsh Pathan in association with MMCOE in the Month of September 2022</p> <p>Celebration of Dasara and Diwali Festival in the Month of October 2022</p> <p>IIC Event of 5G services launch by Hon. Prime Minister of India in the Month of October 2022</p> <p>Visit to Neeyamo and participation in Genesis Program in the Month of August 2022</p> |

| | | |
|---|---|---|
| <p align="center"> Dr. Mangalgouri Patil IQAC Member</p> | <p align="center"> Dr. Pranav Kayande IQAC Coordinator</p> | <p align="center"> Dr. Shubhangee Ramaswamy I/C Director</p> |
| <p align="center">Prepared By</p> | <p align="center">Reviewed By</p> | <p align="center">Approved By</p> |



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(Off.) 772 0097 783 / 797 2663 041 / 744 7755 766
e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 1st August 2022

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

| Sr. No. | Name of the Member | Designation | Signature |
|---------|--------------------------|------------------------------------|-----------|
| 1 | Prin. B.G. Jadhav | Management Representative | |
| 2 | Dr. Shubhangee Ramaswamy | Chairperson, I/C Director | |
| 3 | Mr. Abhishek Pandey | Nominee Industry Representative | |
| 4 | Ms. Shilpa Buduk | Nominee Local Society | |
| 5 | Prof. Vivekanand Gaikwad | Nominee Alumni Representative | |
| 6 | Dr. Jitendra Bhandari | Teaching Representative | |
| 7 | Dr. Mangalgouri Patil | Teaching Representative | |
| 8 | Mrs. Kavita Dhamal | Senior Administrative Officer | |
| 9 | Ms. Gauri Patil | Student Representative | ABSENT |
| 10 | Mr. Hrushikesh Waikar | Student Representative | |
| 11 | Dr. Pranav Kayande | IQAC Coordinator | |



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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/2

Date: 18th November 2022

**To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052**

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting at 11.00 AM




All IQAC members are cordially invited to attend the Second Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 03rd December 2022.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR)
3. To discuss and undertake the benchmarking of top 5 B-Schools in Pune
4. To Plan for Student-Centric Activities for Employability Enhancement.
5. Any other points with the permission of the chair.

Thank You

| | | |
|--|--|---|
|  Dr. Mangalgouri Patil IQAC Member |  Dr. Pranav Kayande IQAC Coordinator |  Dr. Shubhangee Ramaswamy I/C Director |
| Prepared By | Reviewed By | Approved By |



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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 3rd December 2022 at 11.00 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

| Sr. No. | Name of the Member | Designation |
|---------|--------------------------|--|
| 1 | Prin. B.G. Jadhav | Management Representative |
| 2 | Dr. Shubhangee Ramaswamy | IQAC-Chairperson |
| 3 | Mr. Abhishek Pandey | Industry Representative |
| 4 | Ms. Shilpa Budukh | Local Society/ Trust Representative |
| 5 | Mr. Vivekanand Gaikwad | Alumni Representative |
| 6 | Dr. Jitendra Bhandari | Teaching Representative |
| 7 | Dr. Mangalgouri Patil | Teaching Representative |
| 8 | Ms. Kavita Dhamal | Senior Administrative Officer/ Registrar |
| 9 | Ms. Akshata Babshet | Student Representative |
| 10 | Mr. Dhananjay Wagh | Student Representative |
| 11 | Dr. Pranav Kayande | IQAC Coordinator |

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.



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AY: 2022-23

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 1st August 2022

Discussions: Minutes of the IQAC meeting held on 1st August 2022 were read and confirmed by the IQAC coordinator Dr. Pranav Kayande in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

Agenda 2: To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR)

Discussions: Dr. Pranav Kayande mentioned that the deadline for submitting the Annual Report to the trust office by the end of December 2022. He informed that the data related to admissions, results, academic planning and execution, institute approval status, student and staff achievements, participation in co-curricular and extra-curricular activities, employment status of the outgoing batch, and any additional information required by accreditation bodies.

Resolutions: IQAC members were assigned the task of creating a template for data collation. Dr. Shubhangee Ramaswamy emphasized the importance of efficiently managing this data for preparing reports and presentations, including AISHE and the Annual Quality Assurance Report (AQAR).

Proposed By: Dr. Pranav Kayande

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 3: To discuss and undertake the benchmarking of top 5 B-Schools in Pune.

Discussions: Hon. Shri. B.G. Jadhav emphasized the transformative impact of NEP-2020 on the education sector and suggested that the IQAC should conduct external benchmarking to identify strengths, weaknesses, and areas for improvement. Dr. Shubhangee Ramaswamy noted that this approach would aid in setting achievable goals, enhancing quality, and elevating the institute's reputation and competitiveness.

Resolutions: It was agreed that a benchmarking process would be initiated to provide a detailed and comprehensive assessment of the performance and quality of B-schools to obtain a holistic perspective.

Proposed By: Dr. Shubhangee Ramaswamy.

Seconded By: Hon. Shri. B.G. Jadhav

This Resolution was passed unanimously.



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AY: 2022-23

Agenda 4: To Plan for Student-Centric Activities for Employability Enhancement.

Discussions: Dr. Mangalgouri Patil shared details of the three-week student induction program scheduled from November 18th to December 7th, 2022. The program includes sessions by corporate leaders, foundation courses on management basics, and workshops on various skills like email writing, time management, and personality development. She also highlighted aspects covered in the program, including student council orientation and anti-ragging policies. Pre-assessment tests by First Naukri.com were also discussed. Dr. Pranav Kayande updated on NEP 2020-aligned initiatives such as Academic Bank of Credits ID creation and MS Office training with IIT Kanpur. Plans for CEPT and Income Tax Returns filing workshops were also mentioned.

Resolutions: Dr. Shubhangee Ramaswamy proposed to organise a workshop in collaboration with IIT Kanpur. Hon. Shri. B.G. Jadhav suggested establishing Academic Bank of Credit IDs for students and investigating credit transfer possibilities with the University. He also proposed subscribing to newspapers to encourage reading habits among students.

Proposed By: Dr. Shubhangee Ramaswamy.

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 5: Additional Points with Chair's Permission

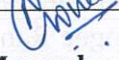
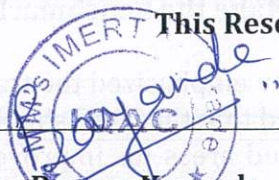

Discussions: Dr. Shubhangee Ramaswamy updated on the completion of the MS Excel proficiency enhancement workshop for non-teaching staff members and mentioned plans to attend workshops aimed at improving the institute's grade in NIRF Ranking.

Resolutions: The point was noted and acknowledged by all members.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: All Present Members

This Resolution was passed unanimously.

| | | |
|---|---|---|
|  Dr. Mangalgouri Patil IQAC Member |  Dr. Pranav Kayande IQAC Coordinator |  Dr. Shubhangee Ramaswamy I/C Director |
| Prepared By | Reviewed By | Approved By |



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AY: 2022-23

ACTION TAKEN REPORT

| Sr. No. | Agenda | Action Taken/ Outcomes |
|---------|--|---|
| 1 | To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR) | Annual Report Data was Submitted to MM Trust Office. Executive Committee (EC) and College Development Committee Meeting Presentation was prepared from extracting this data All India Survey on Higher Education (AISHE) for AY 2021-2022 was submitted on 10-01-2023 |
| 2 | Benchmarking of top 5 B-Schools | The scope was increased from 5 B-Schools to 11 B-Schools to accommodate the structural differences in the form of status of autonomy, affiliation, ownership etc. For Strategic Improvement Plan through Benchmarking criterion were finalised as follows: A.CET Cut-Off Round 1 B.Admissions C.Infrastructure D.Placements E. Academics F. Accreditation G.Branding H.Student-Centric Activities I. Location J. Corporate Connect K.International Connect L. Student centric activities |
| 3 | Student-Centric Activities for Employability Enhancement | Initiation of MS Office Online Training in association with EICT IIT Kanpur for AY 2022-2023 Academic Bank of Credit ID for the Semester III students were created. Learners Bi-furcation based on their learning abilities was completed CEPT (Cambridge English Placement Test), a pre-Assessment Test designed by Cambridge UP & AIPL was conducted on 16th January 2023. |



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Since 1994

AY: 2022-23

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|---|--|---|
| | | <p>ITR (Income Tax Returns) Filing Workshop was conducted in the Month of January 2023.</p> <p>Subscription of Business Standard Newspaper print as requirement of student in the Month of January 2023</p> <p>Subscription of Mint business newspaper print as requirement of student in the Month of January 2023</p> <p>Three-week induction program organised in the month of November to December 2022</p> <p>Summer Internship Project Competition was Organised in the Month of January 2023</p> <p>Orientation session on Vedic Maths was arranged in the Month of December 2022</p> <p>Workshop on GST and ITR Filling was organised in the month of January 2023</p> <p>Union Budget Panel Discussion in association with Business Standard (Online Mode) on 1st February 2023</p> <p>Participation in Cyber Security and Human Rights awareness event in the month of January 2023</p> <p>Participation in EduYouth Meet Art of Living Youth Festival organised in the Month of February 2023.</p> <p>Organised the 13th National Voter's Day Programme in the Month of February 2023</p> <p>Business analytics workshop for MBA-SEM III Business analytics specialization students in the Month December</p> <p>Sessions by Experts for Operation supply chain management (OSCM) Specialization in the Month of January</p> |
| 4 | Any Other Points: Faculty Development Program | Attended National Level Workshop on NIRF India ranking 2023 by Institute of Academic Excellence (IAE) in the Month of December 2022 |

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| Dr. Mangalgouri Patil IQAC Member Prepared By | Dr. Pranav Kayande IQAC Coordinator Reviewed By | Dr. Shubhangee Ramaswamy I/C Director Approved By |
|--|--|--|



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e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 3rd December 2022

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

| Sr. No. | Name of the Member | Designation | Signature |
|---------|--------------------------|------------------------------------|-----------|
| 1 | Prin. B.G. Jadhav | Management Representative | |
| 2 | Dr. Shubhangee Ramaswamy | Chairperson, I/C Director | |
| 3 | Mr. Abhishek Pandey | Nominee Industry Representative | |
| 4 | Ms. Shilpa Buduk | Nominee Local Society | |
| 5 | Prof. Vivekanand Gaikwad | Nominee Alumni Representative | |
| 6 | Dr. Jitendra Bhandari | Teaching Representative | |
| 7 | Dr. Mangalgouri Patil | Teaching Representative | |
| 8 | Mrs. Kavita Dhamal | Senior Administrative Officer | |
| 9 | Ms. Akshata Babshet | Student Representative | |
| 10 | Mr. Dhanjay Wagh | Student Representative | |
| 11 | Dr. pranav Kayande | IQAC Coordinator | |



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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/3

Date: 27th January 2023

To,
**All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052**

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 9th February 2023

All IQAC members are cordially invited to attend the Third Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 9th February 2023

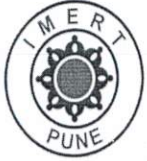
Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. Strengthening Industry Connect
 - a. Industrial Visit
 - b. Industry Conclave 2023
 - c. Alumni Meet 2023
3. To plan for the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities.
4. To review the status of budget allocated and utilization
5. To initiate ERP Implementation.
6. To discuss the status of audits
 - a) Fire and Safety Audit
 - b) Green Audit
 - c) Environmental Audit
 - d) Energy Audit
7. Any other points with the permission of the chair.

Thank You

| | | |
|--|--|--|
| Dr. Mangalgouri Patil IQAC Member | Dr. Pranav Kayande IQAC Coordinator | Dr. Shubhangee Ramaswamy I/C Director |
| Prepared By | Reviewed By | Approved By |



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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 9th February 2023 at 11.00 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

| Sr. No. | Name of the Member | Designation |
|---------|--------------------------|---|
| 1 | Prin. B.G. Jadhav | Management Representative |
| 2 | Dr. Shubhangee Ramaswamy | IQAC-Chairperson |
| 3 | Mr. Abhishek Pandey | Industry Representative |
| 4 | Ms. Shilpa Buduk | Local Society/ Trust Representative |
| 5 | Dr. Milind Jagtap | Alumni Representative |
| 6 | Dr. Jitendra Bhandari | Teaching Representative |
| 7 | Dr. Mangalgouri Patil | Teaching Representative |
| 8 | Ms. Kavita Dhamal | Senior Administrative Officer/ Registrar |
| 9 | Ms. Akshata Babshet | Student Representative |
| 10 | Mr. Dhananjay Wagh | Student Representative |
| 11 | Dr. Pranav Kayande | IQAC Coordinator |

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 3rd December 2022

Discussions: Minutes of the IQAC meeting held on 3rd December 2022 were read and confirmed by the IQAC coordinator in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande
Seconded By: Dr. Shubhangee Ramaswamy



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AY: 2022-23

Agenda 2: Strengthening Industry Connect

- a. Industrial Visit
- b. Industry Conclave 2023
- c. Alumni Meet 2023

Discussions: Dr. Jitendra Bhandari briefed the members on the upcoming Industrial Visits and preparations for Alumni Meet 2023. Dr. Shubhangee Ramaswamy updated on the planning for the Industry Conclave, focusing on selecting contemporary topics aligned with sustainability. Dr. Mangalgouri Patil updated on experienced learning project involving students for fixed asset audit with Kirtane and Pandit Associates at Mahad-based enterprise this project also aims for enhancing industry connect. Further she informed about the participation in upcoming TPO Summit & Event of National Institute of Personnel Management (NIPM).

Resolutions: Hon. Shri B.G. Jadhav proposed alumni engagement for wherever applicable and value adding. After the brainstorming the theme "Industry 5.0" was finalized for the Industry Conclave to promote interdisciplinary collaboration and sustainable practices. Mr. Abhishek Pandey appreciated MM Trust for support and committed to share the conference materials with industry veterans

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 3: To plan for the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities.

Discussions: Dr. Pranav Kayande highlighted the importance of the AMCAT test, which is utilized by over 700 companies to evaluate students' skills. He proposed scheduling this test before the semester concludes and suggested discussing the results with mentees. Dr. Mangalgouri Patil mentioned the upcoming MS Office training sessions organized by IMERT in collaboration with E & ICT Academy, Kanpur. Dr. Bhandari informed about the planning progress for the startup activities, annual sports and cultural event Karmanta, as well as Extension and Outreach Activities.

Resolutions: Dr. Shubhangee Ramaswamy urged to initiate following activities as a part of co-curricular and extra-curricular activity

1. Aspiring Minds Computer Adaptive Test (AMCAT Test) for enhancing employability skills
2. MS Office training offered by IIT Kanpur from the present batch.
3. Karmanta- Annual sports and cultural event
4. National start-up day program to showcase start-up founders' success and failure stories.

Proposed By: Dr. Pranav Kayande

Seconded By: Mr. Abhishek Pandey

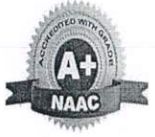
This Resolution was passed unanimously.



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AY: 2022-23

Agenda 4: To review the status of budget allocated and utilization especially for Physical Infrastructure and Library Resources

Discussions: Dr. Shubhangee Ramaswamy informed the details on planned capital expenditures for personal computers and air conditioning units in the seminar hall and computer lab, highlighting their importance in enhancing the learning environment. she also emphasized the significance of databases like CMIE-Prowess and EBSCO e-database for students' research endeavours, facilitating comprehensive analysis and skill development as future research analysts.

Resolution: Addition of resources to physical facilities and library is essential to optimize student learning experiences hence, requirement to be identified by adopting purchase procedure. Further with the due approval purchases to be completed to ensure effective utilization of budget allotted.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously.

Agenda 5: To Initiate ERP Implementation.

Discussions: Dr. Pranav Kayande briefed all the members that we have finalised vmedulife ERP vendor for the institute with the due approval of honourable management members. Now, the institute is planning to implement the same by establishing ERP implementation committee to plan for module-wise training, coordination and feedback Members acknowledged Dr. Shubhangee Ramaswamy's proposal to implement an ERP system for data collation.

Resolutions: ERP committee to be established to expedite the work of ERP implementation.

Proposed By: Dr. Pranav Kayande

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 6: Regarding the Status of Various Audits

- 1. Fire and Safety Audit**
- 2. Green Audit**
- 3. Environmental Audit**
- 4. Energy Audit**

Discussions: Dr. Pranav Kayande shared the findings of the energy and green audit, indicating an average monthly consumption of 3033 units. He also informed about the Fire and Safety Audit and Environmental Audit due in the month of March 2023.

Resolutions: Hon. Shri B.G. Jadhav Sir recommended ensuring compliance with the necessary audits.

Proposed By: Dr. Pranav Kayande

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously.



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AY: 2022-23

Agenda 7: Any Other Points with the permission of Chair

Discussions:

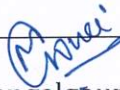


1. Dr. Pranav Kayande updated on the institute's submission of data for AISHE 2021-2022 on January 10, 2023, and NIRF Ranking -2023 in the month of January.
2. Mr. Vivekanad Gaikwad informed about the upcoming the MBA Career Guidance session scheduled at Shahu College
3. Mrs. Shilpa Budukh proposed organizing a celebration for International Women's Day to promote awareness of gender equality among students.
4. Dr. Mangalgouri Patil highlighted the achievements of finance students and staff members, including Ms. Gauri Patil's participation in the 'Best B-School Project' Award 2022 and completion of NPTEL courses by Mr. Deep Dattatray Margaj and Ms. Gauri Prashant Patil on "Financial Statement Analysis and Reporting" offered by IIT Roorkee.

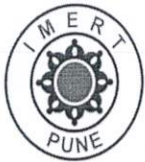
Resolutions: Dr. Abhisek Pandey congratulated the students and suggested converting high-quality summer internship project reports into research papers and recommended enrolling students in free online courses available on various platforms.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: All Present Members

This Resolution was passed unanimously.

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|---|---|---|
|  Dr. Mangalgouri Patil IQAC Member |  Dr. Pranav Kayande IQAC Coordinator |  Dr. Shubhangee Ramaswamy I/C Director |
| Prepared By | Reviewed By | Approved By |



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AY: 2022-23

ACTION TAKEN REPORT

| Decision | Action Taken/ Outcomes |
|--|--|
| <p>To Strengthen the Industry Connect</p> | <p>Specialization orientation session was conducted by Industry Resource Person in the Month of February 2023 Participation in NIPM Foundation Day at Pune on 15th March 2023 Industry Conclave on the Theme of “Industry 5.0” event was organised in the Month of March 2023 TPO Summit 2023- and industrial visit in the Month of June 2023 Alumni meet was organized on 4th March 2023. Industrial Visit to Nandan Dairy, Cotton King, Kalyani Forge, Praj Industry, National Stock Exchange (NSE) in the Month of March 2023. One Week Fixed Asset Audit Project-Team of Kirtane and Pandit associates and Mahad Based Enterprise in the Month of March and April 2023. Consultancy proposal for Rotary Leadership Development Program in the Month of March and April 2023 Consultancy at C-Centric Learning Pvt Ltd proposal in association with FMCIII in the Month of April-May 2023</p> |
| <p>To plan for student centric activities</p> | <p>As per the planning the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities. National start-up day program was The first AMCAT test was conducted in the month of January and results were discussed with the mentees by respective mentors. Further AMCAT test II to be planned before the conclusion of the semester. MS Office training by E-ICT Kanpur scheduled on from May accommodating 100 participants divided into 2 batches of 50 each Participation in Fit India Movement Sports from December 2022 to February 2023. Mock Interview by Friends Union for Energising Lives in the month of February 2023. Karmanta: Annual Sports and Cultural Fest was organised in the Month of March 2023. Marathi Bhasha Gaurav Din was Celebrated in the month of February 2023. Tribute to Late Hon. Shankarraoji Chavan on his death anniversary in the month of May 2023.</p> |



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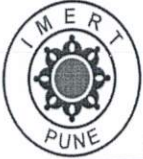
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| | <p>Shri Chhatrapati Shivaji Maharaj Jayanti celebration in the Month of February 2023.</p> <p>Visit to Shambhu Pratishtan Orphanage for social sensitization in the Month of February 2023</p> <p>Parents meet 2023 in the Month of February 2023.</p> <p>Blood Donation Camp in association with MMCOE, Karvenagar in the Month of March 2023</p> <p>Demo sessions for JGATE, Prowess, EBSCO, E-Database of IMERT Library held on 10 March 2023.</p> |
| To review the status of budget allocated and utilization especially for Physical Infrastructure and Library Resources | <p>As decided requirements of physical resources and library resources were identified and following purchases completed by adhering to the purchase procedures and approvals thereof</p> <ol style="list-style-type: none">1. AC Installation at IMERT Seminar Hall and computer lab in the Month of May 20232. Purchase for MMM IMERT Soft Board (medium size) in the Month of April 20233. Subscription of EBSCO (Business Source Elite) e-database in the Month of March 20234. Renewal of DELNET E-database membership for eBooks5. Purchase Order for CMIE (Center for Monitoring Indian Economy Pvt Ltd) Prowess for Interactive Querying E Database was given on 15th March 2023, EBSCO on 17th March 2023. |
| To initiate ERP Implementation | <p>For ERP implementation the committee was established. Prof. Jaydatta Bangar was the given the responsibility of the coordination for the same.</p> <p>Prof. Jaydatta Bangar, Dr. Pranav Kayande and Ms. Deepali Maharjanwar were appointed as an admin for ERP</p> <p>Vmedulife has total 29 modules which were adopted by the institute.</p> <p>Online demo for the admin module was conducted via Zoom Platform on 10th March 2023.</p> <p>Subsequent Review meeting of Directors on vmedulife software implementation was conducted on 17th march 2023.</p> |
| Regarding Audits of 1. Fire and Safety Audit, 2. Green Audit, 3. Environmental Audit, 4. Energy Audit | <p>Fire & Safety Certificate for July 2022 to December 2022. Was received in the month of April 2023</p> <p>Green Audit, Energy Audit and Environmental Audit was conducted by Engress Services on 18th April 2023</p> |



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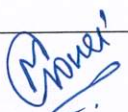


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| <p>Any Other Point</p> <p>1. Best SIP Project to be converted into research papers</p> <p>2. Celebration of International Woman's Day</p> <p>3. Student and Staff Achievements</p> | <p>Conversion of SIP project report in Research paper is in progress. On the occasion of International Woman's Day Session on Intensity workout on the occasion of International Woman's by Vikram Mehendale (Vikram Studio) this session was in line with the theme of Embrace Equity.</p> <p>MBA Career Guidance session at Shahu college, Pune was conducted by IMERT staff members in the Month of March 2023</p> <p>Student and Staff Achievements</p> <p>Finance Student Ms. Gauri Patil participated in 'Best B-School Project' Award 2022' and received the Certificate from Business Standard Newspaper.</p> <p>Deep Dattatray Margaj and Gauri Prashant Patil completed NPTEL course on Financial Statement Analysis and Reporting offered by IIT Roorkee.</p> <p>MM's IMERT received the continuation of Recognition as Commodities Derivatives Trainers (CoTs) from SEBI</p> <p>Dr. Pranav Kayande received the certificate of appreciation from SPPU for active contribution for syllabus designing for Project Management Specialization</p> |
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|  Dr. Mangalgouri Patil IQAC Member Prepared By |  Dr. Pranav Kayande IQAC Coordinator Reviewed By |  Dr. Shubhangee Ramaswamy I/C Director Approved By |
|--|--|--|



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e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 9th February 2023

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

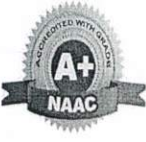
| Sr. No. | Name of the Member | Designation | Signature |
|---------|--------------------------|------------------------------------|-----------|
| 1 | Prin. B.G. Jadhav | Management Representative | |
| 2 | Dr. Shubhangee Ramaswamy | Chairperson, I/C Director | |
| 3 | Mr. Abhishek Pandey | Nominee Industry Representative | |
| 4 | Ms. Shilpa Buduk | Nominee Local Society | |
| 5 | Prof. Vivekanand Gaikwad | Nominee Alumni Representative | |
| 6 | Dr. Jitendra Bhandari | Teaching Representative | |
| 7 | Dr. Mangalgouri Patil | Teaching Representative | |
| 8 | Mrs. Kavita Dhamal | Senior Administrative Officer | |
| 9 | Ms. Akshata Babshet | Student Representative | |
| 10 | Mr. Dhanjay Wagh | Student Representative | |
| 11 | Dr. pranav Kayande | IQAC Coordinator | |



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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/4

Date: 24th April 2023

To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 10th May 2023.

All IQAC members are cordially invited to attend the Fourth Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 10th May 2023.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. Discussion on NEP 2020
3. To appraise the status of statutory compliances related to
 1. Submission of SAR to SPPU
 2. AICTE EoA
 3. Submission of AQAR for AY 2021-22
4. To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular
5. To discuss about the faculty and staff development initiatives and seek the approval for required budget.
6. To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)
7. Any other points with the permission of the chair.

Thank You



| | | |
|---|---|---|
| Dr. Mangalgouri Patil IQAC Member Prepared By | Dr. Pranav Kayande IQAC Coordinator Reviewed By | Dr. Shubhangee Ramaswamy I/C Director Approved By |
|---|---|---|



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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th May 2023 at 11 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

| Sr. No. | Name of the Member | Designation |
|---------|-------------------------|---|
| 1 | Prin. B.G. Jadhav | Management Representative |
| 2 | Dr.Shubhangee Ramaswamy | IQAC-Chairperson |
| 3 | Mr. Abhishek Pandey | Industry Representative |
| 4 | Ms. Shilpa Buduk | Local Society/ Trust Representative |
| 5 | Mr. Vivekanand Gaikwad | Alumni Representative |
| 6 | Dr. Jitendra Bhandari | Teaching Representative |
| 7 | Dr. Mangalgouri Patil | Teaching Representative |
| 8 | Ms. Kavita Dhamal | Senior Administrative Officer/ Registrar |
| 9 | Ms. Akshata Babshet | Student Representative |
| 10 | Mr. Dhananjay Wagh | Student Representative |
| 11 | Dr. Pranav Kayande | IQAC Coordinator |

Dr. Shubhangee Ramaswamy welcomed all the present members. The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 09th February 2023.

Discussions: Minutes of the IQAC meeting held on 09th February 2023 were read and confirmed by the IQAC coordinator in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

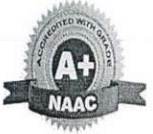
Agenda 2: Discussion on NEP 2020

Discussions: Dr. Pranav Kayande provided insights into the NEP 2020 Government Resolution dated April 20, 2023, highlighting key provisions such as the implementation phases, credit framework for UG & PG programs, choice of majors and minors, and



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directives for state universities and colleges. Dr. Jitendra Bhandari discussed the Academic Bank of Credit (ABC) and credit transfer process, noting the institute's readiness with ABC IDs and the need to await guidelines from SPPU. Dr. Mangalgouri Patil emphasized the institute's initiatives under Indian Knowledge System (IKS), including yoga and festival celebration.

Resolutions: Hon. Shri. B.G. Jadhav advised seeking clarity on NEP-2020 implementation and awaiting directives from SPPU. Dr. Ramaswamy expressed the interest in participating in SPPU's Board of Studies to contribute to NEP 2020 implementation at SPPU level. Mrs. Shilpa Budukh recommended attending workshops and seminars for a better understanding of IKS.

Proposed By: Dr. Pranav Kayande

Seconded By: Hon. Shri. B.G. Jadhav

This Resolution was passed unanimously.

Agenda 3: Statutory Compliances Related to:

1. Submission of SAR to SPPU

2. AICTE EoA

3. Submission of AQAR for AY 2021-22

Discussions: Dr. Pranav Kayande updated regarding the completion of the Annual Quality Assurance Report (AQAR) for AY 2021-2022, which is scheduled for submission on the NAAC Portal. He also shared the details regarding the payment for the Extension of Approval (EoA) for the upcoming academic year. He further added the ongoing process of submitting the self-appraisal report to the affiliating university.

Resolutions: Hon. Shri B.G. Jadhav advised adhering to deadlines.

Proposed By: Dr. Pranav Kayande

Seconded By: All present members

This Resolution was passed unanimously.

Agenda 4: To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular

Discussions: Dr. Jitendra Bhandari discussed upcoming activities focusing on holistic student development, including workshops on entrepreneurship, career guidance, and sessions to enhance employability skills. Dr. Mangalgouri Patil detailed an experiential learning project where students will undergo the training on using library e-databases, which will help in a comprehensive concurrent evaluation for the course Industry Analysis and Desk Research.

Resolutions: Mr. Abhishek Pandey recommended aligning activities with the G20 Summit at SPPU. Mrs. Shilpa Budukh suggested organizing an activity to raise awareness about World Environment Day and advocated for tree plantation initiatives.

Proposed By: Dr. Jitendra Bhandari

Seconded By: Mrs. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 5: To discuss about the faculty and staff development initiatives and seek the approval for required budget.



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Discussions: Dr. Shubhangee Ramaswamy emphasized the importance of promoting a research culture at the institute and proposed funds for FDP and SDP initiatives. Dr. Ramaswamy informed about the recruitment of teaching and non-teaching staff. Dr. Jitendra Bhandari updated on the ongoing planning for an FDP on NBA accreditation processes and the upcoming training session on ERP modules by the ERP Vendor.

Resolutions: Hon. Shri B.G. Jadhav recommended publishing advertisements for vacancies in newspapers at the MM Trust level. He also provisionally approved a Research grant of Rs. 20,000 per annum and advised completing the necessary documentation for final approval.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously.

Agenda 6: To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)

Discussions: Dr. Pranav Kayande updated about the participation in the UBA project, adopting five villages: Dingrajwadi, Thakursai, Tikona, Wajewadi, and Kasari. He highlighted the completion of the first phase of surveys for all villages in April 2022, along with the receipt of appreciation letters in February 2023 and upcoming visit to Tikona and Thakursai villages under UBA. Dr. Mangalgouri Patil informed about the upcoming activity of commodity derivatives program for farmers in Baramati and Mrs. Shilpa Budukh praised student participation and emphasized the importance of sensitizing students to social issues.

Resolutions: Hon. Shri. B.G. Jadhav appreciated the efforts and advised documenting the issues faced by these villages for further action.

Proposed By: Dr. Pranav Kayande

Seconded By: Mrs. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 7: Any Other Points with the permission of Chair

Discussions: Dr. Mangalgouri informed about the insurance policy purchased at the MM trust level, including Group Health Insurance through Magma-HDI and group accident Suraksha insurance. Dr. Kayande informed about the Purchase of attendance centralization software and pending electrical fitting work.

Resolutions: Hon. Shri B.G. Jadhav advised completing the pending infrastructure work and sharing the Magma HDI insurance policy details with the staff members.

Proposed By: Dr. Jitendra Bhandari

Seconded By: Dr. Mangalgouri S Patil

This Resolution was passed unanimously.

| | | |
|--|--|--|
| Dr. Mangalgouri Patil IQAC Member Prepared By | Dr. Pranav Kayande IQAC Coordinator Reviewed By | Dr. Shubhangee Ramaswamy I/C Director Approved By |
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**Marathwada MitraMandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar, Pune – 411052



AY: 2022-23

ACTION TAKEN REPORT

| Decision | Action Taken/ Outcomes |
|---|---|
| Discussion on NEP 2020 based on GR Dated 20th April 2023 | <p>Dr. Shubhangee Ramaswamy applied for BoS Member as per section 40 (2) (b)(ii) for Human Resources Management Board of Studies under Commerce and Management and her candidature was approved.</p> <p>Planning for the Session on National Education Policy 2020 in the Month of June 2023.</p> |
| Statutory Compliances Related to: 1. Submission of SAR to SPPU 2. AICTE EoA 3. Submission of AQAR for AY 2021-22 | <p>Submission of Self Appraisal Report (SAR)-2023-2024 was submitted to SPPU on 11th May 2023.</p> <p>Extension of Approval for the Academic Year 2023-24 was received on 15th May 2023.</p> <p>AQAR was submitted in the month of March 2023.</p> <p>College Development committee meeting was conducted in the month of May 2023</p> |
| Student Centric Activities: Co-Curricular and Beyond the Curricular | <p>E-poster competition was organised on 18th May 2023 on Lifestyle for Environment under G-20 initiative, wherein 32 students participated in the competition and the guest & evaluator was CA Anurag Sapre from Kirtane Pandit and Associates.</p> <p>Session on Career Guidance: Preparation for Competitive Examination by Mr. Shashank Surve, Class II Officer under Ministry of Home Affairs 19 Students attended the session.</p> <p>Session on Intellectual property rights and IP management for Start-ups was organized on 30th May 2023. Mr. Swachand Gokhale (CS) was a resource person.</p> <p>Tree Plantation & Conservation in association with Nelda was organised in the Month of May and June 2023</p> <p>World Environment Day in association with MMCC, Deccan on 5th June 2023</p> <p>Industrial Visit to Bharat Electronics Ltd in the Month of May 2023</p> <p>Workshop on Sahaj Yoga was Organised in the Month of May 2023</p> <p>Orientation to Centre for Monitoring Indian Economy (CMIE) Database in the Month of May 2023</p> <p>Workshop on Advance MS Excel for MBA-IV Semester organised in the Month of June 2023</p> <p>Industry Analysis and Desk Research Project Presentation in the Month of June 2023</p> <p>Summer Internship Orientation Activity was Conducted in the</p> |



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AY: 2022-23

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| | <p>Month of July 2023. Soft skill Training by Rubicon Foundation supported by Barclays in the Month of May 2023 Workshop on “IPR & IP Management Start up and Business Model Canvas” in the Month of May 2023 TPO Summit 2023- and industrial visit in the Month of June 2023</p> |
| <p>To discuss about the Faculty and Staff Development Initiatives</p> | <p>Faculty recruitment was initiated. One day FDP on NBA accreditation Process was arranged in the Month of June 2023 One Day Staff Development Program on ERP Training by vmedulife in the Month of June 2023 Research grant of Rs. 20000 per head for AY 2022-23 was disbursed in the Month of June 2023 Approval of membership of Toastmaster International Organization in the Month of March 2023</p> |
| <p>Status of UBA Project and Commodity Derivatives Program by SEBI</p> | <p>Post Village survey was carried out at Tikona and Thakur Sai villages on 19th May 2023 by Prof Pranjal Jadhav & Prof Chaitrali Kale. Following were a few problems identified-</p> <p>Tikona Village-</p> <ol style="list-style-type: none"> 1. RO Plant 2. garbage management 3. Distribution of dustbins Plastic Net bin, 4. Segregation of Dry and Wet waste 5. Solar energy 6. Women Hygiene check up 7. Financial literacy workshop. <p>Thakur Sai Village-</p> <ol style="list-style-type: none"> 1. Women Hygiene Workshop 2. Financial literacy workshop 3. Garbage Management 4. Waste management 5. Solar Energy <p>Commodity Derivatives Awareness Program was Scheduled at Baramati</p> |



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| Any Other Points | Pending Expenses Request for approval to purchase ESSL attendance Centralization Software in the Month of June 2023 Fitting of acrylic TV cover for 3 Samsung TVs 55 Inch each in the Month of June 2023 Payment for electric material required for installation of 3 TV Units at IMERT in the Month of June 2023 Material cost and labour charges electric supply fitting and networking work at IMERT in the Month of June 2023 |
| 1. Pending Expenses for Digital Infrastructure and Physical Infrastructure | Insurance for Staff Members The details of insurance shared with the staff members Group Health Insurance through Magma-HDI having a coverage of Maximum Sum Insured per person is Rs. 2 Lakh and group accident Suraksha insurance of Accidental Death Maximum Sum Insured per person is Rs. 5 Lakh |
| 2. Insurance for staff members | |

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| Dr. Mangalgouri Patil IQAC Member Prepared By | Dr. Pranav Kayande IQAC Coordinator Reviewed By | Dr. Shubhangee Ramaswamy I/C Director Approved By |
|--|--|--|



MARATHWADA MITRAMANDAL'S

INSTITUTE OF MANAGEMENT EDUCATION RESEARCH & TRAINING

Approved by the AICTE, New Delhi & Affiliated to Savitribai Phule Pune University
Accredited by NAAC with A+ Grade

Sr. No. 18, Plot No. 5/3, CTS No. 205, Karve Nagar, Pune - 411 052.
(Off.) 772 0097 783 / 797 2663 041 / 744 7755 766
e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 10th May 2023

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

| Sr. No. | Name of the Member | Designation | Signature |
|---------|--------------------------|------------------------------------|-----------|
| 1 | Prin. B.G. Jadhav | Management Representative | |
| 2 | Dr. Shubhangee Ramaswamy | Chairperson, I/C Director | |
| 3 | Mr. Abhishek Pandey | Nominee Industry Representative | |
| 4 | Ms. Shilpa Buduk | Nominee Local Society | |
| 5 | Prof. Vivekanand Gaikwad | Nominee Alumni Representative | |
| 6 | Dr. Jitendra Bhandari | Teaching Representative | |
| 7 | Dr. Mangalgouri Patil | Teaching Representative | |
| 8 | Mrs. Kavita Dhamal | Senior Administrative Officer | |
| 9 | Ms. Akshata Babshet | Student Representative | |
| 10 | Mr. Dhanjay wagh | Student Representative | |
| 11 | Dr. Pranav Kayande | IQAC Coordinator | |