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**Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

**S. No. 18, Plot No. 5/3, CTs No. 205, Behind Vandevi Temple, Karvenagar, Pune-
411052**



IQAC MOM AY 2022-23

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Ramaswamy
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List of IQAC MOM for the AY 2022-23

Sr.No	Particulars
1	IQAC Meeting Minutes dated 01/08/2022
2	IQAC Meeting Minutes dated 03/12/2022
3	IQAC Meeting Minutes dated 09/02/2023
4	IQAC Meeting Minutes dated 10/05/2023

Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director

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Ref: IMERT/IQAC/ 2022-23/1

Date: 16th July 2022

To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 01st August 2022


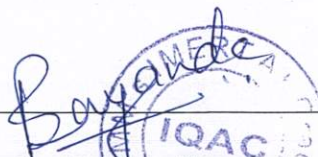

All IQAC members are cordially invited to attend the First Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 01st August 2022.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. To review minutes of previous IQAC Meeting and subsequent action taken.
2. To apprise about academic planning for A.Y. 2022-2023 and faculty work allocation.
3. To evaluate current library resources and identify the areas of improvement
4. To discuss about upgradation of digital and physical infrastructure.
5. Discussion on IQAC Initiatives viz.
 - a) MOU with Cambridge University Press and Assessment India Pvt. Ltd.
 - b) Introduction of Summer Internship Progress Report Tracking System
6. To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities
7. Any other points with the permission of the chair

Thank You.

 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 1st August 2022 at 11.00 am at Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Hon.Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	IQAC-Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Budukh	Local Society/ Trust Representative
5	Prof. Vivekanand Gaikwad	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Mrs. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Mr. Hrushikesh Waikar	Student Representative
10	Dr. Pranav Kayande	IQAC Coordinator

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

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Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 2nd May 2022

Discussions: Minutes of the IQAC meeting held on 2nd May 2022 were read and confirmed by the IQAC coordinator Dr. Pranav Kayande in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

Agenda 2: To Apprise about Academic Planning for A.Y. 2022-23 and faculty work allocation.

Discussions: Dr. Jitendra Bhandari provided an update on the institute's Academic Calendar for the upcoming academic year, noting the ongoing efforts by government and university authorities to establish a regular schedule amidst the challenges posed by the Covid-19 pandemic. Dr. Shubhangee Ramaswamy informed that the continuation of ad-hoc faculty members for the upcoming academic year and involve them in the Academic Planning Process. Dr. Pranav Kayande suggested issuing work allocation letters to faculty members.

Resolution: Hon. Shri B.G. Jadhav emphasized a student-centric approach in planning the academic calendar, urging the inclusion of staff development initiatives and activities related to the Indian Knowledge System. Sir also advised to complete the work allocation according to activities planned.

Proposed By: Dr. Jitendra Bhandari

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 3: To evaluate current library resources and identify the areas of improvement

Discussion: Dr. Pranav Kayande emphasized the importance of providing newly admitted students with access to supplementary reference materials beyond the curriculum, enabling them to stay updated on current trends and practices in management. Dr. Shubhangee Ramaswamy suggested that the library committee members should identify the high-quality national and international journals. She also mentioned that librarian should visit various libraries to get update about their resources.

Resolution: The IQAC members engaged in extensive discussions on this matter and reached to a conclusion that the library should enhance its resources by subscribing to both print and digital editions.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Dr. Pranav Kayande

This Resolution was passed unanimously

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Agenda 4: To discuss about upgradation of digital and physical infrastructure.

Discussion: Dr. Shubhangee Ramaswamy highlighted the necessity of upgrading both digital and physical infrastructure. She also provided an update on the ongoing repair and maintenance of computers and reminded the team about the upcoming renewal of Microsoft licenses. Hon. Shri B.G. Jadhav emphasized the importance of completing the upgrade of the seminar hall before the induction program

Resolution: Hon. Shri B.G. Jadhav Sir advised to upgrade the seminar hall before the induction program. Sir also advised to complete the pending license renewals and purchases related to printing and stationary items as per the requirements.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously

Agenda 5: Discussion on IQAC Initiatives:

- Collaboration with Cambridge University Press and Assessment India Pvt. Ltd.
- Implementation of Summer Internship Progress Report (SIP) Monitoring Tracking System.

Discussion: Dr. Shubhangee Ramaswamy provided an update on the ongoing negotiations for the MoU with Cambridge University Press and Assessment India Pvt. Ltd. She emphasized the potential benefits of this collaboration in enhancing students' English communication skills. Dr. Pranav Kayande introduced the Summer Internship Progress Report Card aimed at monitoring students' progress during the internships. He highlighted the mandatory 8-week internship after the second-semester examination and the utility of the progress report card for mentors to track their mentees' progress.

Resolution: Hon. Prin. B. G. Jadhav Sir appreciated the initiative of partnering with Cambridge University Press and Assessment India Pvt. Ltd. Mr. Abhishek Pandey acknowledged the simplicity of the tracking system and its potential to provide transparent assessment of students' progress during internships.

Proposed By: Dr. Pranav Kayande

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 6: To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities

Discussion: Hon. Prin. B.G. Jadhav Sir encouraged student participation in national and international events to boost their confidence. Dr. Mangalgouri Patil shared updates on the institute's involvement in initiatives like Unnat Bharat Abhiyan and upcoming programs with SEBI for commodity derivative awareness. Additionally, plans were discussed for student visits to Neeyamo Enterprises and participation in the genesis program. She outlined the institute's arrangements for celebrating World Mental Health Day, workshops on skill development, yoga, and the Har Ghar Tiranga Campaign. Dr. Shubhangee Ramaswamy highlighted plans to celebrate cultural festivals like; Ganesh Chaturthi, Navaratri, Dusshera, and Diwali as a part of Indian Knowledge System initiatives.

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Resolution: Mrs. Shilpa Budukh praised students' engagement in extension and outreach activities and recommended the institute to continue organizing such events regularly to raise awareness about societal issues.

Proposed By: Dr. Mangalgouri Patil

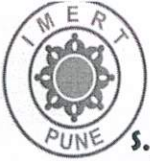
Seconded By: Ms. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 7: Any Other Points with the permission of Chair

No additional matters were raised by any members. The meeting concluded with an agreement from all members, prompted by the Chairman, to convene regularly for informal discussions regarding the status of completed work. IQAC Coordinator Dr. Pranav Kayande proposed the vote of thanks and the meeting was adjourned till the next meeting.

 Dr. Mangalgouri Patil IQAC Member	 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By



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AY: 2022-23

ACTION TAKEN REPORT

Sr. No.	Agenda	Action Taken/ Outcomes
1	To Apprise about Academic Planning for A.Y. 2022-23 and faculty work allocation.	Academic Calendar was Finalized in the Month of November 2022. Staff Development Program on MS Excel was organized in the month of October 2022. Work Allocation for Academic Year 2022-23 was Completed.
2	To evaluate current library resources and identify the areas of improvement.	Subscription of Harvard Business Review journal (print and online) in the Month of September 2022 Subscription of Business Today magazine in the Month of September 2022
3	Upgradation of Physical and Digital Infrastructure	Approval request for purchase, repair and maintenance of computer peripherals and HDMI cable for seminar hall of IMERT in the Month of September 2022 Activities related to institute website modification were started. Renewal of Microsoft Licenses for academic year 2022-23 in the Month of October 2022. Regarding approval for purchase of Ink Cartridges and master roll for University Examination question paper-Copy printer was submitted in the Month of August 2022 Request for approval of purchasing identity card consumables 2022-23 was submitted in the Month of November 2022 Upgradation of Seminar Hall in the Month of November 2022
4	Discussion on IQAC Initiatives viz. a. MOU with Cambridge University Press and Assessment India Pvt. Ltd. b. Introduction of	MOU with Cambridge University Press and Assessment in the month of October 2022 The Summer Internship Cards were upgraded in the Month of July 2022 and to be utilised to track the

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AY: 2022-23

	<p>Summer Internship Progress Report (SIP) Monitoring Card</p>	<p>Progress of Summer Internship Project for the current batch.</p>
<p align="center">5</p>	<p>To propose and decide IKS, Extension and Outreach activities for the students as a part of Co-curricular and Extra-Curricular Activities</p>	<p>In the Month of November 2022 Students Participation in Economic Times National Level Event at Mumbai and Summer Internship Competition</p> <p>Industrial Visit to Esbee in the Month of October 2022</p> <p>Celebration of Har Ghar Tiranga Campaign' under the aegis of Azadi Ka Amrit Mahotsav in the Month of August 2022</p> <p>One day workshop on Employability Skill Development for MBA I and & II in the Month of November 2022</p> <p>Students and Staff Members Participated in Unnat Bharat Abhiyan (UBA) and Commodity Derivative Awareness Program at Baramati in Association with SEBI</p> <p>Program was arranged in the month of October 2022 on World Mental Health Day</p> <p>Yoga Awareness activity in association with Decathlon was arranged in the Month of September 2022</p> <p>NGO Visit to 'Late Babanrao A. Paigude Pratisthan's Sevadham' in the Month of August 2022</p> <p>Ganesh Atharva Shirsh Pathan in association with MMCOE in the Month of September 2022</p> <p>Celebration of Dasara and Diwali Festival in the Month of October 2022</p> <p>IIC Event of 5G services launch by Hon. Prime Minister of India in the Month of October 2022</p> <p>Visit to Neeyamo and participation in Genesis Program in the Month of August 2022</p>

<p align="center"> Dr. Mangalgouri Patil IQAC Member</p>	<p align="center"> Dr. Pranav Kayande IQAC Coordinator</p>	<p align="center"> Dr. Shubhangee Ramaswamy I/C Director</p>
<p align="center">Prepared By</p>	<p align="center">Reviewed By</p>	<p align="center">Approved By</p>

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e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 1st August 2022

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr. Shubhangee Ramaswamy	Chairperson, I/C Director	
3	Mr. Abhishek Pandey	Nominee Industry Representative	
4	Ms. Shilpa Buduk	Nominee Local Society	
5	Prof. Vivekanand Gaikwad	Nominee Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Mrs. Kavita Dhamal	Senior Administrative Officer	
9	Ms. Gauri Patil	Student Representative	ABSENT
10	Mr. Hrushikesh Waikar	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	

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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/2

Date: 18th November 2022

**To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052**

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting at 11.00 AM

All IQAC members are cordially invited to attend the Second Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 03rd December 2022.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR)
3. To discuss and undertake the benchmarking of top 5 B-Schools in Pune
4. To Plan for Student-Centric Activities for Employability Enhancement.
5. Any other points with the permission of the chair.

Thank You

 Dr. Mangalgouri Patil IQAC Member	 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By

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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 3rd December 2022 at 11.00 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr. Shubhangee Ramaswamy	IQAC-Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Budukh	Local Society/ Trust Representative
5	Mr. Vivekanand Gaikwad	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Ms. Akshata Babshet	Student Representative
10	Mr. Dhananjay Wagh	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

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AY: 2022-23

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 1st August 2022

Discussions: Minutes of the IQAC meeting held on 1st August 2022 were read and confirmed by the IQAC coordinator Dr. Pranav Kayande in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

Agenda 2: To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR)

Discussions: Dr. Pranav Kayande mentioned that the deadline for submitting the Annual Report to the trust office by the end of December 2022. He informed that the data related to admissions, results, academic planning and execution, institute approval status, student and staff achievements, participation in co-curricular and extra-curricular activities, employment status of the outgoing batch, and any additional information required by accreditation bodies.

Resolutions: IQAC members were assigned the task of creating a template for data collation. Dr. Shubhangee Ramaswamy emphasized the importance of efficiently managing this data for preparing reports and presentations, including AISHE and the Annual Quality Assurance Report (AQAR).

Proposed By: Dr. Pranav Kayande

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 3: To discuss and undertake the benchmarking of top 5 B-Schools in Pune.

Discussions: Hon. Shri. B.G. Jadhav emphasized the transformative impact of NEP-2020 on the education sector and suggested that the IQAC should conduct external benchmarking to identify strengths, weaknesses, and areas for improvement. Dr. Shubhangee Ramaswamy noted that this approach would aid in setting achievable goals, enhancing quality, and elevating the institute's reputation and competitiveness.

Resolutions: It was agreed that a benchmarking process would be initiated to provide a detailed and comprehensive assessment of the performance and quality of B-schools to obtain a holistic perspective.

Proposed By: Dr. Shubhangee Ramaswamy.

Seconded By: Hon. Shri. B.G. Jadhav

This Resolution was passed unanimously.

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AY: 2022-23

Agenda 4: To Plan for Student-Centric Activities for Employability Enhancement.

Discussions: Dr. Mangalgouri Patil shared details of the three-week student induction program scheduled from November 18th to December 7th, 2022. The program includes sessions by corporate leaders, foundation courses on management basics, and workshops on various skills like email writing, time management, and personality development. She also highlighted aspects covered in the program, including student council orientation and anti-ragging policies. Pre-assessment tests by First Naukri.com were also discussed. Dr. Pranav Kayande updated on NEP 2020-aligned initiatives such as Academic Bank of Credits ID creation and MS Office training with IIT Kanpur. Plans for CEPT and Income Tax Returns filing workshops were also mentioned.

Resolutions: Dr. Shubhangee Ramaswamy proposed to organise a workshop in collaboration with IIT Kanpur. Hon. Shri. B.G. Jadhav suggested establishing Academic Bank of Credit IDs for students and investigating credit transfer possibilities with the University. He also proposed subscribing to newspapers to encourage reading habits among students.

Proposed By: Dr. Shubhangee Ramaswamy.

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 5: Additional Points with Chair's Permission

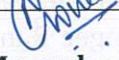
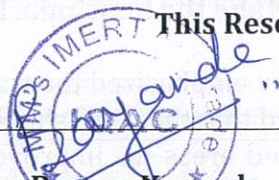

Discussions: Dr. Shubhangee Ramaswamy updated on the completion of the MS Excel proficiency enhancement workshop for non-teaching staff members and mentioned plans to attend workshops aimed at improving the institute's grade in NIRF Ranking.

Resolutions: The point was noted and acknowledged by all members.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: All Present Members

This Resolution was passed unanimously.

 Dr. Mangalgouri Patil IQAC Member	 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By

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AY: 2022-23

ACTION TAKEN REPORT

Sr. No.	Agenda	Action Taken/ Outcomes
1	To initiate call for the data for the preparation of Annual Report, AISHE, Annual Quality Assurance Report (AQAR)	Annual Report Data was Submitted to MM Trust Office. Executive Committee (EC) and College Development Committee Meeting Presentation was prepared from extracting this data All India Survey on Higher Education (AISHE) for AY 2021-2022 was submitted on 10-01-2023
2	Benchmarking of top 5 B-Schools	The scope was increased from 5 B-Schools to 11 B-Schools to accommodate the structural differences in the form of status of autonomy, affiliation, ownership etc. For Strategic Improvement Plan through Benchmarking criterion were finalised as follows: A.CET Cut-Off Round 1 B.Admissions C.Infrastructure D.Placements E. Academics F. Accreditation G.Branding H.Student-Centric Activities I. Location J. Corporate Connect K.International Connect L. Student centric activities
3	Student-Centric Activities for Employability Enhancement	Initiation of MS Office Online Training in association with EICT IIT Kanpur for AY 2022-2023 Academic Bank of Credit ID for the Semester III students were created. Learners Bi-furcation based on their learning abilities was completed CEPT (Cambridge English Placement Test), a pre-Assessment Test designed by Cambridge UP & AIPL was conducted on 16th January 2023.

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AY: 2022-23

		<p>ITR (Income Tax Returns) Filing Workshop was conducted in the Month of January 2023.</p> <p>Subscription of Business Standard Newspaper print as requirement of student in the Month of January 2023</p> <p>Subscription of Mint business newspaper print as requirement of student in the Month of January 2023</p> <p>Three-week induction program organised in the month of November to December 2022</p> <p>Summer Internship Project Competition was Organised in the Month of January 2023</p> <p>Orientation session on Vedic Maths was arranged in the Month of December 2022</p> <p>Workshop on GST and ITR Filling was organised in the month of January 2023</p> <p>Union Budget Panel Discussion in association with Business Standard (Online Mode) on 1st February 2023</p> <p>Participation in Cyber Security and Human Rights awareness event in the month of January 2023</p> <p>Participation in EduYouth Meet Art of Living Youth Festival organised in the Month of February 2023.</p> <p>Organised the 13th National Voter's Day Programme in the Month of February 2023</p> <p>Business analytics workshop for MBA-SEM III Business analytics specialization students in the Month December</p> <p>Sessions by Experts for Operation supply chain management (OSCM) Specialization in the Month of January</p>
4	Any Other Points: Faculty Development Program	Attended National Level Workshop on NIRF India ranking 2023 by Institute of Academic Excellence (IAE) in the Month of December 2022

<p align="center"></p> <p align="center">Dr. Mangalgouri Patil IQAC Member</p>	<p align="center"></p> <p align="center">Dr. Pranav Kayande IQAC Coordinator</p>	<p align="center"></p> <p align="center">Dr. Shubhangee Ramaswamy I/C Director</p>
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e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 3rd December 2022

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr. Shubhangee Ramaswamy	Chairperson, I/C Director	
3	Mr. Abhishek Pandey	Nominee Industry Representative	
4	Ms. Shilpa Buduk	Nominee Local Society	
5	Prof. Vivekanand Gaikwad	Nominee Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Mrs. Kavita Dhamal	Senior Administrative Officer	
9	Ms. Akshata Babshet	Student Representative	
10	Mr. Dhanjay Wagh	Student Representative	
11	Dr. pranav Kayande	IQAC Coordinator	

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Signed by: Shubhangee
Ramaswamy
Reason: Office Document
Location: Pune, India
Date: 08-Aug-2024 (07:02
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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/3

Date: 27th January 2023

To,
**All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052**

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 9th February 2023

All IQAC members are cordially invited to attend the Third Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 9th February 2023

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. Strengthening Industry Connect
 - a. Industrial Visit
 - b. Industry Conclave 2023
 - c. Alumni Meet 2023
3. To plan for the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities.
4. To review the status of budget allocated and utilization
5. To initiate ERP Implementation.
6. To discuss the status of audits
 - a) Fire and Safety Audit
 - b) Green Audit
 - c) Environmental Audit
 - d) Energy Audit
7. Any other points with the permission of the chair.

Thank You

 Dr. Mangalgouri Patil IQAC Member	 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By

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Signed by: Shubhangee
Ramaswamy
Reason: Office Document
Location: Pune, India
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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 9th February 2023 at 11.00 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	IQAC-Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society/ Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Ms. Akshata Babshet	Student Representative
10	Mr. Dhananjay Wagh	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Dr. Shubhangee Ramaswamy welcomed all the present members.

The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 3rd December 2022

Discussions: Minutes of the IQAC meeting held on 3rd December 2022 were read and confirmed by the IQAC coordinator in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande
Seconded By: Dr. Shubhangee Ramaswamy

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Ramaswamy
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AY: 2022-23

Agenda 2: Strengthening Industry Connect

- a. Industrial Visit
- b. Industry Conclave 2023
- c. Alumni Meet 2023

Discussions: Dr. Jitendra Bhandari briefed the members on the upcoming Industrial Visits and preparations for Alumni Meet 2023. Dr. Shubhangee Ramaswamy updated on the planning for the Industry Conclave, focusing on selecting contemporary topics aligned with sustainability. Dr. Mangalgouri Patil updated on experienced learning project involving students for fixed asset audit with Kirtane and Pandit Associates at Mahad-based enterprise this project also aims for enhancing industry connect. Further she informed about the participation in upcoming TPO Summit & Event of National Institute of Personnel Management (NIPM).

Resolutions: Hon. Shri B.G. Jadhav proposed alumni engagement for wherever applicable and value adding. After the brainstorming the theme "Industry 5.0" was finalized for the Industry Conclave to promote interdisciplinary collaboration and sustainable practices. Mr. Abhishek Pandey appreciated MM Trust for support and committed to share the conference materials with industry veterans

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

Agenda 3: To plan for the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities.

Discussions: Dr. Pranav Kayande highlighted the importance of the AMCAT test, which is utilized by over 700 companies to evaluate students' skills. He proposed scheduling this test before the semester concludes and suggested discussing the results with mentees. Dr. Mangalgouri Patil mentioned the upcoming MS Office training sessions organized by IMERT in collaboration with E & ICT Academy, Kanpur. Dr. Bhandari informed about the planning progress for the startup activities, annual sports and cultural event Karmanta, as well as Extension and Outreach Activities.

Resolutions: Dr. Shubhangee Ramaswamy urged to initiate following activities as a part of co-curricular and extra-curricular activity

1. Aspiring Minds Computer Adaptive Test (AMCAT Test) for enhancing employability skills
2. MS Office training offered by IIT Kanpur from the present batch.
3. Karmanta- Annual sports and cultural event
4. National start-up day program to showcase start-up founders' success and failure stories.

Proposed By: Dr. Pranav Kayande

Seconded By: Mr. Abhishek Pandey

This Resolution was passed unanimously.

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AY: 2022-23

Agenda 4: To review the status of budget allocated and utilization especially for Physical Infrastructure and Library Resources

Discussions: Dr. Shubhangee Ramaswamy informed the details on planned capital expenditures for personal computers and air conditioning units in the seminar hall and computer lab, highlighting their importance in enhancing the learning environment. she also emphasized the significance of databases like CMIE-Prowess and EBSCO e-database for students' research endeavours, facilitating comprehensive analysis and skill development as future research analysts.

Resolution: Addition of resources to physical facilities and library is essential to optimize student learning experiences hence, requirement to be identified by adopting purchase procedure. Further with the due approval purchases to be completed to ensure effective utilization of budget allotted.

Proposed By: Dr. Shubhangee Ramaswamy

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously.

Agenda 5: To Initiate ERP Implementation.

Discussions: Dr. Pranav Kayande briefed all the members that we have finalised vmedulife ERP vendor for the institute with the due approval of honourable management members. Now, the institute is planning to implement the same by establishing ERP implementation committee to plan for module-wise training, coordination and feedback Members acknowledged Dr. Shubhangee Ramaswamy's proposal to implement an ERP system for data collation.

Resolutions: ERP committee to be established to expedite the work of ERP implementation.

Proposed By: Dr. Pranav Kayande

Seconded By: All Present Members

This Resolution was passed unanimously.

Agenda 6: Regarding the Status of Various Audits

- 1. Fire and Safety Audit**
- 2. Green Audit**
- 3. Environmental Audit**
- 4. Energy Audit**

Discussions: Dr. Pranav Kayande shared the findings of the energy and green audit, indicating an average monthly consumption of 3033 units. He also informed about the Fire and Safety Audit and Environmental Audit due in the month of March 2023.

Resolutions: Hon. Shri B.G. Jadhav Sir recommended ensuring compliance with the necessary audits.

Proposed By: Dr. Pranav Kayande

Seconded By: Hon. Shri B.G. Jadhav

This Resolution was passed unanimously.

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AY: 2022-23

Agenda 7: Any Other Points with the permission of Chair

Discussions:

1. Dr. Pranav Kayande updated on the institute's submission of data for AISHE 2021-2022 on January 10, 2023, and NIRF Ranking -2023 in the month of January.
2. Mr. Vivekanad Gaikwad informed about the upcoming the MBA Career Guidance session scheduled at Shahu College
3. Mrs. Shilpa Budukh proposed organizing a celebration for International Women's Day to promote awareness of gender equality among students.
4. Dr. Mangalgouri Patil highlighted the achievements of finance students and staff members, including Ms. Gauri Patil's participation in the 'Best B-School Project' Award 2022 and completion of NPTEL courses by Mr. Deep Dattatray Margaj and Ms. Gauri Prashant Patil on "Financial Statement Analysis and Reporting" offered by IIT Roorkee.

Resolutions: Dr. Abhisek Pandey congratulated the students and suggested converting high-quality summer internship project reports into research papers and recommended enrolling students in free online courses available on various platforms.

Proposed By: Dr. Shubhangee Ramaswamy

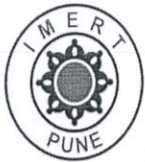
Seconded By: All Present Members

This Resolution was passed unanimously.

Dr. Mangalgouri Patil IQAC Member	Dr. Pranav Kayande IQAC Coordinator	Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By

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Signed by: Shubhangee Ramaswamy
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AY: 2022-23

ACTION TAKEN REPORT

Decision	Action Taken/ Outcomes
<p>To Strengthen the Industry Connect</p>	<p>Specialization orientation session was conducted by Industry Resource Person in the Month of February 2023 Participation in NIPM Foundation Day at Pune on 15th March 2023 Industry Conclave on the Theme of “Industry 5.0” event was organised in the Month of March 2023 TPO Summit 2023- and industrial visit in the Month of June 2023 Alumni meet was organized on 4th March 2023. Industrial Visit to Nandan Dairy, Cotton King, Kalyani Forge, Praj Industry, National Stock Exchange (NSE) in the Month of March 2023. One Week Fixed Asset Audit Project-Team of Kirtane and Pandit associates and Mahad Based Enterprise in the Month of March and April 2023. Consultancy proposal for Rotary Leadership Development Program in the Month of March and April 2023 Consultancy at C-Centric Learning Pvt Ltd proposal in association with FMCIII in the Month of April-May 2023</p>
<p>To plan for student centric activities</p>	<p>As per the planning the student centric activities including sports, co-curricular, extra-curricular, extension and outreach activities. National start-up day program was The first AMCAT test was conducted in the month of January and results were discussed with the mentees by respective mentors. Further AMCAT test II to be planned before the conclusion of the semester. MS Office training by E-ICT Kanpur scheduled on from May accommodating 100 participants divided into 2 batches of 50 each Participation in Fit India Movement Sports from December 2022 to February 2023. Mock Interview by Friends Union for Energising Lives in the month of February 2023. Karmanta: Annual Sports and Cultural Fest was organised in the Month of March 2023. Marathi Bhasha Gaurav Din was Celebrated in the month of February 2023. Tribute to Late Hon. Shankarraoji Chavan on his death anniversary in the month of May 2023.</p>

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	<p>Shri Chhatrapati Shivaji Maharaj Jayanti celebration in the Month of February 2023. Visit to Shambhu Pratishtan Orphanage for social sensitization in the Month of February 2023 Parents meet 2023 in the Month of February 2023. Blood Donation Camp in association with MMCOE, Karvenagar in the Month of March 2023 Demo sessions for JGATE, Prowess, EBSCO, E-Database of IMERT Library held on 10 March 2023.</p>
<p>To review the status of budget allocated and utilization especially for Physical Infrastructure and Library Resources</p>	<p>As decided requirements of physical resources and library resources were identified and following purchases completed by adhering to the purchase procedures and approvals thereof</p> <ol style="list-style-type: none"> 1. AC Installation at IMERT Seminar Hall and computer lab in the Month of May 2023 2. Purchase for MMM IMERT Soft Board (medium size) in the Month of April 2023 3. Subscription of EBSCO (Business Source Elite) e-database in the Month of March 2023 4. Renewal of DELNET E-database membership for eBooks 5. Purchase Order for CMIE (Center for Monitoring Indian Economy Pvt Ltd) Prowess for Interactive Querying E Database was given on 15th March 2023, EBSCO on 17th March 2023.
<p>To initiate ERP Implementation</p>	<p>For ERP implementation the committee was established. Prof. Jaydatta Bangar was the given the responsibility of the coordination for the same. Prof. Jaydatta Bangar, Dr. Pranav Kayande and Ms. Deepali Maharjanwar were appointed as an admin for ERP Vmedulife has total 29 modules which were adopted by the institute. Online demo for the admin module was conducted via Zoom Platform on 10th March 2023. Subsequent Review meeting of Directors on vmedulife software implementation was conducted on 17th march 2023.</p>
<p>Regarding Audits of</p> <ol style="list-style-type: none"> 1. Fire and Safety Audit, 2. Green Audit, 3. Environmental Audit, 4. Energy Audit 	<p>Fire & Safety Certificate for July 2022 to December 2022. Was received in the month of April 2023 Green Audit, Energy Audit and Environmental Audit was conducted by Engress Services on 18th April 2023</p>

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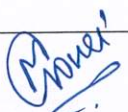



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AY: 2022-23

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<p>Any Other Point 1. Best SIP Project to be converted into research papers 2. Celebration of International Woman's Day 3. Student and Staff Achievements</p>	<p>Conversion of SIP project report in Research paper is in progress. On the occasion of International Woman's Day Session on Intensity workout on the occasion of International Woman's by Vikram Mehendale (Vikram Studio) this session was in line with the theme of Embrace Equity. MBA Career Guidance session at Shahu college, Pune was conducted by IMERT staff members in the Month of March 2023</p> <p>Student and Staff Achievements Finance Student Ms. Gauri Patil participated in 'Best B-School Project' Award 2022' and received the Certificate from Business Standard Newspaper. Deep Dattatray Margaj and Gauri Prashant Patil completed NPTEL course on Financial Statement Analysis and Reporting offered by IIT Roorkee. MM's IMERT received the continuation of Recognition as Commodities Derivatives Trainers (CoTs) from SEBI Dr. Pranav Kayande received the certificate of appreciation from SPPU for active contribution for syllabus designing for Project Management Specialization</p>
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 Dr. Mangalgouri Patil IQAC Member Prepared By	  Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 9th February 2023

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr. Shubhangee Ramaswamy	Chairperson, I/C Director	
3	Mr. Abhishek Pandey	Nominee Industry Representative	
4	Ms. Shilpa Buduk	Nominee Local Society	
5	Prof. Vivekanand Gaikwad	Nominee Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Mrs. Kavita Dhamal	Senior Administrative Officer	
9	Ms. Akshata Babshet	Student Representative	
10	Mr. Dhanjay Wagh	Student Representative	
11	Dr. pranav Kayande	IQAC Coordinator	

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AY: 2022-23

Ref: IMERT/IQAC/ 2022-23/4

Date: 24th April 2023

To,
All the Members of IQAC
Marathwada Mitra Mandal's IMERT
Pune-411052

MEETING NOTICE

Respected Sir/Ma'am,

Subject: Regarding Internal Quality Assurance Cell (IQAC) Meeting dated 10th May 2023.

All IQAC members are cordially invited to attend the Fourth Internal Quality Assurance Cell (IQAC) Meeting for the AY 2022-23 being convened at 11.00 AM on 10th May 2023.

Venue: Manthan Boardroom, Sixth Floor, MM's IMERT, Pune-411052

Agenda:

1. Review of minutes of Previous IQAC Meeting and subsequent action taken.
2. Discussion on NEP 2020
3. To appraise the status of statutory compliances related to
 1. Submission of SAR to SPPU
 2. AICTE EoA
 3. Submission of AQAR for AY 2021-22
4. To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular
5. To discuss about the faculty and staff development initiatives and seek the approval for required budget.
6. To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)
7. Any other points with the permission of the chair.

Thank You



 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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AY: 2022-23

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell (IQAC) was held on 10th May 2023 at 11 AM in Manthan (Board room) 6th floor, IMERT, Karvenagar.

The following members were present for the meeting:

Sr. No.	Name of the Member	Designation
1	Prin. B.G. Jadhav	Management Representative
2	Dr.Shubhangee Ramaswamy	IQAC-Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society/ Trust Representative
5	Mr. Vivekanand Gaikwad	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer/ Registrar
9	Ms. Akshata Babshet	Student Representative
10	Mr. Dhananjay Wagh	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Dr. Shubhangee Ramaswamy welcomed all the present members. The agenda wise deliberations took place during the meeting and identification of areas of concerns were noted by the IQAC Coordinator on the mentioned agendas. Following were the details of agenda wise discussion and action taken unanimously.

Agenda 1: To read and confirm the minutes of the previous IQAC meeting dated 09th February 2023.

Discussions: Minutes of the IQAC meeting held on 09th February 2023 were read and confirmed by the IQAC coordinator in the presence of all the present members.

Resolutions: The Minutes of Meeting were confirmed and action taken report was reviewed.

Proposed By: Dr. Pranav Kayande

Seconded By: Dr. Shubhangee Ramaswamy

Agenda 2: Discussion on NEP 2020

Discussions: Dr. Pranav Kayande provided insights into the NEP 2020 Government Resolution dated April 20, 2023, highlighting key provisions such as the implementation phases, credit framework for UG & PG programs, choice of majors and minors, and

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AY: 2022-23

Directives for state universities and colleges. Dr. Jitendra Bhandari discussed the Academic Bank of Credit (ABC) and credit transfer process, noting the institute's readiness with ABC IDs and the need to await guidelines from SPPU. Dr. Mangalgouri Patil emphasized the institute's initiatives under Indian Knowledge System (IKS), including yoga and festival celebration.

Resolutions: Hon. Shri. B.G. Jadhav advised seeking clarity on NEP-2020 implementation and awaiting directives from SPPU. Dr. Ramaswamy expressed the interest in participating in SPPU's Board of Studies to contribute to NEP 2020 implementation at SPPU level. Mrs. Shilpa Budukh recommended attending workshops and seminars for a better understanding of IKS.

Proposed By: Dr. Pranav Kayande

Seconded By: Hon. Shri. B.G. Jadhav

This Resolution was passed unanimously.

Agenda 3: Statutory Compliances Related to:

- 1. Submission of SAR to SPPU**
- 2. AICTE EoA**
- 3. Submission of AQAR for AY 2021-22**

Discussions: Dr. Pranav Kayande updated regarding the completion of the Annual Quality Assurance Report (AQAR) for AY 2021-2022, which is scheduled for submission on the NAAC Portal. He also shared the details regarding the payment for the Extension of Approval (EoA) for the upcoming academic year. He further added the ongoing process of submitting the self-appraisal report to the affiliating university.

Resolutions: Hon. Shri B.G. Jadhav advised adhering to deadlines.

Proposed By: Dr. Pranav Kayande

Seconded By: All present members

This Resolution was passed unanimously.

Agenda 4: To plan for Student Centric Activities: Co-Curricular and Beyond the Curricular

Discussions: Dr. Jitendra Bhandari discussed upcoming activities focusing on holistic student development, including workshops on entrepreneurship, career guidance, and sessions to enhance employability skills. Dr. Mangalgouri Patil detailed an experiential learning project where students will undergo the training on using library e-databases, which will help in a comprehensive concurrent evaluation for the course Industry Analysis and Desk Research.

Resolutions: Mr. Abhishek Pandey recommended aligning activities with the G20 Summit at SPPU. Mrs. Shilpa Budukh suggested organizing an activity to raise awareness about World Environment Day and advocated for tree plantation initiatives.

Proposed By: Dr. Jitendra Bhandari

Seconded By: Mrs. Shilpa Budukh

This Resolution was passed unanimously.

Agenda 5: To discuss about the faculty and staff development initiatives and seek the approval for required budget.

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Signed by: Shubhangee
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AY: 2022-23

Discussions: Dr. Shubhangee Ramaswamy emphasized the importance of promoting a research culture at the institute and proposed funds for FDP and SDP initiatives. Dr. Ramaswamy informed about the recruitment of teaching and non-teaching staff. Dr. Jitendra Bhandari updated on the ongoing planning for an FDP on NBA accreditation processes and the upcoming training session on ERP modules by the ERP Vendor.

Resolutions: Hon. Shri B.G. Jadhav recommended publishing advertisements for vacancies in newspapers at the MM Trust level. He also provisionally approved a Research grant of Rs. 20,000 per annum and advised completing the necessary documentation for final approval.

Proposed By: Dr. Shubhangee Ramaswamy
Seconded By: Hon. Shri B.G. Jadhav
This Resolution was passed unanimously.

Agenda 6: To Apprise the status of Unnat Bharat Abhiyan (UBA) project and Commodity Derivatives awareness program by Security Exchange Board of India (SEBI)

Discussions: Dr. Pranav Kayande updated about the participation in the UBA project, adopting five villages: Dingrajwadi, Thakursai, Tikona, Wajewadi, and Kasari. He highlighted the completion of the first phase of surveys for all villages in April 2022, along with the receipt of appreciation letters in February 2023 and upcoming visit to Tikona and Thakursai villages under UBA. Dr. Mangalgouri Patil informed about the upcoming activity of commodity derivatives program for farmers in Baramati and Mrs. Shilpa Budukh praised student participation and emphasized the importance of sensitizing students to social issues.

Resolutions: Hon. Shri. B.G. Jadhav appreciated the efforts and advised documenting the issues faced by these villages for further action.

Proposed By: Dr. Pranav Kayande
Seconded By: Mrs. Shilpa Budukh
This Resolution was passed unanimously.

Agenda 7: Any Other Points with the permission of Chair

Discussions: Dr. Mangalgouri informed about the insurance policy purchased at the MM trust level, including Group Health Insurance through Magma-HDI and group accident Suraksha insurance. Dr. Kayande informed about the Purchase of attendance centralization software and pending electrical fitting work.

Resolutions: Hon. Shri B.G. Jadhav advised completing the pending infrastructure work and sharing the Magma HDI insurance policy details with the staff members.

Proposed By: Dr. Jitendra Bhandari
Seconded By: Dr. Mangalgouri S Patil
This Resolution was passed unanimously.

 Dr. Mangalgouri Patil IQAC Member	 Dr. Pranav Kayande IQAC Coordinator	 Dr. Shubhangee Ramaswamy I/C Director
Prepared By	Reviewed By	Approved By

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ACTION TAKEN REPORT

Decision	Action Taken/ Outcomes
<p>Discussion on NEP 2020 based on GR Dated 20th April 2023</p>	<p>Dr. Shubhangee Ramaswamy applied for BoS Member as per section 40 (2) (b)(ii) for Human Resources Management Board of Studies under Commerce and Management and her candidature was approved. Planning for the Session on National Education Policy 2020 in the Month of June 2023.</p>
<p>Statutory Compliances Related to: 1. Submission of SAR to SPPU 2. AICTE EoA 3. Submission of AQAR for AY 2021-22</p>	<p>Submission of Self Appraisal Report (SAR)-2023-2024 was submitted to SPPU on 11th May 2023. Extension of Approval for the Academic Year 2023-24 was received on 15th May 2023. AQAR was submitted in the month of March 2023. College Development committee meeting was conducted in the month of May 2023</p>
<p>Student Centric Activities: Co-Curricular and Beyond the Curricular</p>	<p>E-poster competition was organised on 18th May 2023 on Lifestyle for Environment under G-20 initiative, wherein 32 students participated in the competition and the guest & evaluator was CA Anurag Sapre from Kirtane Pandit and Associates. Session on Career Guidance: Preparation for Competitive Examination by Mr. Shashank Surve, Class II Officer under Ministry of Home Affairs 19 Students attended the session. Session on Intellectual property rights and IP management for Start-ups was organized on 30th May 2023. Mr. Swachand Gokhale (CS) was a resource person. Tree Plantation & Conservation in association with Nelda was organised in the Month of May and June 2023 World Environment Day in association with MMCC, Deccan on 5th June 2023 Industrial Visit to Bharat Electronics Ltd in the Month of May 2023 Workshop on Sahaj Yoga was Organised in the Month of May 2023 Orientation to Centre for Monitoring Indian Economy (CMIE) Database in the Month of May 2023 Workshop on Advance MS Excel for MBA-IV Semester organised in the Month of June 2023 Industry Analysis and Desk Research Project Presentation in the Month of June 2023 Summer Internship Orientation Activity was Conducted in the</p>

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	<p>Month of July 2023. Soft skill Training by Rubicon Foundation supported by Barclays in the Month of May 2023 Workshop on “IPR & IP Management Start up and Business Model Canvas” in the Month of May 2023 TPO Summit 2023- and industrial visit in the Month of June 2023</p>
<p>To discuss about the Faculty and Staff Development Initiatives</p>	<p>Faculty recruitment was initiated. One day FDP on NBA accreditation Process was arranged in the Month of June 2023 One Day Staff Development Program on ERP Training by vmedulife in the Month of June 2023 Research grant of Rs. 20000 per head for AY 2022-23 was disbursed in the Month of June 2023 Approval of membership of Toastmaster International Organization in the Month of March 2023</p>
<p>Status of UBA Project and Commodity Derivatives Program by SEBI</p>	<p>Post Village survey was carried out at Tikona and Thakur Sai villages on 19th May 2023 by Prof Pranjal Jadhav & Prof Chaitrali Kale. Following were a few problems identified-</p> <p>Tikona Village-</p> <ol style="list-style-type: none"> 1. RO Plant 2. garbage management 3. Distribution of dustbins Plastic Net bin, 4. Segregation of Dry and Wet waste 5. Solar energy 6. Women Hygiene check up 7. Financial literacy workshop. <p>Thakur Sai Village-</p> <ol style="list-style-type: none"> 1. Women Hygiene Workshop 2. Financial literacy workshop 3. Garbage Management 4. Waste management 5. Solar Energy <p>Commodity Derivatives Awareness Program was Scheduled at Baramati</p>

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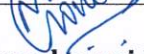
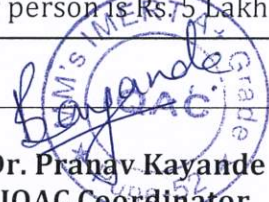

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AY: 2022-23

<p>Any Other Points</p> <p>1. Pending Expenses for Digital Infrastructure and Physical Infrastructure</p> <p>2. Insurance for staff members</p>	<p>Pending Expenses</p> <p>Request for approval to purchase ESSL attendance Centralization Software in the Month of June 2023</p> <p>Fitting of acrylic TV cover for 3 Samsung TVs 55 Inch each in the Month of June 2023</p> <p>Payment for electric material required for installation of 3 TV Units at IMERT in the Month of June 2023</p> <p>Material cost and labour charges electric supply fitting and networking work at IMERT in the Month of June 2023</p> <p>Insurance for Staff Members</p> <p>The details of insurance shared with the staff members</p> <p>Group Health Insurance through Magma-HDI having a coverage of Maximum Sum Insured per person is Rs. 2 Lakh and group accident Suraksha insurance of Accidental Death Maximum Sum Insured per person is Rs. 5 Lakh</p>
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 Dr. Mangalgouri Patil IQAC Member Prepared By	 Dr. Pranav Kayande IQAC Coordinator Reviewed By	 Dr. Shubhangee Ramaswamy I/C Director Approved By
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e-mail : director@mmimert.edu.in website : www.mmimert.edu.in

Attendance of Internal Quality Assurance Cell (IQAC) Meeting

Date: 10th May 2023

Timing: 11:00 am

Venue: Manthan (Board room) 6th floor, IMERT, Karvenagar, Pune

Attendance

Sr. No.	Name of the Member	Designation	Signature
1	Prin. B.G. Jadhav	Management Representative	
2	Dr.Shubhangee Ramaswamy	Chairperson, I/C Director	
3	Mr. Abhishek Pandey	Nominee Industry Representative	
4	Ms. Shilpa Buduk	Nominee Local Society	
5	Prof. Vivekanand Gaikwad	Nominee Alumni Representative	
6	Dr. Jitendra Bhandari	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Mrs. Kavita Dhamal	Senior Administrative Officer	
9	Ms.Akshata Babshet	Student Representative	
10	Mr. Dhanjay wagh	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	

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IQAC MOM AY 2021-22

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List of IQAC MOM for the AY 2021-22

Sr.No	Particulars
1	IQAC Meeting Minutes dated 01/07/2021
2	IQAC Meeting Minutes dated 18/11/2021
3	IQAC Meeting Minutes dated 10/02/2022
4	IQAC Meeting Minutes dated 02/05/2022

Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director

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AY: 2021-22

Date: 15th June 2021

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid 19 Pandemic.

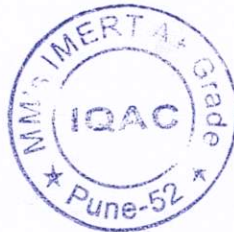
Agenda No 3: To review the status and plan for AQAR 2019-20 compliance.

Agenda No 4: To initiate academic planning for MBA II and IV semesters 2020-21 as an extended semester due to Covid 19 Pandemic.

Agenda No 5: To enhance faculty participation in online National and International Conferences, FDPs.

Agenda No 6: NEP 2020 awareness and Knowledge Sharing Sessions.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by

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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 1st July 2021 at 11.00 a.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr.No	Name of Member	Designation
1	Prin.B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Prof. Vivek Dighe	Teaching Representative
7	Ms. Aparna Shastri	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 29th May 2021.

Resolution No. 1:

Dr Pranav Kayande read and confirmed MoM of IQAC meeting held dated 29th May 2021.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.2:

Review of Teaching Learning and Internal Concurrent Evaluation status of extended odd semester (MBA Sem. I and III semesters 2020-21) due to Covid-19 Pandemic.

Resolution No. 2:

Prof. Vivek Dighe briefed about the online academics teaching-learning and evaluation status of MBA I and III semesters 2020-21. He instructed to conduct maximum internal evaluation in online mode due to the prevailing Covid 19 Pandemic situation.

Proposed By: Dr Pranav Kayande
Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously

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AY: 2021-22

Agenda No. 3:

To review the status and plan for AQAR 2019-20 compliance.

Resolution No. 3:

Dr. Pranav Kayande shared the status of preparation for AQAR 2019-20 compliance. Dr. Jitendra Bhandari proposed to speed up the process and complete the compliance within the given timeframe. He also added to make a mention of online teaching learning and related evaluation wherever applicable during Covid 19 Pandemic situation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously

Agenda No. 4:

To initiate academic planning for MBA II and IV semesters 2020-21 as extended semester due to Covid 19 Pandemic.

Resolution No. 4:

Prof. Vivek Dighe proposed that all faculty members should submit Teaching plans as per the academic calendar shared within a week's time as per the subject allotted. MBA-I Year Coordinators and MBA II Year DLF's are requested to coordinate and finalize and prepare Time Table for MBA I and MBA IV semester for all specializations offered by IMERT.

Proposed by: Prof. Vivek Dighe

Seconded by: Prof. Aparna Shastri

This resolution was passed unanimously

Agenda No.5:

To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.

Resolution No. 5:

Dr Milind Jagtap requested to all faculty members to participate in various online State/National/International conferences, seminar, workshops and FDPs organized by various management institutions for the purpose of gaining contemporary perspective and knowledge related to various themes.

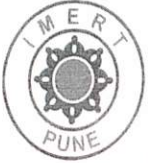
Proposed by: Dr. Milind Jagtap

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously

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AY: 2021-22

Agenda No.6:

NEP 2020 Awareness and Knowledge Sharing Sessions.

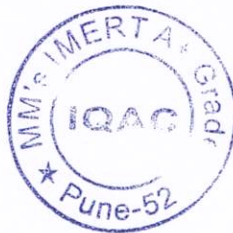
Resolution No. 6:

Dr. Pranav Kayande proposed to organize in-house NEP 2020 awareness and knowledge sharing session among IMERT faculty members. Through such exchange of thoughts and knowledge all can be benefited with conceptual clarity and at the same time challenges for implementation.

Proposed by: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously



Kayande

Dr. Pranav Kayande
IQAC Coordinator

Prepared by

Bhandari

Dr. Jitendra Bhandari
In-charge Director

Approved by

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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 1st July 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 10.30 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Prof. Vivek Dighe	Teaching Representative	
7	Ms. Aparna Shastri	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	

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AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 1st July 2021, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Conduct of maximum Internal Concurrent Evaluation in online mode due to prevailing Covid-19 Pandemic situation.	Faculty members initiated and conducted various Internal Concurrent Evaluation in Online mode by conducting Online Tests using Smart School LMS and through Google Classrooms. Further Marks were shared with the students and noted their concern if any.
2	AQAR 2019-20 compliance	Successfully submitted AQAR 2019-20 on 26.08.2021 with due diligence and value addition by all the respective criteria heads and IQAC Teams.
3	Preparation of Teaching plans and Time Table for even semester MBA I and MBA IV semester (2020-21 as extended semester due to Covid 19 Pandemic)	By adherence with timeline mentioned in Academic Calendar and subject allotted, all the faculty members prepared their teaching plans, accordingly respective coordinators and DLF's prepared Time Table for MBA I and MBA IV semester.
4	To enhance faculty participation in online State/ National/ International Conferences, Seminars, Workshops and FDPs.	All IMERT Faculty members took lot of initiatives for participating in various online State/ National/ International Conferences, Seminars, Workshops and FDPs for value addition to their knowledge base. Following are summary of participation: FDPs (International) -02, FDPs (National)-04, Workshops – 03, Conference-(International) -11,(National)-2.
5	NEP 2020 awareness and knowledge sharing session	NEP 2020 Knowledge Sharing Session conducted successfully on 15th July 2021.



 Dr. Prana Kayande IQAC Coordinator	 Dr. Nitendra Bhandari In-charge Director
Prepared by	Approved by



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AY: 2021-22

Date: 9th November 2021

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 18th November 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: To plan for MBA III semester commencement and status review of Summer Internship Programme (SIP).

Agenda No 3: To plan for value added association with professional bodies.

Agenda No 4: Brainstorming various suggestions for students employability enhancement.

Agenda No 5: Plan for MBA Induction programme for Batch 2021-23.

Agenda No 6: To initiate International Conference in association with IFERP.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by

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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 18th November 2021 at 11.00 a.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr. No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3.	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Shubhangee Ramaswamy	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 1st July 2021.

Resolution No. 1:

Dr Pranav Kayande read MoM and discussed the Action taken related to IQAC meeting held on 1st July 2021. He informed that the majority of concurrent evaluation took place in online mode using Google Classroom and Smartschool LMS. A couple of meetings were scheduled for discussions on AQAR 2019-20 and related reviews and finally AQAR was submitted on 26.08.2021. He further informed about faculty members participation in various conferences and FDPs.

Proposed By: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

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AY: 2021-22

Agenda No.2:

To plan for MBA III semester commencement and status review of Summer Internship Programme (SIP).

Resolution No. 2:

Dr. Shubhangee Ramaswamy informed about the preparation required for MBA Sem III commencement from 15th November 2021. She also added about SPPU Online exam status. She proposed that all faculty members should take follow up of students from their respective mentoring groups regarding SIP Progress and Draft Status. Exam Team members to be instructed for conduct of SIP Internal Viva's.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Mangalgouri Patil

This resolution was passed unanimously.

Agenda No. 3:

To plan for value added association with professional bodies.

Resolution No. 3:

Dr Jitendra Bhandari proposed that Dr. Rupendra Gaikwad would engage in forming tie up with professional bodies such as Poona Management Association (PMA) for student development and to enhance industry interaction. Dr. Mangalgouri Patil would engage in forming association with Securities Exchange Board of India (SEBI) for conducting Commodities and Derivatives Awareness programme for farmers as a part of Institute's Extension and Outreach initiatives and with J S Finserv to provide expert advice regarding financial planning and tax planning. Aparna Shastri would take ahead tie up with Mamta Foundation an old age home and visit the same under ISR initiatives which would help inculcate human values among students.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Ms. Shilpa Budukh

This resolution was passed unanimously.

Agenda No. 4:

Brainstorming various suggestions for student's employability enhancement.

Resolution No. 4:

Brainstorming regarding suggestions for students' employability enhancement was done. Faculty members were contributed actively with their ideas. Dr Shubhangee Ramaswamy urged to automate training and placement process automation. She added by doing so we can save our time and quickly reaches students to explore placement opportunities. To support this, CA Anushree Satpute would use of Calyxpod software for Placement

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AY: 2021-22

activities. Prof. Pranjal Jadhav added for requirement of preparation of Placement Training calendar to make students ready for placement.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey
This resolution was passed unanimously.

Agenda No.5:

Plan for MBA Induction programme for Batch 2021-23.

Resolution No. 5:

Dr. Jitendra Bhandari briefed about the preparation required for MBA I year Induction programme. He informed that Prof. Aparna Shastri and Prof. Pranjal Jadhav started working upon Induction schedule, Prof. Vivekanand Gaikwad was planning for Outdoor Management Training (OMT) and while Prof. Chaitrali Kale was contacting corporate delegates for guest sessions.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Pranav Kayande
This resolution was passed unanimously.

Agenda No.6:

To initiate International Conference in association with IFERP.

Resolution No. 6:

Dr. Shubhangee Ramaswamy requested to initiate plan for organizing International Conference on online mode. She suggested CA Anushree Satpute will take the initiative for organizing an International Conference. Further she proposed that they should check possibility of forming an association with the Institute of Engineering Research and Publication (IFERP) and to plan for an MOU for the same.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Dr. Jitendra Bhandari
This resolution was passed unanimously.



Pranav Kayande

Jitendra Bhandari

Dr. Pranav Kayande IQAC Coordinator	Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by

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Signed by: Shubhangee Ramaswamy
Reason: Official Document
Location: Pune, India
Date: 08-Aug-2024 (07:01 PM)



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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 18th November 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin. B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr Shubhangee Ramaswamy	Teaching Representative	
7	Dr Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr.Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	

Signed by: Shubhangee Ramaswamy
Reason: Official Document
Location: Pune, India
Date: 08-Aug-2024 (07:01 PM)



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AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 18th November 2021, the following actions were taken –

Sr. No.	Decision	Action Taken
1	MBA III semester commencement was decided from 15th November 2021 as per the Academic Calendar and SPPU Guidelines. All mentors are requested to review of Summer Internship Programme (SIP).	Started MBA-III teaching learning from 15th November 2021. All faculty members contributed by devising their teaching plans. Respective coordinators prepared Time Tables. Exam Team IMERT planned for Concurrent Internal Evaluations in the academic calendar
2	To plan for value added association with professional bodies.	MOUs were signed by IMERT with Poona Management Association (PMA) on 19th January 2021, JS Finserv on 18th January 2021, Mamta Foundation on 8th February 2021. The renewal of association with SEBI was done on 20th December 2020.
3	TPO Process Automation	Demo of Calyxpod took place in December 2021.
4	Placement Training Calendar	The Placement training calendar was prepared and implemented from 20th November 2021 to 5th February 2022.
5	MBA Induction programme for Batch 2021-23	MBA Induction programme was organised successfully from 27th December 2020 to 15th January 2021.
6	International Conference in association with the Institute of Engineering Research and Publication (IFERP)	The MOU was signed with IFERP for International Conference to be held on 11th and 12th February 2022.

 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Jitendra Bhandari In-charge Director Approved by
---	--



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 Ramaswamy
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AY: 2021-22

Date: 2nd February 2022

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with the following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 a.m.

Agenda No 1: To read and confirm the minutes of the previous meeting.

Agenda No 2: To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Agenda No 3: To Plan for Annual Alumni Meet 2022.

Agenda No 4: To enhance IPR Awareness among Faculty Members.

Agenda No 5: To Review status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan
- b. Other ISR Activities.

Agenda No 6: Upgradation of IT Infrastructure of IMERT.

Agenda No 7: Academic planning for MBA Semester IV commencement.

Agenda No 8: NEP 2020 awareness and Implementation.

Dr. Pranav Kayande
IQAC Coordinator
Prepared by



Dr. Jitendra Bhandari
Incharge Director
Approved by

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Ramaswamy
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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 10th February 2022 at 11.00 am.. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting

Sr No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Jitendra Bhandari	Chairperson
3	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Shubhangee Ramaswamy	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No.1:

To read and confirm MOMs of the previous meeting of the Internal Quality Assurance Cell was held on 18th November 2021.

Resolution No. 1:

Dr. Pranav Kayande read and confirmed the agenda and action taken related to the previous IQAC meeting held on 18th November 2021. He informed that MBA III semester teaching learning and internal evaluation took place in a satisfactory manner. He also informed that Summer Internship Projects (SIP) reports were submitted by the students and soon its evaluation (viva-voce) will be scheduled. He further informed about status of various associations with SEBI, PMA, Mamta Foundation, and JS Finserve. Also, he added about employment enhancement initiatives like preparation of the Placement Training Calendar and TPO Automation with Calyxpod software. The MOU was signed with IFERP for International Conference to be held on 11th and 12th February 2022.

Proposed By: Dr. Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

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Ramaswamy
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AY: 2021-22

Agenda No.2:

To initiate Extra Curricular activities for Students, plan for Annual sports & Cultural Event Karmanta.

Resolution No. 2:

Hon. Prin. B.G. Jadhav, Management Representative suggested initiating the most awaited post-pandemic, annual sports & Cultural Event Karmanta 2022. Dr. Shubhangee Ramaswamy noted the same and mentioned initiating it through Students' Council to maximize student's participation. She asked to add various Sports, Indoor, Outdoor and Management Games and cultural events taking into consideration of Students Council.

Proposed by: Hon. Prin. B.G. Jadhav
Seconded by: Dr. Shubhangee Ramaswamy
This resolution was passed unanimously.

Agenda No. 3:

To Plan for Annual Alumni Meet 2022.

Resolution No. 3:

Dr. Jitendra Bhandari proposed to organize Alumni Meet 2022 in the month of March. Dr. Vinod Mohite, should take a lead in organizing the event.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Mr. Abhishek Pandey
This resolution was passed unanimously.

Agenda No. 4:

To enhance IPR Awareness among Faculty Members

Resolution No. 4:

Dr. Shubhangee Ramaswamy proposed to organize Intellectual Property Rights (IPR) awareness session in association with National Intellectual Property Awareness Mission (NIPAM). She proposed that Dr Rupendra Gaikwad and Prof. Vivek Dighe should take a lead in it.

Proposed by: Dr. Shubhangee Ramaswamy
Seconded by: Dr Mangalgouri Patil
This resolution was passed unanimously.

Agenda No.5:

To Review the status of Extension & Outreach programs.

- a. Unnat Bharat Abhiyan (UBA)
- b. Other ISR Activities

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Ramaswamy
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AY: 2021-22

Resolution No. 5:

Dr. Shubhangee Ramaswamy proposed that Prof. Pranjal Jadhav should organize an orientation on Unnat Bharat Abhiyaan (UBA) so as to get acquainted with the concept and work. She further proposed the need for adopting villages for conducting surveys. Institutional Social Responsibility (ISR) club should take the lead in visiting various orphanages and old age homes to instill a feeling of belongingness among the pupil.

Proposed by: Dr. Shubhangee Ramaswamy

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

Agenda No.6:

Upgradation of IT Infrastructure of IMERT.

Resolution No. 6:

Dr. Pranav Kayande informed there is need for upgradation of IT Infrastructure. Ms. Dipali Maharjanwar(System Admin) should take into consideration of current status and future requirements from AICTE Process Handbook for upgrading the same. He added need for upgrading the existing admin office Tally system.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No.7:

Academic planning for MBA Semester IV commencement.

Resolution No. 7:

Dr. Shubhangee Ramaswamy proposed that subject allotment to be initiated based on the faculty member's preferences. Time Table to be prepared for MBA Semester IV for all specializations offered. All concern faculty members were requested to submit their teaching plans.

Proposed by: Dr. Pranav Kayande

Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Pranav Kayande

Dr. Pranav Kayande
IQAC Coordinator



Jitendra Bhandari

Dr. Jitendra Bhandari
In-charge Director

Prepared by

Approved by



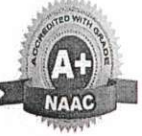
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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 10th February 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 11.00 am

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin. B. G. Jadhav	Management Representative	
2	Dr. Jitendra Bhandari	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr. Shubhangee Ramaswamy	Teaching Representative	
7	Dr. Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Suresh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr. Pranav Kayande	IQAC Coordinator	

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Ramaswamy
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AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 10th February 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Organize Annual sports & Cultural Event Karmanta 2022	Karmanta 2022: Annual Sports and Cultural Event took place successfully from 28th March 2022 to 30th March 2022 coordinated by Prof. Praful Sanagdhara under guidance Dr. Shubhangee Ramaswamy.
2	Organize Annual Alumni Meet 2022	Alumni Meet was held on 26th March 2022 which was coordinated by Dr. Vinod Mohite.
3	Intellectual Property Rights (IPR) awareness session	Webinar on Intellectual Property Rights (IPR) awareness organised on 11th March 2022. Mr. Kuldeep Jangir (Examiner of Patents and Design, NIPAM Officer, Office of Controller General of Patents Designs and Trademarks, Mumbai, Ministry of Commerce & Industry, Govt. of India) was the resource person for the webinar.
4	UBA Other ISR Activities.	MMM's IMERT conducted village survey on 19th April and 22nd April, 2022 as one of the participating institutions (PIs) in UBA initiative. IMERT has adopted five villages under UBA project, details are as follows: 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4. Wajewadi, 5. Kasari. This activity was coordinated by Prof. Pranjal Jadhav and Prof. Chaitrali Kale. IMERT Students visited Dharamveer Shambhuraje Pratishtan Orphanage on 19th

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Ramaswamy
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		February 2022, Mamta Foundation Orphanage on 1st March along with Prof. Aparna Shastri. Also two Commodity Derivatives awareness programs for farmers were conducted on 21st March and 30th March 2022 by Dr. Mangalgouri Patil.
5	Upgrading the existing IT Infrastructure	Detailed requirement is identified based on need. Provision for vendor identification, comparative statement of quotations received and seeking approval of Management is done.



 Dr. Pranav Kayande IQAC Coordinator	 Dr. Jitendra Bhandari In-charge Director
Prepared by	Approved by

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Ramaswamy
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AY: 2021-22

Date: 25th April 2022

MEETING NOTICE

Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell (IQAC) meeting is scheduled with following agenda as below. All members are requested to make it convenient to attend the same.

Date of Meeting: 2nd May 2022

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 2:00 PM.

Agenda No. 1: To read and confirm agenda of previous meeting

Agenda No. 2: To strengthen Student Employability Initiatives by value added Certifications.

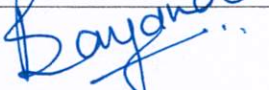

Agenda No. 3: To plan for calyxpod presentation meeting for TPO Automation.

Agenda No. 4: To initiate activities related to Students Mental & Physical Health.

Agenda No. 5: To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

Agenda No. 6: Enhancing participation in various Faculty Development Program.



 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Shubhangee Ramaswamy In-charge Director Approved by
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Signed by: Shubhangee
Ramaswamy
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AY: 2021-22

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

The meeting of the Internal Quality Assurance Cell was held on 2nd May 2022 at 2.00 p.m. in the Manthan (Board room), 6th floor, IMERT, Karvenagar – 411052, Pune.

The following members were present for the said meeting.

Sr.No	Name of Member	Designation
1	Prin. B. G. Jadhav	Management Representative
2	Dr. Shubhangee Ramaswamy	Chairperson
3.	Mr. Abhishek Pandey	Industry Representative
4	Ms. Shilpa Buduk	Local Society / Trust Representative
5	Dr. Milind Jagtap	Alumni Representative
6	Dr. Jitendra Bhandari	Teaching Representative
7	Dr. Mangalgouri Patil	Teaching Representative
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar
9	Mr. Rushikesh Patil	Student Representative
10	Ms. Ashish Choudhary	Student Representative
11	Dr. Pranav Kayande	IQAC Coordinator

Agenda No. 1:

To read and confirm the MOMs of the previous meeting. of the Internal Quality Assurance Cell was held on 10th February 2022.

Resolution No. 1:

Dr. Pranav Kayande read and confirmed the MOM of the previous meeting, as circulated to the members. He briefed Action Taken Report (ATR) related to the MOM as – the successful hosting of major events like Karmanta 2022- the annual Sports and Cultural Event, Alumni Meet-2022, Webinar on Intellectual Property Rights (IPR) awareness in association with National IP Awareness Mission (NIPAM), Government of India, Ministry of Commerce and Industry. He further updated about MMM's IMERT village survey dated 19th April and 22nd April, 2022 as one of the participating institutions (PIs) under UBA initiative. IMERT has adopted five villages under UBA project, details are as follows - 1. Dingrajwadi, 2. Thakursai, 3. Tikona, 4. Wajewadi, 5. Kasari. Dr. Kayande briefed about IMERT Contribution to Extension and Outreach activities Orphanage Visit, Commodity Derivatives awareness programs for farmers in association with SEBI.

Proposed By: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.

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Signed by: Shubhangee
Ramaswamy
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AY: 2021-22

Agenda No. 2:

To strengthen Student Employability Initiatives by value-added Certifications.

Resolution No. 2:

Dr. Ramaswamy, suggested introducing value added certification MS Office by IIT Kanpur EICT for First Year MBA students. Dr. Pranav Kayande will initiate the discussion and Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team will take lead for coordinating the same. She further proposed that Edubridge - Nexdigm Placements training for Finance specialization, AMCAT, India's Largest Employability Assessment Test for students for employability enhancement.

Proposed By: Dr. Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No. 3:

To plan for a calyxpod presentation meeting for TPO Automation.

Resolution No. 3:

Dr. Shubhangee Ramaswamy informed about various demonstrations organized for using the Calyxpod. As the system brings together the students of an educational institute on a common platform for them to be able to participate & benefit in all careers related activities.

Proposed by: Dr Shubhangee Ramaswamy
Seconded by: Mr. Abhishek Pandey

This resolution was passed unanimously.

Agenda No. 4:

To initiate activities related to Student's Mental & Physical Health.

Resolution No. 4:

Dr. Mangalgouri Patil proposed the addition of exclusive guest sessions on the Mental & Physical Health of students, as it needed for creating awareness in addition to our routine Yoga, Sports and Cultural events.

Shared by: Dr. Mangalgouri Patil
Seconded by: Dr. Pranav Kayande

This resolution was passed unanimously.

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Ramaswamy
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AY: 2021-22

Agenda No. 5:

To review Unnat Bharat Abhiyan (UBA) activities and plan for Household Survey and Village Survey.

Resolution No. 5:

Dr. Jitendra Bhandari proposed to initiate a session and plan for the Unnat Bharat Abhiyaan (UBA) initiative by Ministry of HRD, Government of India. Prof. Pranjal Jadhav will lead the activity conduct of the Household survey and village survey with the help of team IMERT- Staff and Students as a part of extension and outreach activity.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr Pranav Kayande

This resolution was passed unanimously.

Agenda No. 6:

Enhancing participation in various Faculty Development Program.

Resolution No. 6:

Dr. Kayande briefed about need for enhancing participation in various FDP including AICTE sponsored FDP on Universal Human Values (UHV). He added that during the Covid-19 pandemic, many faculty members have taken benefit of active participation in online national and international webinars, FDP, workshops etc. In the same manner, he suggested continuing faculty members contribution as a part of faculty development initiatives. He further elaborated that IMERT successfully organized International Conference in association with the Institute of Engineering Research and Publication (IFERP) on 11th and 12th Feb 2022. Total of 118 researchers presented their research work during the conference which was published in the form of Conference Proceeding.

Proposed by: Dr Pranav Kayande

Seconded by: Dr. Jitendra Bhandari

This resolution was passed unanimously.



 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Shubhangee Ramaswamy In-charge Director Approved by
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Ramaswamy
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AY: 2021-22

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Date of Meeting: 2nd May 2021

Venue: Manthan (Board room), 6th floor, IMERT, Karvenagar.

Time: 10.30 am.

Attendance

Sr.No.	Name of Members	Designation	Sign
1	Prin.B. G. Jadhav	Management Representative	
2	Dr Shubhangee Ramaswamy	Chairperson	
3	Mr. Abhishek Pandey (HR Head, Lexicon Network)	Industry Representative	
4	Ms. Shilpa Budukh	Local Society / Trust Representative	
5	Dr. Milind Jagtap	Alumni Representative	
6	Dr Jitendra Bhandari	Teaching Representative	
7	Dr Mangalgouri Patil	Teaching Representative	
8	Ms. Kavita Dhamal	Senior Administrative Officer / Registrar	
9	Mr. Rushikesh Patil	Student Representative	
10	Ms. Ashish Choudhary	Student Representative	
11	Dr Pranav Kayande	IQAC Coordinator	

Signed by: Shubhangee Ramaswamy
Reason: Official Document
Location: Pune, India
Date: 08-Aug-2024 (07:01 PM)



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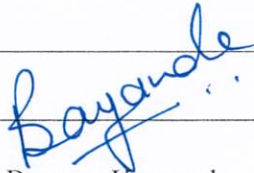



AY: 2021-22

Action Taken Report

On the decision taken during IQAC meeting held on 2nd May 2022, the following actions were taken –

Sr. No.	Decision	Action Taken
1	Employability Enhancement initiative: MS Office training by IIT Kanpur EICT	MS Office training by IIT Kanpur initiated for First Year MBA students. The training was provided by the eminent faculties from IIT Kanpur. This Training was held between 21 st May 2022, 28 th May 2022, 4 th June 2022 and 11 th June 2022 in two batches each of 50 students. Dr. Pranav Kayande, Dr. Magalgouri Patil, Ms. Chaitrali Kale and CRD team coordinated for the sessions.
2	Employability Enhancement: EduBridge, Nexdigm Placements Training (Finance)	EduBridge: Nexdigm Placements training (Finance) by Dr Mangalgouri Patil took place on 28 May 2022
3	Employability Enhancement initiative: TPO Automation	IMERT started using Calyxpod from June 6 th , 2022.
4	Student's Mental & Physical Health activities	Guest sessions – Mental Health by Ms. Dhanashree Ghare (Counselor), Good Health Habits by Ms. Supriya Deokate (Health expert) took place on 19 th May 2022.
5	Unnat Bharat Abhiyan (UBA) activities	Successfully contributed to UBA Survey - 19 th April and 22 nd April, 2022, Village Survey and 12 th July and 29 th July 2022 House Hold Survey

 Dr. Pranav Kayande IQAC Coordinator Prepared by	 Dr. Shubhangee Ramaswamy In-charge Director Approved by
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IQAC MOM AY 2020-21

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List of IQAC MOM for the AY 2020-21

Sr.No	Particulars
1	IQAC Meeting Minutes dated 29/10/2020
2	IQAC Meeting Minutes dated 30/12/2020
3	IQAC Meeting Minutes dated 22/02/2021
4	IQAC Meeting Minutes dated 29/05/2021

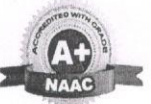
Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director

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NOTICE OF THE IQAC MEETING

Date: 28/10/2020

You are hereby requested to attend the IQAC meeting as per following details and agenda:

Day & Date: Thursday, 29/10/2020

Time: 2.00 pm

Venue: 5th floor classroom

Agenda:

1. e-content development letter from SPPU
2. Organizing a National Conference
3. Review of online teaching & syllabus delivery
4. Distribution of NAAC Files for audit
5. AAA in December 2020
6. Date of full IQAC Meeting
7. NHRDN Membership
8. AOB

Thanking you,

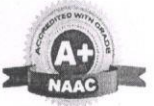
Yours sincerely

Dr. Jitendra Bhandari
IQAC Chairman
Director I/C, IMERT

Dr. Rupendra Gaikwad
IQAC coordinator,
IMERT



 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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Day & Date: Thursday, 29/10/2020

Time: 2.00 pm

Attendance for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. Jitendra Bhandari	Chairman	
2	Dr. Uttam Sapate	Teaching Representative	Absent
3	Dr. Vinod Mohite	Teaching Representative	
4	Dr. Pranav Kayande	Teaching Representative	
5	Mr. Vivekanand Gaikwad	Teaching Representative	
6	Dr. Rupendra Gaikwad	Coordinator	

Minutes of the Meeting

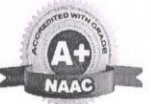
Agenda #1: e-content development letter from SPPU

Resolution/Discussion/Suggestion: The matter of the letter sent by SPPU was discussed and a decision was made unanimously about getting the clarification from the Director e-CDLIC, SPPU on the following issues:

- i) How many lectures are required to record in order to complete a course?
- ii) Is it in the form of live lectures or repository creation purpose?
- iii) The time table will be given by you or we need to follow our time table?
- iv) Is there any remuneration by SPPU for this e-content development activity?

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Rupendra Gaikwad

Dr. Rupendra Gaikwad Prepared by	Reviewed/Recommended by	Dr. Jitendra Bhandari Approved by



Agenda #2: Organizing a National Conference

Resolution/Discussion/Suggestion: It was discussed and proposed that IMERT should organize a national level conference in the month of January 2021. It will be conducted in the online mode. Organizing committee will be headed by Dr. Pranav Kayande. Prof. Praful Sarangdhar will be his team member. All other faculty members will help this team in organizing the conference and make it a big success. Research papers will be called from outside contributors. IMERT faculty members will also be given a chance to write and present research papers. Good quality research papers will be published in an UGC-CARE listed journal. Other papers will be published in a proceeding.

Proposed by: Dr. Uttam Sapate
Seconded by: Dr. Vinod Mohite

Agenda #3: Review of online teaching & syllabus delivery

Resolution/Discussion/Suggestion: The online teaching system and overall syllabus delivery system was discussed at a length in the meeting. A common problem reported by every member is "Fake attendance by students". Dr. Pranav replied that there is no solution to monitor the genuineness of attendance of online lectures. Otherwise, the entire system of online lecture delivery was implemented successfully. The mid-term feedback from students and parents was also obtained as suggested by AICTE.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Pranav Kayande

Agenda #4: Distribution of NAAC Files for audit

Resolution/Discussion/Suggestion: The distribution of NAAC Files for audit purpose has been done as per following table:

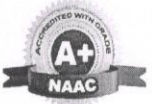
Sr. No.	Name of the Auditor	Name of the faculty
1	Dr. Vinod Mohite	1. Prof. Aparna Shastri 2. Prof. Yogesh Jadhav
2	Dr. Pranav Kayande	1. Prof. Vivek Dighe 2. Prof. Sachin Kshirsagar
3	Prof. Vivekanand Gaikwad	1. Prof. Swapnil Kharde 2. Prof. Praful Sarangdhar 3. Prof. Pranjal Jadhav

Proposed by: Dr. Rupendra Gaikwad

 Dr. Rupendra Gaikwad	 Reviewed/Recommended by	 Dr. Jitendra Bhandari
Prepared by	Reviewed/Recommended by	Approved by



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AY: 2020-21

Seconded by: All members

Agenda #5: AAA in December 2020

Resolution/Discussion/Suggestion: Dr. Rupendra Gaikwad circulated a brief note on AAA downloaded from NAAC website. According to that note, two tiers AAA has been proposed, i.e., internal and external audit. Frequency of internal audit suggested by NAAC is yearly and by external agency after 3 to 5 years.

It was proposed to conduct AAA at three tiers for IMERT. IQAC of IMERT will conduct AAA after every semester is complete. Yearly audit will be done by MM group's committee and IQAC of IMERT will communicate to IQAC of SPPU for an audit after 3 years.

Proposed by: Dr. Rupendra Gaikwad
Seconded by: Dr. Jitendra Bhandari

Agenda #6: Date of full IQAC Meeting

Resolution/Discussion/Suggestion: It was unanimously decided to conduct a full IQAC meeting only after AQAR submission.

Proposed by: Dr. Pranav Kayande
Seconded by: Dr. Uttam Sapate

Agenda #7: NHRDN Membership

Resolution/Discussion/Suggestion: The communication with NHRDN was done by Prof. Vivekanand Gaikwad. He communicated to IQAC in advance. There are two options for institutional membership to it. First option is yearly membership and another option is long membership of 10 years. The agenda was discussed by the members in absentia of Prof. Vivekanand. It was unanimously suggested that IMERT should prepare a proposal with both the options and send it for sanction of the hon. management. Prof. Vivekanand is requested to prepare the proposal.

Proposed by: Prof. Vivekanand Gaikwad
Seconded by: Dr. Pranav Kayande

Agenda #8: Any other Business

- 1) To nominate Dr. Pranav Kayande as a NBA coordinator.

Resolution/Discussion/Suggestion: As IMERT has decided to go for NBA accreditation and Dr. Gaikwad is already busy with AQAR and NAAC procedures, Dr. Pranav Kayande was nominated as a NBA Coordinator. Henceforth, he will navigate the entire process of NBA till the end.

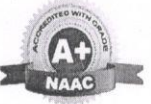
 Dr. Rupendra Gaikwad	 Dr. Jitendra Bhandari
Prepared by	Approved by

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AY: 2020-21

Proposed by: Dr. Milind Jagtap (in absentia)
Seconded by: Dr. Jitendra Bhandari

- 2) To formulate Admission team for AY 2021-22.

Resolution/Discussion/Suggestion: It was decided to formulate an admission team for the admissions of AY 2021-22 comprising of all marketing department faculty members. This team will conceive the strategies for communication and branding of IMERT with the UG colleges. The target for this team is 100% admissions during AY 2021-22.

Proposed by: Dr. Milind Jagtap (in absentia)
Seconded by: Dr. Rupendra Gaikwad

- 3) To form CRD team from AY 2020-21.

Resolution/Discussion/Suggestion: It was decided to form a CRD team comprising of all HR department faculty members from. This team will be headed by Dr. Vinod Mohite being placement coordinator. The target for this team is 100% training & placements from current AY.

Proposed by: Dr. Milind Jagtap (in absentia)
Seconded by: Dr. Jitendra Bhandari

- 4) To make at least one research paper compulsory for each faculty member for our upcoming national conference to be held in January 2021.

Resolution/Discussion/Suggestion: Our national conference is going to be a big online event during pandemic. Therefore, it was suggested to make it compulsory for all of our faculty members to contribute at least one paper to it. This will increase the quantum of in-house research papers and will help in accreditation.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Pranav Kayande

- 5) To discuss 10 improvement areas suggested by NAAC peer team with Dr. Milind Jagtap.

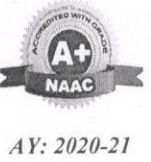
Resolution/Discussion/Suggestion: The discussion among internal IQAC members has already taken place in June 2020 and the mail has been circulated to all faculty members about action taken by IMERT. All IQAC members are requested to study it well before meeting with Dr. Milind Jagtap.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Rupendra Gaikwad

 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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NOTICE OF THE IQAC MEETING

Date: 29/12/2020

You are hereby requested to attend the IQAC meeting as per following details and agenda:

Day & Date: Wednesday, 30/12/2020

Time: 11.00 am


Venue: Manthan

Agenda:

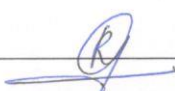


1. Revision in the composition of IQAC
2. Academic & Administrative Audit (2019-20)
3. Programs in the new semester as an initiative of IQAC
4. Review of National Conference Preparation
5. Organizing FDP by PGRC
6. Preparation for new semester
7. AOB

Thanking you,

Yours sincerely


Dr. Jitendra Bhandari
IQAC Chairman
Director I/C, IMERT


Dr. Rupendra Gaikwad
IQAC coordinator,
IMERT

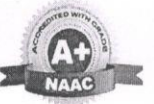
 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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Pune - 411052



AY: 2020-21

Day & Date: Wednesday, 30/12/2020

Time: 11.00 am

Attendance for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. Jitendra Bhandari	Chairman	
2	Dr. Pranav Kayande	Teaching Representative	
3	Dr. Vinod Mohite	Teaching Representative	Absent
4	Mr. Vivekanand Gaikwad	Teaching Representative	
5	Mr. Praful Sarangdhar	Teaching Representative	
6	Ms. Pranjal Jadhav	Teaching Representative	
7	Mr. Manik Nikam	Admin Staff Representative	ABSENT
8	Dr. Rupendra Gaikwad	IQAC Coordinator	

Minutes of the meeting

Agenda #1: Revision in the composition of IQAC

Resolution/Discussion/Suggestion: With reference to the resignation and relieving of Dr. Uttam Sapate, a senior teaching representative, Dr. Rupendra Gaikwad suggested few changes in the composition of the IQAC of IMERT. The suggestions were as follows:

Sr. No.	Name	Designation
1	Dr. Jitendra Bhandari	Chairman
2	Prin. B. G. Jadhav	Management Representative
3	Dr. Milind Jagtap	Industry Representative
4	Mr. Shravan Biyani	Employer Representative
5	Mr. Vinay Chhajed	Alumni Representative

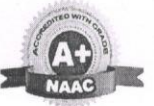
 Dr. Rupendra Gaikwad		Dr. Jitendra Bhandari
Prepared by	Reviewed/Recommended by	Approved by

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AY: 2020-21

6	Ms. Priti Raskar	Entrepreneur Representative
7	Dr. S. M. Deshpande	Local Society Representative
8	Dr. Pranav Kayande	Teaching Representative
9	Dr. Vinod Mohite	Teaching Representative
10	Mr. Vivekanand Gaikwad	Teaching Representative
11	Mr. Praful Sarangdhar	Teaching Representative
12	Ms. Pranjal Jadhav	Teaching Representative
13	Mr. Manik Nikam	Admin Staff Representative
14	Ms. Bhagyashri Katre	Student Representative
15	Dr. Rupendra Gaikwad	IQAC Coordinator

The newly nominated representatives were welcomed by all unanimously.

Proposed by: Dr. Rupendra Gaikwad

Seconded by: All members

Agenda #2: Academic & Administrative Audit (2019-20)

Resolution/Discussion/Suggestion: With reference to the IQAC meeting held on 29.10.2020, it was decided to conduct the AAA in three tiers. But as per the instructions received from the honourable management, external audit has been decided to be conducted on 16th January 2021. In order to check the preparedness, we will also conduct an internal audit on 12th January 2021. The experts will be decided and invited later on. Further it was also decided to conduct a staff meeting tomorrow and a mail to be sent to all staff to declare the dates of AAA.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr. Pranav Kayande

Agenda #3: Programs in the new semester as an initiative of IQAC

Resolution/Discussion/Suggestion: As an initiative of IQAC, we need to plan few programmes in the new semester, which is going to start from January 2021. As a part of it, two programmes were discussed as follows:

1. A webinar on “How to write high quality research papers and publish it in high rated UGC CARE listed journals” – By Dr. M. Gurusamy
2. A webinar in academic collaboration with NAAC. Such webinars can be organized without financial support from NAAC.

It was decided that Dr. Gaikwad will send emails to both.

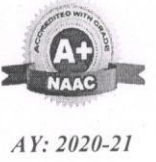
Proposed by: Dr. Rupendra Gaikwad

Seconded by: Dr. Jitendra Bhandari

 Dr. Rupendra Gaikwad	 Reviewed/Recommended by	 Dr. Jitendra Bhandari
Prepared by		Approved by

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Agenda #4: Review of National Conference Preparation

Resolution/Discussion/Suggestion: Dr. Pranav Kayande briefed the meeting about the progress happening on the front of national conference. He informed that he has identified the UGC-CARE listed journal and the editor of it. He is in the talks with him. As soon as the further steps are taken and/or finalized, he will inform the IQAC team.

Proposed by: Dr. Pranav Kayande
Seconded by: Praful Sarangdhar

Agenda #5: Organizing FDP by PGRC

Resolution/Discussion/Suggestion: It was discussed and proposed that the PGRC should take initiative to organize a national level FDP on the online platform. The subject of FDP shall be around research methodology or research paper writing, etc.

Proposed by: Dr. Pranav Kayande
Seconded by: Dr. Rupendra Gaikwad

Agenda #6: Preparation for new semester

Resolution/Discussion/Suggestion: In order to prepare for the new semester it was decided unanimously to send a message to all the faculty members through HOD regarding preparation of teaching plans and time table.

Proposed by: Mr. Vivekanand Gaikwad
Seconded by: Mr. Praful Sarangdhar

Agenda #7: AOB

1. Restructuring CAB of IMERT:

Resolution/Discussion/Suggestion: On the backdrop of IQAC restructuring, it was also proposed to restructure our CAB. All the members agreed to it.

Proposed by: Dr. Pranav Kayande
Seconded by: Ms. Pranjal Jadhav

2. Restructuring FDP committee:

Resolution/Discussion/Suggestion: It was discussed and agreed that the FDP committee shall be restructured due to exit of Dr. Sapate from the committee and the institute. Other two members Dr. Rupendra Gaikwad and Ms. Pranjal Jadhav will decide it in a separate meeting of FDP committee.

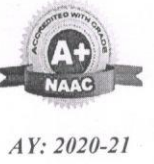
Proposed by: Ms. Pranjal Jadhav
Seconded by: Dr. Rupendra Gaikwad

3. Redistribution of mentees of Dr. Sapate:

Resolution/Discussion/Suggestion: It was also discussed and agreed that the mentees of Dr. Sapate need to be redistributed. The redistribution will be done in due course of time.

Proposed by: Ms. Pranjal Jadhav
Seconded by: Mr. Vivekanand Gaikwad

 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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NOTICE OF THE IQAC MEETING

Date: 04/02/2021

You are hereby requested to attend the IQAC meeting as per following details and agenda:

Day & Date: Monday, 22/02/2021

Time: 11.00 am

Venue: Manthan

Agenda:

1. Status and progress of AQAR 2019-20
2. Review of FDP
3. Organizing a programme through ED Cell
4. 360° appraisal of faculty
5. AOB

Thanking you,

Yours sincerely

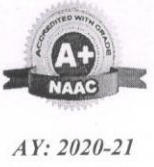
Dr. Jitendra Bhandari
IQAC Chairman
Director I/C, IMERT

Dr. Rupendra Gaikwad
IQAC coordinator,
IMERT

 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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Day & Date: Monday, 22/02/2021

Time: 11.00 am

Attendance for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. Jitendra Bhandari	Chairman	
2	Dr. Pranav Kayande	Teaching Representative	
3	Dr. Vinod Mohite	Teaching Representative	Absent
4	Mr. Vivekanand Gaikwad	Teaching Representative	
5	Mr. Praful Sarangdhar	Teaching Representative	
6	Ms. Pranjal Jadhav	Teaching Representative	
7	Mr. Manik Nikam	Admin Staff Representative	Absent
8	Dr. Rupendra Gaikwad	IQAC Coordinator	

Minutes of the meeting

Agenda #1: Status and progress of AQAR 2019-20

Resolution/Discussion/Suggestion: Dr. Rupendra Gaikwad presented the status and progress of AQAR 2019-20. The last date of submission was extended from 31st December 2020 to 31st May 2021. However, the work is going ahead with full speed and it shall be completed by the due date. Dr. Gaikwad promised the meeting for timely completion of the AQAR work.

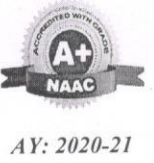
Proposed by: Dr. Rupendra Gaikwad

Seconded by: All members

 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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Agenda #2: Review of FDP

Resolution/Discussion/Suggestion: A national level FDP was jointly organized by PGRC and FDP committee of IMERT. The topic was “How to write High quality Research Paper and Publish it in high rated UGC Care/ Scopus listed Journals”. The resource person was Dr. M. Gurusamy.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Pranav Kayande

Agenda #3: Organizing a programme through ED Cell

Resolution/Discussion/Suggestion: As an initiative of IQAC, we need to conduct some programme through ED Cell in this semester. The ED Cell in-charge, Mr. Vivekananda Gaikwad agreed upon it and agreed to plan and conduct a program on ED as soon as possible.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Mr. Vivekananda Gaikwad

Agenda #4: 360° appraisal of faculty

Resolution/Discussion/Suggestion: As a part of faculty appraisal system, it was brought into the notice of all attendees by Dr. Rupendra Gaikwad that we need to follow the 360° appraisal system suggested by AICTE, New Delhi. The parameters of appraisal were brought into the notice of all the members.

Proposed by: Dr. Rupendra Gaikwad
Seconded by: Dr. Jitendra Bhandari

Agenda #5: AOB

1. Starting SWAYAM-NPTEL MOOCs at IMERT:

Resolution/Discussion/Suggestion: On the backdrop of pandemic, online learning has gained a lot of importance. Taking this fact into consideration, Dr. Rupendra Gaikwad applied to NPTEL for establishing a local chapter at IMERT. NPTEL approved our request on 21st January 2021, and sent us the approval letter. Now NPTEL Local Chapter has been officially started in IMERT for the benefit of students as well as faculty members.

Proposed by: Dr. Rupendra Gaikwad
Seconded by: Ms. Pranjal Jadhav

2. Academic Administrative Audit:

Resolution/Discussion/Suggestion: The need of AAA was brought into the notice of all attendees by Dr. Rupendra Gaikwad. All of them unanimously expressed their opinions on the topic.

Proposed by: Dr. Rupendra Gaikwad
Seconded by: Mr. Vivekanand Gaikwad

 Dr. Rupendra Gaikwad Prepared by	 Reviewed/Recommended by	 Dr. Jitendra Bhandari Approved by
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NOTICE OF THE IQAC MEETING

Date: 10/05/2021

ALL IQAC members are hereby requested to attend the IQAC meeting as per following details and agenda:

Day & Date: Wednesday, 29/05/2021

Time: 02.00 pm

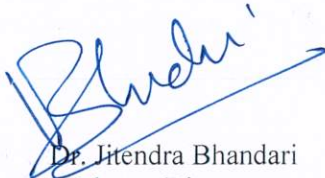
Venue: 5th floor classroom

Agenda:

1. To Read and confirm the MOM of the previous IQAC meeting.
2. To Plan for organizing international conference in next academic year.
3. To plan and organize online certifications for students considering the Covid - 19 Pandemic.
4. To plan and organize sessions on stress management.
5. To plan for admission process activity for next academic year.
6. AOB

Thanking you,

Yours,


Dr. Jitendra Bhandari
In charge Director



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Minutes of the Meeting

Agenda #1: To Read and confirm the MOM of the previous IQAC meeting.

Resolution/Discussion/Suggestion: Prof. Dr. Upendra Gaikwad briefed on the MOM of previous meeting to all the present members. All members confirmed the decisions made in the meeting.

Proposed by: Dr. Rupendra Gaikwad

Seconded by: All members

Agenda #2: To Plan for organizing International conference in next academic year.

Resolution/Discussion/Suggestion: Dr. Jitendra Bhandari proposed to organize online international conference to boost the research and publication activity by IMERT faculty members. He mentioned that this would also help in developing collaborations and networking with the other institutions. He added that this conference would also help in brand building of IMERT.

Proposed by: Dr. Jitendra Bhandari

Seconded by: Dr. Pranav Kayande

Agenda #3: To plan and organize online certifications for students considering the Covid - 19 Pandemic.

Resolution/Discussion/Suggestion: Considering the ongoing Covid- 19 pandemic situation and the government guidelines Dr. Rupendra Gaikwad proposed to encourage students to register for online certifications and courses to enhance their domain specific knowledge. He further added that the institute should take initiative and organize sessions on soft skill development and career guidance for the students.

Proposed by: Dr. Rupendra Gaikwad

Seconded By: Dr. Jitendra Bhandari

Agenda #4: To plan and organize sessions on stress management.

Resolution/Discussion/Suggestion: Considering the uncertainty and stressful conditions due to Covid – 19 pandemic, Dr. Pranav Kayande proposed that the institute should organize stress management activities for staff and students in the coming academic year.

Proposed by: Dr. Pranav Kayande

Seconded by: Praful Sarangdhar



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Marathwada MitraMandal's
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S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar,
(IMERT), Pune



Agenda #5: To plan for admission process activity for next academic year.

Resolution/Discussion/Suggestion: Prof. Vinod Mohite proposed that the institute's admission committee should start working on and plan for the admission process for the next academic year. He further added to initiate the admission promotional activities for the undergraduate students from the sister concern institutes and other undergraduate colleges.

Proposed by: Prof. Vinod Mohite

Seconded by: Dr. Rupendra Gaikwad

Agenda #6: AOB

1. Yoga and meditation session.

Resolution/Discussion/Suggestion: Prof. Pranjal Jadhav suggested to plan yoga and meditation session for all staff members for maintaining the mental and physical health.

Proposed by: Mr. Vivekanand Gaikwad

Seconded by: Mr. Praful Sarangdhar

Dr. Jitendra Bhandari
In charge Director



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(IMERT), Pune
S. No. 18, Plot No. 5/3, CTS No. 205, Behind Vandevi Temple, Karvenagar,
Pune - 411052



Day & Date: Saturday, 29/05/2021

Time: 2.00 pm

Attendance for the meeting

Sr. No.	Name	Designation	Signature
1	Dr. Jitendra Bhandari	Chairman	
2	Dr. Uttam Sapate	Teaching Representative	Absent
3	Dr. Vinod Mohite	Teaching Representative	
4	Dr. Pranav Kayande	Teaching Representative	
5	Mr. Vivekanand Gaikwad	Teaching Representative	
6	Dr. Rupendra Gaikwad	Coordinator	

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Quality Initiatives and Action Taken Report AY 2020-21

Sr. No.	Initiative	Action taken
1	Establishing Local Chapter for SWAYAM - NP	Established the Local Chapter No. 4287 for SWAYAM - NPTEL. Students and faculty members are taking advantage of it and getting the MOOCs completed. 63 students and faculties registered for 146 courses
2	Use of MIS & Google Classroom for online teaching, evaluation and mentoring	Started using Smart School MIS & Google Classroom for online teaching, evaluation and mentoring
3	National Level conference	Online National Level conference was organized on 'Start-up, a key to social change - NCSS 2021 on 6th February 2021. Mr. Tomio Isogai, Advisor in Indo-Japanese relations was the Key Note speaker. 21 researchers presented their research papers.
4	National Level FDP	Online National Level FDP was organized on "Effective Research Paper Writing and Publication in High Quality UGC Care Listed Journals" on 20th February 2021. More than 400 participants attended the FDP
5	360 Degree appraisal system	360-degree appraisal system was adopted by IMERT. It has been implemented according to the guidelines given by AICTE, New Delhi.

Dr. Jitendra Bhandari

In Charge Director



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411052**



IQAC MOM AY 2019-20

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List of IQAC MOM for the AY 2019-20

Sr.No	Particulars
1	IQAC Meeting Minutes dated 10/08/2019
2	IQAC Meeting Minutes dated 21/11/2019
3	IQAC Meeting Minutes dated 29/01/2020
4	IQAC Meeting Minutes dated 09/05/2020

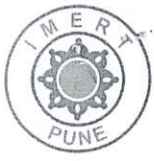
Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director

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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
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Date: 2nd August 2019

Notice

You are hereby requested to attend the IQAC meeting as per the following details and Agenda.

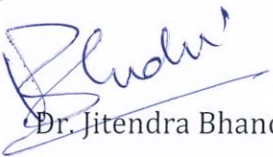
Day & Date: Saturday, 10th August 2019

Time : 3.30 PM

Venue: Board Room

Agenda:

1. To plan for next semester
2. To update the MBA curriculum to the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement.
3. To understand the NAAC (National Assessment and Accreditation Council) process.
4. To plan the induction program for the upcoming batch.
5. To plan for Extension and outreach activities



Dr. Jitendra Bhandari

In-charge Director



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Day & Date: Saturday , 10th August 2019

Time : 3.30 PM

Venue: Board Room

Agenda:

1. To plan for next semester
2. To update the MBA curriculum to the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement.
3. To understand the NAAC (National Assessment and Accreditation Council) process.
4. To plan the induction program for the upcoming batch.
5. To plan for Extension and outreach activities

Agenda #1: To plan for next semester

Resolutions: The institute commits to ensuring the teaching plan, timetable, and subject basket are finalized and ready before the induction, alongside improving academic quality for the upcoming semester.

Proposed by. Dr. Rupendra Gaikwad
Seconded by: All the members

Agenda #2: To update the MBA curriculum to the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement.

Resolution: The SPPU university has updated the MBA curriculum align with the 2019 pattern and conduct COPO (Course Outcomes and Program Outcomes) measurement to ensure the curriculum meets current academic standards and industry requirements, thereby enhancing the educational outcomes and career readiness of the students. Dr. Rupendra Gaikwad updated that one day FDP was conducted for Faculties about Blooms taxonomy.

Proposed by. Dr. Rupendra Gaikwad



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Seconded by: All the members

Agenda #3: To understand the NAAC (National Assessment and Accreditation Council) process.

Resolution: **Resolution:**

Prin. B. G. Jadhav sir emphasized the importance of thoroughly understanding the NAAC process to ensure successful accreditation. In response, Dr. Jitendra Bhandari informed the committee that a session on the NAAC process and strategies for effectively facing the PEER Team visit had been conducted. This session aimed to provide comprehensive insights into the accreditation procedures, key criteria, and best practices for showcasing the institution's strengths during the evaluation.

Proposed by: Prin. B. G. Jadhav
Seconded by: All the members

Agenda #4: To plan the induction program for the upcoming batch.

Resolution:

The committee discussed the need for a well-structured induction program to welcome and orient new MBA students. The induction program aims to familiarize students with the institution's culture, academic expectations, and available resources.

Prin. B. G. Jadhav sir emphasized the importance of creating an engaging and informative schedule that includes sessions on curriculum overview, faculty introductions, campus facilities, and student support services. Dr. Jitendra Bhandari suggested incorporating interactive workshops, guest lectures, and team-building activities to enhance the induction experience.

Proposed by: Dr. Jitendra Bhandari
Seconded by: All the members



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
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Agenda #5: To plan for extension and outreach activities.

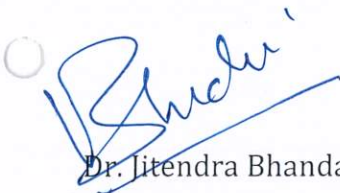
Resolution:

The committee emphasized the importance of faculty involvement in extension and outreach activities to enhance community engagement and social responsibility. Faculties were informed to actively participate and contribute to various initiatives. The Institute has already conducted following activities

1. **Blood Donation Camp:** Organized to promote health awareness and community service.
2. **Institutional Social Responsibility (ISR) Activities:** Led by the Marketing Department, focusing on impactful social projects.
3. **Commodity Awareness Program:** Conducted in collaboration with SEBI to educate the community about financial literacy and commodity markets.

The committee resolved to encourage all departments to identify and implement additional outreach activities that align with the institution's mission and values. Regular updates on these activities will be shared in subsequent meetings to monitor progress and ensure successful execution.

Proposed by: Prof. Vivek Dighe
Seconded by: All the members

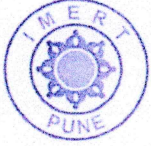

Dr. Jitendra Bhandari
In-charge Director



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2019-20



Marathwada Mitra Mandal's
Institute of Management Education Research & Training
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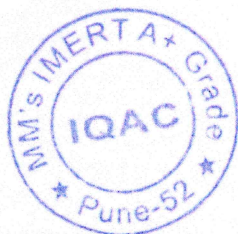
**Attendance of Internal Quality Assurance Cell (IQAC)
Meeting**

Date : 10th August 2019

Time : 3.30pm

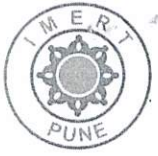
Venue : IMERT Boardroom

Sr. No.	Name	Designation	Nomination	Signature
1	Prin. B. G. Jadhav	Executive President, MM Trust	Management Representative	<i>B. G. Jadhav</i>
2	Dr. Jitendra Bhandari	I/C Director, IMERT	Chairperson	<i>Jitendra Bhandari</i>
3	Mr. Rakesh Balkrishna Jangale	Sr. GM- HR, Reliable Autotech Pvt. Ltd	Employer Representative	<i>Rakesh Jangale</i>
4	Mr. Omkar Jeste	Sr. Manager, Sales Incentives, Red Hat India Pvt Ltd.	Industry Representative	<i>Omkar Jeste</i>
5	Prof. Vivek Dighe	Assistant Professor	Teaching representative	<i>Vivek Dighe</i>
6	Prof. Aparna Shastri	Assistant Professor	Teaching representative	<i>Aparna Shastri</i>
7	Prof. Praful Sarangdhar	Assistant Professor	Teaching representative	<i>Praful Sarangdhar</i>
8	Mr. Himmat Salunke	Sr. Administrative Officer	Non-Teaching representative	<i>Himmat Salunke</i>
9	Mr. Nikhil Kolpyakwar	MBA Student	Student Representative	<i>Nikhil Kolpyakwar</i>
10	Prof. Vivekanad Gaikwad	Assistant Professor	Alumni Representative	<i>Vivekanad Gaikwad</i>
11	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	<i>Rupendra Gaikwad</i>



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Date:14th November 2019

Notice

You are hereby requested to attend the IQAC meeting as per the following details and Agenda.

Day & Date: Thursday 21 November 2019

Time :2:00 PM

Venue: Manthan

Agenda:

1. Enhance Industry Connections and Collaborations
2. Faculty Development Programs
3. Student Development.
4. Process of Permanent Affiliation
5. Extension and Outreach

Dr. Jitendra Bhandari

In-charge Director



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Day & Date: Thursday & 21 November 2019

Time :2:00 PM

Venue: Manthan

Agenda:

1. Enhance Industry Connections and Collaborations
2. Faculty Development Programs
3. Student Development.
4. Process of Permanent Affiliation
5. Extension and Outreach

Agenda 1: Enhance Industry Connections and Collaborations

Resolution:

The committee discussed strategies to strengthen ties with industry partners to provide students with practical insights and real-world learning opportunities. Dr. Jitendra Bhandari highlighted the significance of enriching industry connections through various initiatives. The successful conduct of an HR Conclave brought together industry leaders, HR professionals, and academicians to discuss current trends and best practices, offering valuable networking opportunities.

Additionally, an HR Olympiad was conducted to test students' knowledge and skills in human resource management, fostering excellence among participants. Dr. Bhandari also proposed organizing regular industrial visits to provide students with firsthand experience of corporate operations, bridging the gap between academic learning and practical application.

Proposed by. Dr. Jitendra Bhandari

Seconded by. Prof. Aparna shastri



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Agenda:2 Faculty Development Programs

Resolution:

Dr. Rupendra Gaikwad informed the faculties to attend the following Faculty Development Programs (FDPs) to enhance their skills in entrepreneurship, thereby encouraging and supporting student for entrepreneurship. Prof. Vivek Dighe informed that many faculties have attended the following programs:

1. FDP on Mentorship in Entrepreneurship Development by BYST which focused on providing effective mentorship for aspiring entrepreneurs.
2. FDP on High-Impact Sales was conducted for entrepreneurship learnings.
3. International Conference on Entrepreneurship Development were attended at Bangalore and Pune by faculties.

**Proposed by. Dr. Rupendra Gaikwad
Seconded by: Prof. Vivek Dighe**

Agenda 3: Student Development

Resolution:

Prof. Vivekanand Gaikwad proposed to enhance students' employability by way of focusing on developing their soft skills, such as communication and proficiency in MS Office. As students will soon be participating in internships, it is essential to equip them with these skills to increase their chances of receiving pre-placement offers.

**Proposed by. Vivekanda Gaikwad
Seconded by: Mr. Omkar Jeste**



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Marathwada Mitra Mandal's
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Agenda 4: Process of Permanent Affiliation

Resolution:

Dr. Jitendra Bhandari emphasized the importance of initiating the process for obtaining permanent affiliation for the institute. This recognition will enhance the institute's reputation and visibility in the market.

**Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Rupendra Gaikwad**

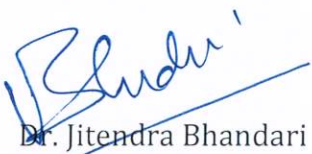
Agenda 5: Extension and Outreach

Resolution:

The committee resolved to increase the number of extension and outreach activities to encourage experiential learning and real-life applications. These activities are designed to promote mental and physical well-being among students.

Prof. Praful Sarangdhar updated the committee on the existing MOU with the Tribal Research and Training Institute, Government of India, which will facilitate surveys aimed at enhancing social well-being. Additionally, expanding outreach efforts will provide students with opportunities to engage in community service, develop empathy, and gain practical experience in addressing societal challenges. These initiatives will also foster collaboration with various organizations, enhancing the institute's reputation and impact.

**Proposed by: Dr. Rupendra Gaikwad
Seconded by: All the members**

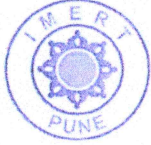

Dr. Jitendra Bhandari

In-charge Director



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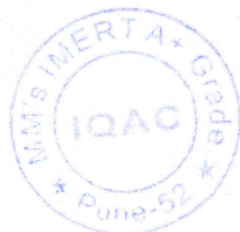
**Attendance of Internal Quality Assurance Cell (IQAC)
Meeting**

Date : 21st November 2019

Time : 2.00pm

Venue : IMERT Boardroom

Sr. No.	Name	Designation	Nomination	Signature
1	Prin. B. G. Jadhav	Executive President, MM Trust	Management Representative	
2	Dr. Jitendra Bhandari	I/C Director, IMERT	Chairperson	
3	Mr. Rakesh Balkrishna Jangale	Sr. GM- HR, Reliable Autotech Pvt. Ltd	Employer Representative	
4	Mr. Omkar Jeste	Sr. Manager, Sales Incentives, Red Hat India Pvt Ltd.	Industry Representative	
5	Prof. Vivek Dighe	Assistant Professor	Teaching representative	
6	Prof. Aparna Shastri	Assistant Professor	Teaching representative	
7	Prof. Praful Sarangdhar	Assistant Professor	Teaching representative	
8	Mr. Himmat Salunke	Sr. Administrative Officer	Non-Teaching representative	
9	Mr. Nikhil Kolpyakwar	MBA Student	Student Representative	
10	Prof. Vivekanad Gaikwad	Assistant Professor	Alumni Representative	
11	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Date: 23rd January 2020

Notice

You are hereby requested to attend the IQAC meeting as per the following details and Agenda.

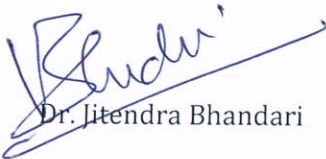
Day & Date: Wednesday, 29 January 2020

Time: 11.00 am

Venue: Board Room

Agenda:

1. To read and confirm agenda of previous meeting
2. To present a summary of NAAC Peer Team Committee Report
3. Any other points


Dr. Jitendra Bhandari

In-charge Director



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INTERNAL QUALITY ASSURANCE CELL(IQAC)

Minutes of the Meeting (MoM)

Day & Date: Wednesday, 29 January 2020

Time: 11.00 am

Venue: Board Room

Agenda:

1. To read and confirm agenda of previous meeting
2. To present a summary of NAAC Peer Team Committee Report

Any other points

Agenda-1 To read and confirm agenda of previous meeting

The meeting was started under the guidance of Hon. Executive President of Marathwada Mitra Mandal, Prin. B. G. Jadhav, Management Representative on IQAC. Dr. Rupendra Gaikwad, IQAC Coordinator, welcomed all the honourable members, who were present for the meeting. discussed Action taken related to IQAC meeting held on 21 November 2019.

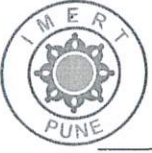
Proposed by: Dr Rupendra Gaikwad
Seconded by: Dr Jitendra Bhandari

Agenda #2: To present a summary of NAAC Peer Team Committee Report

Resolution #1: Dr. Rupendra Gaikwad presented the summary of NAAC Peer Team Committee Report in front of the Hon. Members. There were 10 areas of improvement suggested by the Peer Team. The action taken/planned for each area was kept for discussion in the meeting. The updates provided to the hon. Members and suggestions received from them after due discussion are as follows:

- 1) **Grade Sheet of NAAC:** Criterion wise GPA was shared with the members by Dr. Gaikwad. All of the members appreciated criterion wise performance, except criterion no. 3, Research, Innovation and Extension, where IMERT received 2.82 GPA. Upon knowing the final CGPA, which is 3.30 on a four-point scale, the members congratulated the team of IMERT for achievement of A+ grade. However, Prin. Jadhav Sir expressed his concern over consultancy. Prof. Praful Sarangdhar



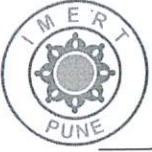


**Marathwada Mitra Mandal's
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appraised him about the consultancy received from TRTI to IMERT. He also added that consultancy is a highly specialized task that requires very high level of expertise. Nevertheless, IMERT is doing reasonably good efforts on the front of consultancy as an institution. These efforts may be enhanced in days to come.

- 2) **Start-ups are suggested to encourage students for Entrepreneurship:** Dr. Gaikwad gave information to all the members about entrepreneurship development initiatives at IMERT as follows:
 - a. IMERT has tied up with SPPU's Start-up and Innovation Cell. As a result, IMERT hosted a start-up and innovation competition on 16th December, 2019.
 - b. IMERT's Entrepreneurship Development Cell has also coordinated with Bharatiya Yuva Shakti Trust (BYST) for entrepreneurial mentoring. Conducted a mentoring programme for all ED cells of MM group. This programme was conducted on 12th and 13th December 2019.
 - c. ED Cell committee members attended two exhibitions to identify business opportunities for students. One was KISAN exhibition at Moshi, Pune and another was PLASTOVISION exhibition at Mumbai.
- 3) **Language Lab can be established for enhancing language proficiency of students:** Dr. Gaikwad appraised about the efforts made by IMERT to improve language proficiency of the students. A language trainer appointed in CRD conducts training sessions on English language. In addition to that, Prin. Jadhav Sir proposed to make an investment to establish a language lab at IMERT.
- 4) **IQAC should be organised in accordance with the guidelines of NAAC and it should become the nerve centre for information sharing, quality assurance and advancing concrete action plans to improve academic, administrative and financial activities:** Dr. Gaikwad appraised the meeting that IQAC of IMERT has been constituted as per the guidelines of NAAC since its establishment. Prin. Jadhav Sir advised that the internal members of IQAC should meet frequently to understand the suggestions given by NAAC peer team and to identify other weak areas which are beyond the 10 areas advised by peer team for quality sustenance and improvement. Prin. Jadhav Sir also expected that the IQAC should really become a nerve centre for information sharing and should play a key role in improving academic, administrative and financial activities. Objectives of IQAC may be rethought and reorganized and focus on the requirements of the institute.

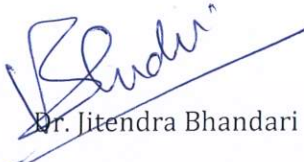




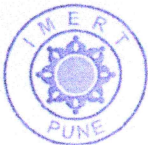
Marathwada Mitra Mandal's
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(IMERT), Pune

- 5) **Students should be motivated to participate in sports and cultural competitions held at state and national level:** Dr. Gaikwad informed the meeting that MBA second year student, Ms. Ashwini Dhande has been selected for state level Avishkar competition in 2019-20. In order to further nurture the culture of sports among students, Mr. Omkar Jeste suggested continuing weekly sports competitions.

Proposed by: Dr Rupendra Gaikwad
Seconded by: All Members


Dr. Jitendra Bhandari
In-charge Director





Marathwada Mitra Mandal's
Institute of Management Education Research & Training
(IMERT), Pune

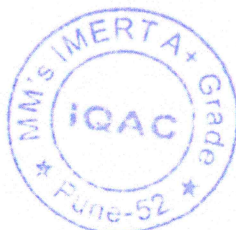
**Attendance of Internal Quality Assurance Cell (IQAC)
Meeting**

Date : 29th January 2020

Time : 11.00am

Venue : IMERT Boardroom

Sr. No.	Name	Designation	Nomination	Signature
1	Prin. B. G. Jadhav	Executive President, MM Trust	Management Representative	
2	Dr. Nitendra Bhandari	I/C Director, IMERT	Chairperson	
3	Mr. Rakesh Balkrishna Jangale	Sr. GM- HR, Reliable Autotech Pvt. Ltd	Employer Representative	
4	Mr. Omkar Jeste	Sr. Manager, Sales Incentives, Red Hat India Pvt Ltd.	Industry Representative	
5	Prof. Vivek Dighe	Assistant Professor	Teaching representative	
6	Prof. Aparna Shastri	Assistant Professor	Teaching representative	
7	Prof. Praful Sarangdhar	Assistant Professor	Teaching representative	
8	Mr. Himmat Salunke	Sr. Administrative Officer	Non-Teaching representative	
9	Mr. Nikhil Kolpyakwar	MBA Student	Student Representative	
10	Prof. Vivekanad Gaikwad	Assistant Professor	Alumni Representative	
11	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	





Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Date: 8th May 2020

Notice

You are hereby requested to attend the IQAC meeting as per the following details and Agenda.

Day & Date: Saturday, 9th May 2020

Time : 2:00 PM

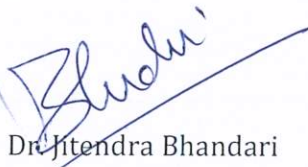
Platform: ZOOM

Meeting ID: 292 614 5804

Agenda:

1. Online initiatives for teaching, learning and research
2. Planning for next semester
3. Internal Exam reforms
4. Effectivity in Mentorship

Kindly make available for online meeting


Dr. Jitendra Bhandari
In-charge Director





Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Date: 9th May 2020

Platform: ZOOM **Meeting ID:** 292 614 5804

Attended by:

1. Dr. Jitendra Bhandari
2. Prof. Vivek Dighe
3. Prof. Praful Sarangdhar
4. Prof. Vivekanand Gaikwad
5. Prof. Aparna Shastri
6. Dr. Rupendra Gaikwad

Agenda:

1. Online initiatives for teaching, learning and research
2. Planning for next semester
3. Internal Exam reforms
4. Effectivity in Mentorship





Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Agenda #1: Online initiatives for teaching, learning and research

Resolutions: After a lot of deliberation on COVID-19 situation, IQAC has decided to organize online sessions on teaching, learning as well as research. As far as teaching and learning is considered, IMERT has already implemented online methodology. To implement online initiatives for research, following decisions were made unanimously:

1. FDP committee was suggested to organize the FDPs on online platforms. As a first step towards it, Prof. Aparna Shastri updated the conduct an FDP for in-house faculties on 9th May 2020 at 11 am. The topic was "Learning Management System (LMS): an introduction to Google Classroom". Upon successful conduct of in-house FDP, the same FDP will be delivered to outside faculties as well. The date was decided as 16th May 2020.

Proposed by. Prof. Vivek Dighe
Seconded by. Prof. Aparna shastri

2. A webinar was proposed on the topic of "Research Paper Writing", for which Prof. Praful Sarangdhar had expressed his views and said that just before lockdown he had received a resume from one of the resource persons. But due to lockdown, all of us have decided to conduct webinar internally. So that it will be at no cost. Dr. Rupendra took responsibility to prepare a webinar on the said topic to the in-house faculty members.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Rupendra Gaikwad

3. For effective teaching learning in post-COVID period, a list of MOOCS of NPTEL will be suggested to the students as well as to the faculties. This will add to the online teaching and learning process.

Proposed by: Dr. Rupendra Gaikwad
Seconded by: Prof. Praful Sarangdhar

4. Upon successful completion of MOOCS by students, their respective credits will be communicated to SPPU for including it into their total credits. For this purpose, procedure mentioned in the syllabus will be followed.

Proposed by: Dr. Jitendra Bhandari
Seconded by: Dr. Rupendra Gaikwad





Agenda #2: Planning for next semester

Resolution: It was resolved after due deliberation that out of various available LMS, Google Classroom will be used at IMERT. It will be ensured that 40% of the classes will be conducted on zoom platform.

Agenda #3: Internal Exam reforms

Resolution: The point was seriously taken on the task by Dr. Rupendra Gaikwad because as per NAAC evaluation report, we have majority of the suggestions in exam department. The shortfalls of the exam department were put on the surface like, unavailability of the correct record of students, result analysis, internal evaluation parameters, etc. Prof. Vivek Dighe also insisted on the proper list of students as per PRN or specialization, etc. Prof. Vivekanand suggested to have unique ID for students right from first semester and to continue with it till the students passes out from IMERT. This suggestion was accepted unanimously. Prof. Praful Sarangdhar suggested to enlist various tasks of exam department and assign responsibility among the members of exam department.

Proposed by: Dr. Rupendra Gaikwad

Seconded by: All the members

Agenda #4: Effectivity in Mentorship

Resolution: In order to bring more effectivity in mentorship program of IMERT, Dr. Rupendra Gaikwad suggested keeping the group of mentees with one mentor from first to last semester. Same group will remain even for SIP as well as Dissertation. The mentees will remain unchanged irrespective of their specializations. This will bring more accountability to mentors. Dr. Bhandari suggested to do allotment of mentees on the basis of their UG percentage and pre-assessment test result, which we conduct during induction program.

Proposed by: Dr. Rupendra Gaikwad

Seconded by: All the members

Dr. Jitendra Bhandari

In-charge Director





Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

Attendance Sheet

Sr. No.	Name	Designation	Nomination	Signature
1	Prin. B. G. Jadhav	Executive President, MM Trust	Management Representative	Absent
2	Dr. Jitendra Bhandari	I/C Director, IMERT	Chairperson	Present
3	Mr. Rakesh Balkrishna Jangale	Sr. GM- HR, Reliable Autotech Pvt. Ltd	Employer Representative	Absent
4	Mr. Omkar Jeste	Sr. Manager, Sales Incentives, Red Hat India Pvt Ltd.	Industry Representative	Absent
5	Prof. Vivek Dighe	Assistant Professor	Teaching representative	Present
6	Prof. Aparna Shastri	Assistant Professor	Teaching representative	Present
7	Prof. Praful Sarangdhar	Assistant Professor	Teaching representative	Present
8	Mr. Himmat Salunke	Sr. Administrative Officer	Non-Teaching representative	Absent
9	Mr. Nikhil Kolpyakwar	MBA Student	Student Representative	Absent
10	Prof. Vivekananda Gaikwad	Assistant Professor	Alumni Representative	Present
11	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	Present





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(IMERT), Pune**

S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune-411052



Quality Initiatives and Action Taken Report AY 2019-20

Sr. No.	Initiative	Action taken
1	NAAC Process	1. Guidance by Dr. M. D. Lawrence on NAAC process 2. Facing NAAC Peer Team visit
2	FDP	1. FDP on CO measurement. 2. FDP on mentorship in Entrepreneurship Development by BYST 3. FDP On High Impact Sales 4. National Level FDP on Google Classroom as LMS
3	Extension and Outreach activities	1. Training programme on "Marketing for Survival of Cooperative Banks" for Pune District Urban Cooperative Banks Association, Pune 2. Blood Donation camp 3. ISR initiative was taken up by Marketing department
4	Student Development Program	1. Induction Programme 2. 7th HR Conclave - 2019 3. HR Olympiad 4. Industrial visit to JNPT, New Mumbai
5	Entrepreneurship	1. Faculties Attended International conference on ED at Bangalore 2. Attended International exhibition on ED at Pune
6	Appraisal Form	360-degree Appraisal Form was prepared as per AICTE

Dr. Jitendra Bhandari

In Charge Director



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Ramaswamy
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Date: 08-Aug-2024 (06:41 PM)



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411052**



IQAC MOM AY 2018-19

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411052



List of IQAC MOM for the AY 2018-19

Sr.No	Particulars
1	IQAC Meeting Minutes dated 15/09/2018
2	IQAC Meeting Minutes dated 09/03/2019
3	IQAC Meeting Minutes dated 22/06/2019

Prepared By – Dr. Mangalgouri Patil, Associate Professor

Reviewed / Recommended By – Prof. Aparna Shastri, Assistant Professor

Approved By – Dr. Shubhangee Ramaswamy, I/C Director

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Reason: Official Document
Location: Pune, India
Date: 08-Aug-2024 (07:00
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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

NOTICE

Date: 07/09/2018

A meeting has been organized to transact the following agenda. Other details of the meeting are also given below.

Date of the meeting: Saturday, 15/09/2018

Time: 2.00 pm

Venue: Boardroom

Agenda:

1. To read and confirm minutes of meeting held on 10/03/2018
2. Review of NAAC Progress
3. Review of initiatives from previous meeting.
4. Any other business

Kindly make yourself available for the same.

Thanking you.

Yours faithfully,

Dr. Rupendra Gaikwad

IQAC coordinator, IMERT



Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

MINUTES OF THE MEETING

Date of the meeting: Saturday, 15/09/2018

Time: 2.00 pm

Venue: Boardroom

Following members attended the meeting:

Sr. No.	Name	Designation
1.	Prin. B. G. Jadhav	Executive President, MM
2.	Dr. Shiram Nerlekar	Chairperson, IQAC
3.	Dr. Milind Jagtap	Industry Representative
4.	Mr. Mukund Pate	Industry Representative
5.	Mr. Pravin Thigale	Employer Representative
6.	Dr. Uttam Sapate	Teacher representative
7.	Dr. Jitendra Bhandari	Teacher representative
8.	Prof. Sandeep Hegade	Teacher representative
9.	Prof. Vijay Sonaje	Teacher representative
10.	Mr. Shailesh Muley	Office Superintendent
11.	Mr. Gaurav Desai	Student Representative
12.	Dr. Rupendra Gaikwad	IQAC Coordinator

Resolutions:

1. Rupendra Gaikwad read and confirmed the minutes of meeting held on 10/03/2018.
2. Dr. Gaikwad briefed the committee members about the progress of NAAC at IMERT. He also briefed about the status of completion of documentation and SSR.
3. Dr Uttam Sapate appraised about accreditation of IMERT by Securities & Exchange Board of India (SEBI). He also mentioned about Finance specialization faculty members being certified



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(IMERT), Pune

commodity derivative professionals by SEBI. This achievement allows IMERT to conduct awareness program for Farmers about pricing fluctuations in commodity all across India.

4. PPMC, the newly established committee had implemented the use of ET cases in this semesters teaching plan; appraised by Dr. Gaikwad.

5. Any Other Business: Following points were put on a meeting with the permission of the chair.

1) Dr. Milind Jagtap initiated with the perspective on Beyond Syllabus Inputs. He emphasized on giving practical exposures to students to make them more tunes to the concepts. Mr. Pravin Thigale seconded with his experiences of employing students. Prof. Vijay Sonaje added to conceptualize the specialization inputs from semester II so that students will be ready for internships with particular skill sets.

2) Mr. Mukund Pate suggested having summer internship evaluation by industry experts. The committee decided to add one more filter of internship assessment by adding industry experts.

3) The committee decided to initiate the process of identifying the inputs where small projects can be identifies for the students and they will be trained with particular skills sets of their choice. Dr. Nerlekar proposed to nominate these inputs as Project Based Learnings.

4) Prof. Sandeep Hegade informed the committee members about the outcome of the National Conference on Finance & Applied Economics. He informed about selected papers being published in Springer Nature Pte. Ltd. Singapore and other papers published in Arthkalp with ISSN 2581-6896.

5) Prof. Sandeep Hegade appraised the committee about International Conference on Finance & Applied Economics 2019. He also happily shared the details about further international tie-up with Murdoch University, Dubai.

6) Prof. Sandeep also appraised the committee about Centre for Emerging Economies.

7) The meeting was concluded with vote of thanks proposed by Dr. Rupendra Gaikwad.

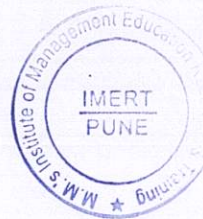


Marathwada Mitra Mandal's
Institute of Management Education Research & Training
Sr. No. 18, Plot No. 5/3, CTS No. 205, Karvenagar, Pune 411052

The meeting of Internal Quality Assurance Cell (IQAC) was held on 15/09/2018, Saturday at 2.00 p.m. at Marathwada Mitra Mandal, IMERT Office, Karvenagar Campus.

Following Members of the IQAC were present,

Sr. No.	Name	Designation	Nomination	Signature
1.	Prin. B. G. Jadhav	Executive President, MM Mandal	Management Representative	
2.	Dr. Shriram Nerlekar	Director	Chairperson	
3.	Dr. Milind Jagtap	Chairman, Soft Hard Automation Pvt. Ltd.	Industry Representative	
4.	Mr. Mukund Pate	Director-HR, Ishwar Parmar Group	Industry Representative	
5.	Mr. Pravin Thigale	VP-HR Altum Credo	Employer representative	
6.	Dr. Jitendra Bhandari	Associate Professor	Teacher representative	
7.	Prof. Sandeep Hegade	Assistant Professor	Teacher representative	
8.	Prof. Vijay Sonaje	Assistant Professor	Teacher representative	
9.	Mr. Shailesh Mulay	Office Superintendent	Non-Teaching representative	
10.	Mr. Gaurav Desai	MBA student	Student representative	
11.	Dr. Sachin Bhide	Management Consultant	Alumni representative	
12.	Dr. Uttam Sapate	Professor	Teaching Representative	
13.	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	



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Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

NOTICE

Date: 27/02/2019

A meeting has been organized to transact the following agenda. Other details of the meeting are also given below.

Date of the meeting: Saturday, 09/03/2019

Time: 3.00 pm

Venue: Boardroom

Agenda:

1. To read and confirm minutes of meeting held on 15/09/2018
2. Welcome of new member for Alumni Representative and Student Representative
3. Review of NAAC Progress
4. Review of initiatives from previous meeting.
5. Any other business

Kindly make yourself available for the same.

Thanking you.

Yours faithfully,

Dr. Rupendra Gaikwad

IQAC coordinator, IMERT



Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

MINUTES OF THE MEETING

Date of the meeting: Saturday, 09/03/2019

Time: 3.00 pm

Venue: Boardroom

Following members attended the meeting:

Sr. No.	Name	Designation
1.	Prin. B. G. Jadhav	Executive President, MM
2.	Dr. Shriram Nerlekar	Chairperson, IQAC
3.	Dr. Milind Jagtap	Industry Representative
4.	Mr. Mukund Pate	Industry Representative
5.	Mr. Pravin Thigale	Employer Representative
6.	Dr. Uttam Sapate	Teacher representative
7.	Dr. Jitendra Bhandari	Teacher representative
8.	Prof. Sandeep Hegade	Teacher representative
9.	Prof. Vijay Sonaje	Teacher representative
10.	Mr. Shailesh Muley	Office Superintendent
11.	Mr. Nikhil Kolpyakwar	Student Representative
12.	Dr. Pallavi Sajanapwar	Alumni Representative
13.	Dr. Rupendra Gaikwad	IQAC Coordinator

Resolutions:

1. Rupendra Gaikwad read and confirmed the minutes of meeting held on 15/09/2018.
2. Dr. Nerlekar introduced Dr. Pallavi Sajanapwar, Dy. Director, Indira Institute of Management, Pune who is also an alumnus of IMERT to the IQAC. Dr. Bhandari introduced Mr. Nikhil Kolpyakwar, MBA 1st year student as a student representative to IQAC.



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INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune

3. Dr. Gaikwad briefed the committee about NAAC preparation status. It is decided that the institute is ready with its preparation and SSR. The committee decided to initiate the process of filling up the IIQA.
3. Dr. Bhandari updated the committee about the various initiatives taken under project based learning. Dr. Milind Jagtap discussed the process of identifying the inputs as well how students were helped to choose the particular domain. The committee appreciated the initiative by IMERT.
4. Dr. Gaikwad briefed about how the summer internship assessment is carried out by industry experts with help of CRD.
5. Prof. Sandeep Hegade appraised the committee about outcome of International Conference on Finance & Applied Economics 2019. He briefed the committee about International MoU with Murdoch University, Dubai, MoU with Gokhale Institute of Politics & Economics, Pune and its importance and benefit to the institute, faculties as well as students.
6. Prof. Sandeep also briefed about the MoU with Tribal Research & Training Institute (TRTI) as well he informed about the research grant of Rs. 3, 00,000 received from TRTI.
7. He also briefed about the D. R. Gadgil distinguished Memorial lecture series started by IMERT.
8. Mr. Sandeep Hegade appraised about efforts to have Padmabhushan Dr. Madhav Gadgil and Dr. Tomoki FUJII, Former consultant to World Bank & Asso. Dean, Singapore Management University on '*Honorary Advisory Member*' of CEE
9. Mr. Sandeep Hegade appraised about efforts to establish 'Design Thinking Centre' at MM IMERT in association with IIT B.
10. Dr. Sapate briefed about the establishment of NIPM chapter for students at IMERT.
11. Any Other Business: Following points were put on a meeting with the permission of the chair
 - 1) Dr. Pallavi Sajanapwar introduced the new curriculum prescribed by SPPU from August 2019. She mentioned about understanding the process of Blooms Taxonomy for faculties to understand COs and POs in a better way.
12. The meeting was concluded with vote of thanks proposed by Dr. Rupendra Gaikwad.

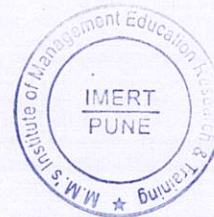


Marathwada Mitra Mandal's
Institute of Management Education Research & Training
Sr. No. 18, Plot No. 5/3, CTS No. 205, Karvenagar, Pune 411052

The meeting of Internal Quality Assurance Cell (IQAC) was held on 9/03/2019, Saturday at 3.00 p.m. at Marathwada Mitra Mandal, IMERT Office, Karvenagar Campus.

Following Members of the IQAC were present,

Sr. No.	Name	Designation	Nomination	Signature
1.	Dr. B. G. Jadhav	Executive President, MM Mandal	Management Representative	
2.	Dr. Shriram Nerlekar	Director	Chairperson	
3.	Dr. Milind Jagtap	Chairman, Soft Hard Automation Pvt. Ltd.	Industry Representative	
4.	Mr. Mukund Pate	Director-HR, Ishwar Parmar Group	Industry Representative	
5.	Mr. Pravin Thigale	VP-HR Altum Credo	Employer representative	
6.	Dr. Jitendra Bhandari	Associate Professor	Teacher representative	
7.	Prof. Sandeep Hegade	Assistant Professor	Teacher representative	
8.	Prof. Vijay Sonaje	Assistant Professor	Teacher representative	
9.	Mr. Shailesh Mulay	Office Superintendent	Non-Teaching representative	
10.	Mr. Nikhil Kolpyakwar	MBA student	Student representative	
11.	Dr. Pallavi Sajanapwar	Dy. Director, IIM-P	Alumni representative	
12.	Dr. Uttam Sapate	Professor	Teaching Representative	
13.	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	



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INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
— (IMERT), Pune

NOTICE

Date: 13/06/2019

A meeting has been organized to transact the following agenda. Other details of the meeting are also given below.

Date of the meeting: Saturday, 22/06/2019

Time: 3.00 pm

Venue: Boardroom

Agenda:

1. To read and confirm minutes of meeting held on 09/03/2019
2. Review of SSR Submission
3. Review of initiatives from previous meeting.
4. Any other business

Kindly make yourself available for the same.

Thanking you.

Yours faithfully,

Dr. Rupendra Gaikwad

IQAC coordinator, IMERT



**Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

MINUTES OF THE MEETING

Date of the meeting: Saturday, 22/06/2019

Time: 3.00 pm

Venue: Boardroom

Following members attended the meeting:

Sr. No.	Name	Designation
1.	Prin. B. G. Jadhav	Executive President, MM
2.	Dr. Shriram Nerlekar	Chairperson, IQAC
3.	Dr. Milind Jagtap	Industry Representative
4.	Mr. Mukund Pate	Industry Representative
5.	Dr. Uttam Sapate	Teacher representative
6.	Dr. Jitendra Bhandari	Teacher representative
7.	Prof. Sandeep Hegade	Teacher representative
8.	Prof. Vijay Sonaje	Teacher representative
9.	Mr. Shailesh Muley	Office Superintendent
10.	Mr. Nikhil Kolpyakwar	Student Representative
11.	Dr. Pallavi Sajanapwar	Alumni Representative
12.	Dr. Rupendra Gaikwad	IQAC Coordinator

Resolutions:

1. Rupendra Gaikwad read and confirmed the minutes of meeting held on 09/03/2019.
2. Dr. Gaikwad briefed about the SSR submission as well as DVV clarifications to the committee. He also briefed about further plan of action for NAAC Peer Team Visit.



**Marathwada Mitra Mandal's
INSTITUTE OF MANAGEMENT EDUCATION RESEARCH AND TRAINING
(IMERT), Pune**

3. Prin. B.G. Jadhav asked to arrange the mock peer team visit for understanding the preparedness of the institute. Dr. Gaikwad and other members showed their readiness to face any visit.
4. As per feedback received from Teachers, to cope up with project based learning they needed to go under certain domain specific certifications. Dr. Nerlekar briefed about the various certifications obtained by faculties.
5. Dr. Bhandari spoke about the SPPU FDPS to cope up with Blooms Taxonomy and faculty representation on various paper setting boards.
6. Mr. Nikhil requested to have advanced derivative strategies training for finance specialization students and Selling, Negotiation and Presentation skills training for marketing specialization students as placement season is approaching.
7. Prof. Sapate briefed about 5 programs conducted at various levels for farmers to make them understand price fluctuations using derivatives under sponsorship of SEBI.
8. Prof. Sandeep appraised the committee with the Book on Demonetization output where contributions received from top most economists in the country.
9. The meeting was concluded with vote of thanks proposed by Dr. Rupendra Gaikwad.

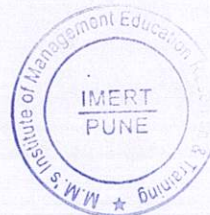


Marathwada Mitra Mandal's
Institute of Management Education Research & Training
Sr. No. 18, Plot No. 5/3, CTS No. 205, Karvenagar, Pune 411052

The meeting of Internal Quality Assurance Cell (IQAC) was held on 22/06/2019, Saturday at 3.00 p.m. at Marathwada Mitra Mandal , IMERT Office, Karvenagar Campus.

Following Members of the IQAC were present,

Sr. No.	Name	Designation	Nomination	Signature
1.	Prin. B. G. Jadhav	Executive President, MM Mandal	Management Representative	
2.	Dr. Shriram Nerlekar	Director	Chairperson	
3.	Dr. Milind Jagtap	Chairman, Soft Hard Automation Pvt. Ltd.	Industry Representative	
4.	Mr. Mukund Pate	Director-HR, Ishwar Parmar Group	Industry Representative	
5.	Mr. Pravin Thigale	VP-HR Altum Credo	Employer representative	
6.	Dr. Jitendra Bhandari	Associate Professor	Teacher representative	
7.	Prof. Sandeep Hegade	Assistant Professor	Teacher representative	
8.	Prof. Vijay Sonaje	Assistant Professor	Teacher representative	
9.	Mr. Shailesh Mulay	Office Superintendent	Non-Teaching representative	
10.	Mr. Nikhil Kolpyakwar	MBA student	Student representative	
11.	Dr. Pallavi Sajanapwar	Dy. Director, IIM-P	Alumni representative	
12.	Dr. Uttam Sapate	Professor	Teacher representative	
13.	Dr. Rupendra Gaikwad	Associate Professor	IQAC Coordinator	



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Date: 08-Aug-2024 (07:00
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(IMERT), Pune
S. No. 18, Plot No. 5/3, CT5 No. 205, Behind Vandevi Temple, Karvenagar, Pune-411052



Quality Initiatives and Action Taken Report AY 2018-19

Sr. No.	Initiative	Action taken
1	Teaching Learning and Evaluation	<ol style="list-style-type: none"> ET Cases were incorporated in Teaching learning. Session on Process of Blooms Taxonomy and CO-PO mapping was conducted which is appreciated. Faculty attended FDPs on Blooms Taxonomy and how to incorporate it in paper setting.
2	Student Support and Progression	<ol style="list-style-type: none"> Various certifications/value added programs/workshops like MS-Excel Basics, Business English communication, Financial Cyber Security and Entrepreneurship Development were organized by the institute. Training programs on Advanced Derivative Strategies Training and Selling and Negotiation and Presentation Skills were conducted.
3	Faculty Information and Contributions	<ol style="list-style-type: none"> The institute received accreditation by SEBI to conduct Commodity Derivative Awareness Program Finance faculty were certified by SEBI which is a good achievement for the institute and faculty. Prof. Sandeep Hegade wrote a book on Demonetization Output where many well-known Economist and senior faculty members contributed for it which a appreciable effort.
4	Research, Innovation and Extension	<ol style="list-style-type: none"> National Conference of Finance and Applied Economics was conducted and the research papers were published in Springer. International tie Up with Murdoch university-Dubai was established which is a appreciable activity. Institute conducted Five commodity derivative awareness program in association with Security Exchange Boards of INDIA (SEBI). Institute has signed a MOU with Triable Research and Training Institute and has received a grant of Rs. 3,00,000/- which is a good achievement for the institute. Institute has well established PGRC center.

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Signed by: Shubhangee
 Ramaswamy
 Reason: Official Document
 Location: Pune, India
 Date: 08-Aug-2024 (07:00 PM)