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**Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune-
411052**



IQAC MOM AY 2021-22



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List of IQAC MOM for the AY 2021-22

Sr.No	Particulars
1	IQAC Meeting Minutes dated 01/07/2021
2	IQAC Meeting Minutes dated 18/11/2021
3	IQAC Meeting Minutes dated 10/02/2022
4	IQAC Meeting Minutes dated 02/05/2022

Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director



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AY: 2021-22

Date: 15th June 2021

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid 19 Pandemic.

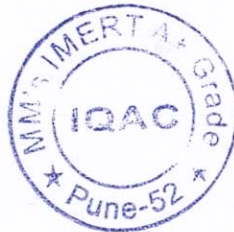
Agenda No 3: To review the status and plan for AQAR 2019-20 compliance.

Agenda No 4: To initiate academic planning for MBA II and IV semesters 2020-21 as an extended semester due to Covid 19 Pandemic.

Agenda No 5: To enhance faculty participation in online National and International Conferences, FDPs.

Agenda No 6: NEP 2020 awareness and Knowledge Sharing Sessions.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by



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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 1st July 2021 at 11.00 a.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr.No	Name of Member	Designation
1	Prin.B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Prof. Vivek Dighe	Teaching Representative
7	Ms. Aparna Shastri	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 29th May 2021.

Resolution No. 1:

Dr Pranav Kayande read and confirmed MoM of IQAC meeting held dated 29th May 2021.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.2:

Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid-19 Pandemic.

Resolution No. 2:

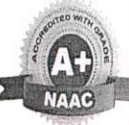
Prof. Vivek Dighe briefed about the online academics teaching-learning and evaluation status of MBA I and III semesters 2020-21. He instructed to conduct maximum internal evaluation in online mode due to the prevailing Covid 19 Pandemic situation.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



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Agenda No. 3:

To review the status and plan for AQAR 2019-20 compliance.

Resolution No. 3:

Dr. Pranav Kayande shared the status of preparation for AQAR 2019-20 compliance. Dr. Jitendra Bhandari proposed to speed up the process and complete the compliance within the given timeframe. He also added to make a mention of online teaching learning and related evaluation wherever applicable during Covid 19 Pandemic situation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously

Agenda No. 4:

To initiate academic planning for MBA II and IV semesters 2020-21 as extended semester due to Covid 19 Pandemic.

Resolution No. 4:

Prof. Vivek Dighe proposed that all faculty members should submit Teaching plans as per the academic calendar shared within a week's time as per the subject allotted. MBA-I Year Coordinators and MBA II Year DLF's are requested to coordinate and finalize and prepare Time Table for MBA I and MBA IV semester for all specializations offered by IMERT.

Proposed by: Prof. Vivek Dighe

Seconded by: Prof. Aparna Shastri

This resolution was passed unanimously

Agenda No.5:

To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.

Resolution No. 5:

Dr Milind Jagtap requested to all faculty members to participate in various online State/National/International conferences, seminar, workshops and FDPs organized by various management institutions for the purpose of gaining contemporary perspective and knowledge related to various themes.

Proposed by: Dr. Milind Jagtap

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



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Agenda No.6:

NEP 2020 Awareness and Knowledge Sharing Sessions.

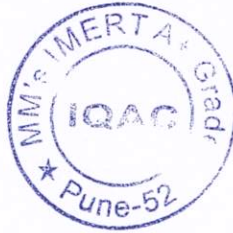
Resolution No. 6:

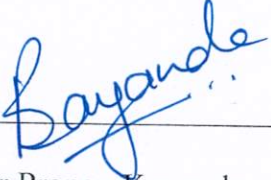
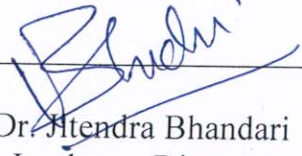
Dr. Pranav Kayande proposed to organize in-house NEP 2020 awareness and knowledge sharing session among IMERT faculty members. Through such exchange of thoughts and knowledge all can be benefited with conceptual clarity and at the same time challenges for implementation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by



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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 10.30 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Prof. Vivek Dighe	Teaching Representative	
7	Ms. Aparna Shastri	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	



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AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 1st July 2021, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Conduct of maximum Internal Concurrent Evaluation in online mode due to prevailing Covid-19 Pandemic situation.	Faculty members initiated and conducted various Internal Concurrent Evaluation in Online mode by conducting Online Tests using Smart School LMS and through Google Classrooms. Further Marks were shared with the students and noted their concern if any.
2	AQAR 2019-20 compliance	Successfully submitted AQAR 2019-20 on 26.08.2021 with due diligence and value addition by all the respective criteria heads and IQAC Teams.
3	Preparation of Teaching plans and Time Table for even semester MBA I and MBA IV semester (2020-21 as extended semester due to Covid 19 Pandemic)	By adherence with timeline mentioned in Academic Calendar and subject allotted, all the faculty members prepared their teaching plans, accordingly respective coordinators and DLF's prepared Time Table for MBA I and MBA IV semester.
4	To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.	All IMERT Faculty members took lot of initiatives for participating in various online State/ National/ International Conferences, Seminars, Workshops and FDPs for value addition to their knowledge base. Following are summary of participation: FDPs (International) -02, FDPs (National)-04, Workshops – 03, Conference-(International) -11,(National)-2.
5	NEP 2020 awareness and knowledge sharing session	NEP 2020 Knowledge Sharing Session conducted successfully on 15th July 2021.

Pranav Kayande

Dr. Pranav Kayande
IQAC Coordinator

Prepared by



Dr. Nitendra Bhandari

Dr. Nitendra Bhandari
In-charge Director

Approved by



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AY: 2021-22

Date: 9th November 2021

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 18th November 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: To plan for MBA III semester commencement and status review of Summer Internship Programme (SIP).

Agenda No 3: To plan for value added association with professional bodies.

Agenda No 4: Brainstorming various suggestions for students employability enhancement.

Agenda No 5: Plan for MBA Induction programme for Batch 2021-23.

Agenda No 6: To initiate International Conference in association with IFERP.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by



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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 18th November 2021 at 11.00 a.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr. No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3.	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Shubhangee Ramaswamy	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 1st July 2021.

Resolution No. 1:

Dr Pranav Kayande read MoM and discussed the Action taken related to IQAC meeting held on 1st July 2021. He informed that the majority of concurrent evaluation took place in online mode using Google Classroom and Smartschool LMS.

A couple of meetings were scheduled for discussions on AQAR 2019-20 and related reviews and finally AQAR was submitted on 26.08.2021. He further informed about faculty members participation in various conferences and FDPs.

Proposed By: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



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Agenda No.2:

To plan for MBA III semester commencement and status review of Summer Internship Programme (SIP).

Resolution No. 2:

Dr. Shubhangee Ramaswamy informed about the preparation required for MBA Sem III commencement from 15th November 2021. She also added about SPPU Online exam status. She proposed that all faculty members should take follow up of students from their respective mentoring groups regarding SIP Progress and Draft Status. Exam Team members to be instructed for conduct of SIP Internal Viva's.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Mangalgouri Patil

This resolution was passed unanimously.

Agenda No. 3:

To plan for value added association with professional bodies.

Resolution No. 3:

Dr Jitendra Bhandari proposed that Dr. Rupendra Gaikwad would engage in forming tie up with professional bodies such as Poona Management Association (PMA) for student development and to enhance industry interaction. Dr. Mangalgouri Patil would engage in forming association with Securities Exchange Board of India (SEBI) for conducting Commodities and Derivatives Awareness programme for farmers as a part of Institute's Extension and Outreach initiatives and with J S Finserv to provide expert advice regarding financial planning and tax planning. Aparna Shastri would take ahead tie up with Mamta Foundation an old age home and visit the same under ISR initiatives which would help inculcate human values among students.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Ms. Shilpa Budukh

This resolution was passed unanimously.

Agenda No. 4:

Brainstorming various suggestions for student's employability enhancement.

Resolution No. 4:

Brainstorming regarding suggestions for students' employability enhancement was done. Faculty members were contributed actively with their ideas. Dr Shubhangee Ramaswamy urged to automate training and placement process automation. She added by doing so we can save our time and quickly reaches students to explore placement opportunities. To support this, CA Anushree Satpute would use of Calyxpod software for Placement



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activities. Prof. Pranjal Jadhav added for requirement of preparation of Placement Training calendar to make students ready for placement.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey
This resolution was passed unanimously.

Agenda No.5:

Plan for MBA Induction programme for Batch 2021-23.

Resolution No. 5:

Dr. Jitendra Bhandari briefed about the preparation required for MBA I year Induction programme. He informed that Prof. Aparna Shastri and Prof. Pranjal Jadhav started working upon Induction schedule, Prof. Vivekanand Gaikwad was planning for Outdoor Management Training (OMT) and while Prof. Chaitrali Kale was contacting corporate delegates for guest sessions.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Pranav Kayande
This resolution was passed unanimously.

Agenda No.6:

To initiate International Conference in association with IFERP.

Resolution No. 6:

Dr. Shubhangee Ramaswamy requested to initiate plan for organizing International Conference on online mode. She suggested CA Anushree Satpute will take the initiative for organizing an International Conference. Further she proposed that they should check possibility of forming an association with the Institute of Engineering Research and Publication (IFERP) and to plan for an MOU for the same.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Dr. Jitendra Bhandari
This resolution was passed unanimously.



Pranav Kayande

Jitendra Bhandari

Dr. Pranav Kayande IQAC Coordinator	Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by



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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 18th November 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin. B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr Shubhangee Ramaswamy	Teaching Representative	
7	Dr Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr.Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	



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AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 18th November 2021, the following actions were taken –

Sr. No.	Decision	Action Taken
1	MBA III semester commencement was decided from 15th November 2021 as per the Academic Calendar and SPPU Guidelines. All mentors are requested to review of Summer Internship Programme (SIP).	Started MBA-III teaching learning from 15th November 2021. All faculty members contributed by devising their teaching plans. Respective coordinators prepared Time Tables. Exam Team IMERT planned for Concurrent Internal Evaluations in the academic calendar
2	To plan for value added association with professional bodies.	MOUs were signed by IMERT with Poona Management Association (PMA) on 19th January 2021, JS Finserv on 18th January 2021, Mamta Foundation on 8th February 2021. The renewal of association with SEBI was done on 20th December 2020.
3	TPO Process Automation	Demo of Calyxpod took place in December 2021.
4	Placement Training Calendar	The Placement training calendar was prepared and implemented from 20th November 2021 to 5th February 2022.
5	MBA Induction programme for Batch 2021-23	MBA Induction programme was organised successfully from 27th December 2020 to 15th January 2021.
6	International Conference in association with the Institute of Engineering Research and Publication (IFERP)	The MOU was signed with IFERP for International Conference to be held on 11th and 12th February 2022.

 Dr. Pranav Kayande IQAC Coordinator Prepared by	 IQAC	 Dr. Jitendra Bhandari In-charge Director Approved by
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AY: 2021-22

Date: 2nd February 2022

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Agenda No 3: To Plan for Annual Alumni Meet 2022.

Agenda No 4: To enhance IPR Awareness among Faculty Members.

Agenda No 5: To Review status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan
- b. Other ISR Activities.

Agenda No 6: Upgradation of IT Infrastructure of IMERT.

Agenda No 7: Academic planning for MBA Semester IV commencement.

Agenda No 8: NEP 2020 awareness and Implementation.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by



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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 10th February 2022 at 11.00 am.. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Shubhangee Ramaswamy	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm MOMs of the previous meeting of the Internal Quality Assurance Cell was held on 18th November 2021.

Resolution No. 1:

Dr. Pranav Kayande read and confirmed the agenda and action taken related to the previous IQAC meeting held on 18th November 2021. He informed that MBA III semester teaching learning and internal evaluation took place in a satisfactory manner. He also informed that Summer Internship Projects (SIP) reports were submitted by the students and soon its evaluation (viva-voce) will be scheduled. He further informed about status of various associations with SEBI, PMA, Mamta Foundation, and JS Finserve. Also, he added about employment enhancement initiatives like preparation of the Placement Training Calendar and TPO Automation with Calyxpod software. The MOU was signed with IFERP for International Conference to be held on 11th and 12th February 2022.

Proposed By: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



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Agenda No.2:

To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Resolution No. 2:

Hon. Prin. B.G. Jadhav, Management Representative suggested initiating the most awaited post-pandemic, annual sports & Cultural Event Karmanta 2022. Dr. Shubhangee Ramaswamy noted the same and mentioned initiating it through Students' Council to maximize student's participation. She asked to add various Sports, Indoor, Outdoor and Management Games and cultural events taking into consideration of Students Council.

Proposed by: Hon. Prin. B.G. Jadhav
Seconded by: Dr. Shubhangee Ramaswamy
This resolution was passed unanimously.

Agenda No. 3:

To Plan for Annual Alumni Meet 2022.

Resolution No. 3:

Dr. Jitendra Bhandari proposed to organize Alumni Meet 2022 in the month of March. Dr Vinod Mohite, should take a lead in organizing the event.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Mr. Abhishek Pandey
This resolution was passed unanimously.

Agenda No. 4:

To enhance IPR Awareness among Faculty Members

Resolution No. 4:

Dr. Shubhangee Ramaswamy proposed to organize Intellectual Property Rights (IPR) awareness session in association with National Intellectual Property Awareness Mission (NIPAM). She proposed that Dr Rupendra Gaikwad and Prof. Vivek Dighe should take a lead in it.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Dr Mangalgouri Patil
This resolution was passed unanimously.

Agenda No.5:

To Review the status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan (UBA)
- b. Other ISR Activities



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Resolution No. 5:

Dr. Shubhangee Ramaswamy proposed that Prof. Pranjal Jadhav should organize an orientation on Unnat Bharat Abhiyaan (UBA) so as to get acquainted with the concept and work. She further proposed the need for adopting villages for conducting surveys. Institutional Social Responsibility (ISR) club should take the lead in visiting various orphanages and old age homes to instill a feeling of belongingness among the pupil.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.6:

Upgradation of IT Infrastructure of IMERT.

Resolution No. 6:

Dr. Pranav Kayande informed there is need for upgradation of IT Infrastructure. Ms. Dipali Maharjanwar(System Admin) should take into consideration of current status and future requirements from AICTE Process Handbook for upgrading the same. He added need for upgrading the existing admin office Tally system.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No.7:

Academic planning for MBA Semester IV commencement.

Resolution No. 7:

Dr. Shubhangee Ramaswamy proposed that subject allotment to be initiated based on the faculty member's preferences. Time Table to be prepared for MBA Semester IV for all specializations offered. All concern faculty members were requested to submit their teaching plans.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Pranav Kayande

Dr. Pranav Kayande
IQAC Coordinator

Prepared by



Jitendra Bhandari

Dr. Jitendra Bhandari
In-charge Director

Approved by



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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 am

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin. B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr. Shubhangee Ramaswamy	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Suresh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	



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Action Taken Report

On the decision taken during IQAC meeting held on 10th February 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Organize Annual sports & Cultural Event Karmanta 2022	Karmanta 2022: Annual Sports and Cultural Event took place successfully from 28th March 2022 to 30th March 2022 coordinated by Prof. Praful Sanagdhara under guidance Dr. Shubhangee Ramaswamy.
2	Organize Annual Alumni Meet 2022	Alumni Meet was held on 26th March 2022 which was coordinated by Dr. Vinod Mohite.
3	Intellectual Property Rights (IPR) awareness session	Webinar on Intellectual Property Rights (IPR) awareness organised on 11th March 2022. Mr. Kuldeep Jangir (Examiner of Patents and Design, NIPAM Officer, Office of Controller General of Patents Designs and Trademarks, Mumbai, Ministry of Commerce & Industry, Govt. of India) was the resource person for the webinar.
4	UBA Other ISR Activities.	MMM's IMERT conducted village survey on 19th April and 22nd April, 2022 as one of the participating institutions (PIs) in UBA initiative. IMERT has adopted five villages under UBA project, details are as follows: 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4. Wajewadi, 5. Kasari. This activity was coordinated by Prof. Pranjal Jadhav and Prof Chaitrali Kale. IMERT Students visited Dharamveer Shambhuraje Pratishtan Orphanage on 19th



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		February 2022, Mamta Foundation Orphanage on 1st March along with Prof. Aparna Shastri. Also two Commodity Derivatives awareness programs for farmers were conducted on 21st March and 30th March 2022 by Dr. Mangalgouri Patil.
5	Upgrading the existing IT Infrastructure	Detailed requirement is identified based on need. Provision for vendor identification, comparative statement of quotations received and seeking approval of Management is done.



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by



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Date: 25th April 2022

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 2nd May 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 2:00 PM.

Agenda No. 1: To read and confirm agenda of previous meeting

Agenda No. 2: To strengthen Student Employability Initiatives by value added Certifications.

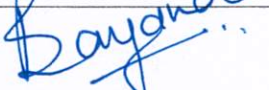

Agenda No. 3: To plan for calyxpod presentation meeting for TPO Automation.

Agenda No. 4: To initiate activities related to Students Mental & Physical Health.

Agenda No. 5: To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

Agenda No. 6: Enhancing participation in various Faculty Development Program.



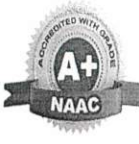
 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Shubhangee Ramaswamy In-charge Director Approved by
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Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 2nd May 2022 at 2.00 p.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting.

Sr.No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Shubhangee Ramaswamy	Chairperson
3.	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No. 1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 10th February 2022.

Resolution No. 1:

Dr. Pranav Kayande read and confirmed the MOM of the previous meeting, as circulated to the members. He briefed Action Taken Report (ATR) related to the MOM as – the successful hosting of major events like Karmanta 2022- the annual Sports and Cultural Event, Alumni Meet-2022, Webinar on Intellectual Property Rights (IPR) awareness in association with National IP Awareness Mission (NIPAM), Government of India, Ministry of Commerce and Industry. He further updated about MMM's IMERT village survey dated 19th April and 22nd April, 2022 as one of the participating institutions (PIs) under UBA initiative. IMERT has adopted five villages under UBA project, details are as follows - 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4.Wajewadi, 5.Kasari. Dr. Kayande briefed about IMERT Contribution to Extension and Outreach activities Orphanage Visit, Commodity Derivatives awareness programs for farmers in association with SEBI.

Proposed By: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



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Agenda No. 2:

To strengthen Student Employability Initiatives by value-added Certifications.

Resolution No. 2:

Dr. Ramaswamy, suggested introducing value added certification MS Office by IIT Kanpur EICT for First Year MBA students. Dr. Pranav Kayande will initiate the discussion and Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team will take lead for coordinating the same. She further proposed that Edubridge - Nexdigm Placements training for Finance specialization, AMCAT, India's Largest Employability Assessment Test for students for employability enhancement.

Proposed By: Dr. Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No. 3:

To plan for a calyxpod presentation meeting for TPO Automation.

Resolution No. 3:

Dr. Shubhangee Ramaswamy informed about various demonstrations organized for using the Calyxpod. As the system brings together the students of an educational institute on a common platform for them to be able to participate & benefit in all careers related activities.

Proposed by: Dr Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No. 4:

To initiate activities related to Student's Mental & Physical Health.

Resolution No. 4:

Dr. Mangalgouri Patil proposed the addition of exclusive guest sessions on the Mental & Physical Health of students, as it needed for creating awareness in addition to our routine Yoga, Sports and Cultural events.

Shared by: Dr. Mangalgouri Patil
Seconded by: Dr. Pranav Kayande

This resolution was passed unanimously.



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Agenda No. 5:

To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

Resolution No. 5:

Dr. Jitendra Bhandari proposed to initiate a session and plan for the Unnat Bharat Abhiyaan (UBA) initiative by Ministry of HRD, Government of India. Prof. Pranjal Jadhav will lead the activity conduct of the Household survey and village survey with the help of team IMERT- Staff and Students as a part of extension and outreach activity.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr Pranav Kayande

This resolution was passed unanimously.

Agenda No. 6:

Enhancing participation in various Faculty Development Program.

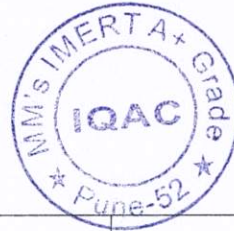
Resolution No. 6:

Dr. Kayande briefed about need for enhancing participation in various FDP including AICTE sponsored FDP on Universal Human Values (UHV). He added that during the Covid-19 pandemic, many faculty members have taken benefit of active participation in online national and international webinars, FDP, workshops etc. In the same manner, he suggested continuing faculty members contribution as a part of faculty development initiatives. He further elaborated that IMERT successfully organized International Conference in association with the Institute of Engineering Research and Publication (IFERP) on 11th and 12th Feb 2022. Total of 118 researchers presented their research work during the conference which was published in the form of Conference Proceeding.

Proposed by: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy In-charge Director
Prepared by	Approved by



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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 2nd May 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 10.30 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr Shubhangee Ramaswamy	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr Jitendra Bhandari	Teaching Representative	
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8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
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10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	



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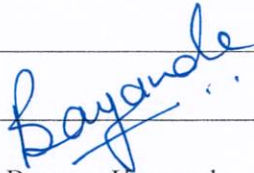




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Action Taken Report

On the decision taken during IQAC meeting held on 2nd May 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Employability Enhancement initiative: MS Office training by IIT Kanpur EICT	MS Office training by IIT Kanpur initiated for First Year MBA students. The training was provided by the eminent faculties from IIT Kanpur. This Training was held between 21 st May 2022, 28 th May 2022, 4 th June 2022 and 11 th June 2022 in two batches each of 50 students. Dr. Pranav Kayande, Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team coordinated for the sessions.
2	Employability Enhancement: EduBridge, Nexdigm Placements Training (Finance)	EduBridge: Nexdigm Placements training (Finance) by Dr Mangalgouri Patil took place on 28 May 2022
3	Employability Enhancement initiative: TPO Automation	IMERT started using Calyxpod from June 6 th , 2022.
4	Student's Mental & Physical Health activities	Guest sessions – Mental Health by Ms. Dhanashree Ghare (Counselor), Good Health Habits by Ms. Supriya Deokate (Health expert) took place on 19 th May 2022.
5	Unnat Bharat Abhiyan (UBA) activities	Successfully contributed to UBA Survey - 19 th April and 22 nd April, 2022, Village Survey and 12 th July and 29 th July 2022 House Hold Survey

 Dr. Pranav Kayande IQAC Coordinator		 Dr. Shubhangee Ramaswamy In-charge Director
Prepared by		Approved by