



**GUIDELINES**  
**POST MATRIC SCHOLARSHIPS**  
**TO THE STUDENTS BELONGING TO**  
**SCHEDULED CASTES**  
**FOR STUDIES IN INDIA**  
**(2020-2021 to 2025-26)**

GOVERNMENT OF INDIA  
MINISTRY OF SOCIAL JUSTICE &  
EMPOWERMENT  
Department of Social Justice & Empowerment  
**(March, 2021)**

**SCHEME OF POST MATRIC SCHOLARSHIPS**  
**TO THE STUDENTS BELONGING TO SCHEDULED CASTES FOR**

## STUDIES IN INDIA (PMS-SC) (With effect from 2020-2021)

### 1. Objective

**1.1** The objective of the scheme is to appreciably increase the Gross Enrolment Ratio of SC students in higher education with a focus on those from the poorest households, by providing financial assistance at post-matriculation or post-secondary stage to enable them to complete their education.

### 2. Scope

**2.1** These scholarships are available for studies in India only and the awardees are selected by the State Government/Union Territory to which the applicant actually belongs (i.e. the State/UT in which permanently settled or domiciled, as per the terms of domicile decided by the State).

**2.2** This is applicable to all the students who are currently beneficiaries of the scheme as well as fresh admissions.

### 3. Definitions

a) "**Group 1: Degree and Post Graduate level professional courses**" shall mean: all Professional courses in Medicine, Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary & Allied Sciences, Management, Business Finance /Administration, Computer Science/ Applications (ii) Post Graduate Diploma courses in various branches of Management & Medicine(iii) C.A./I.C.W.A./C.S./I.C.F.A. etc. (iv) M.Phil., Ph.D. and Post-Doctoral Programmes (D.Lit., D.Sc. etc.) of Group I, Group II and Group III courses.(v) L.L.B, Integrated L.L.B, L.L.M

b) "**Group 2: Other Professional Courses leading to Degree, Diploma, Certificate**" shall mean all Professional Courses leading to Degree, M Ed. / M. Pharma., Diploma, Certificate in areas like Pharmacy (B Pharma.), Nursing(B Nursing), BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management & Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition& Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2) and

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Vocational stream, ITI courses and Polytechnic where entrance qualification is Class XII or above.

c) "**Group 3: Graduate and Post Graduate course**" shall mean: courses not covered under Group 1 & Group 2 e.g. B.A / B.Sc. / B.Com etc. M.A/ M. Sc./ M.Com etc.

d) "**Group 4: All post-matriculation (Post Class X level) non-degree courses**" shall mean: All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. Senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.

*Note: The list of courses in various groups is indicative and States/UTs may add courses as per laid down standard in the State/UT.*

e) "**Compulsory non-refundable fees**" shall mean: fee payable for enrolment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the scholar to the institution or University/ Board, but does not include Refundable deposits like caution money, security deposit will, however, be excluded.

f) "**Demand**" for a year indicates the total fund requirement for release of scholarship to all eligible students under the scheme as per the entitlements for that **particular year**.

g) "**Freeship Card**" shall mean: A card issued by the State Govt./UT Administration that entitles a student eligible for scholarship under this Scheme, to take admission in an institution, without pre-payment of tuition fee and hostel fee.

## **4. Eligibility of Educational Institutions**

**4.1** Only such educational Institutions which maintain the laid down academic standards shall be covered under the scheme. The following conditions regarding the courses offered, performance of the institution, Aadhaar based attendance system are also required to be adhered to by the Institutions/Universities/Colleges in order to be eligible under the scheme:

- i. Only Institutions/Colleges with the 'AISHE Code'/UDISE' Code' shall be eligible for the scholarship scheme. Based on the AISHE/UDISE-Code of the institution, all details of the institution such as - registration, affiliation and accreditation, courses being offered and number of seats approved for each course - will be pulled from the AISHE/UDISE server on to the scholarship portal automatically.

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- ii. All participating higher education institutions shall get NAAC/NBA accreditation before 2024, for continuation in the scheme from 2025-26 onwards.
- iii. The scholarship benefits shall be linked with Aadhaar based attendance system. Therefore, the college/institution will maintain Aadhaar based attendance on a daily basis and will submit attendance details on the portal.
- iv. The institutions will submit half-yearly self-audited reports to the State Governments in a prescribed format which shall be separately issued.
- v. The institutions should be willing to honour the FREESHIP CARD issued by the State/District Authority through the scholarship portal and admit the student without insisting on pre-payment of the college/tuition fee or hostel fee. This would be paid by the student on release of the scholarship amount by the Government as per the provisions of this scheme. In this regard, the State Governments will coordinate with the institutions located in their respective States.

**4.2** Scholarships will be given for the study of all recognized post-matriculation or post-secondary courses (Intermediate/Senior Secondary, Diploma, long-term Vocational Training Certificate, Graduate, Post Graduate courses etc.) pursued in recognized Institutions/ Universities/ Colleges falling in any of the following 9 categories:

- i. Institutions of National Importance;
- ii. Central University/ State University/ Autonomous colleges recognized by UGC and Universities /Colleges recognized under section 2(f) of UGC Act;
- iii. Deemed Universities;
- iv. All Private Universities recognized by State/Centre;
- v. Private Professional Institutions affiliated to a recognized Central/State University and covered by a Fee Fixation Committee as mandated by Supreme Court;
- vi. Recognized schools/colleges for Classes XI and class XII;
- vii. Diploma granting Institutions as recognized by State/UT Governments;
- viii. Vocational Training Institutes affiliated to National Council of Vocational Training (NCVT);
- ix. Institutions affiliated/ approved by the appropriate bodies like NMC/AICTE etc. or any regulatory body established by State/UT/Centre.

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Provided that where a particular number of seats for a particular course have been recognized / authorized by the concerned regulatory authority, the scholarships shall be restricted to those numbers and courses.

### **5. Conditions of Eligibility of Students**

**5.1** The scholarships are open to Nationals of India only.

**5.2** Only those candidates who belong to Scheduled Castes so specified in relation to the State/Union Territory to which the applicant actually belongs /domiciled as determined by the State/UT and who have passed the Matriculation or Higher Secondary or any higher examination of a recognized University or Board of Secondary Education will be eligible.

**5.3** Scholarships will be paid to the students whose parents'/guardians' income from all sources does not exceed Rs. 2,50,000/- (Rupees Two lakh Fifty thousand only) during the last Financial Year. Income certificate is required to be taken once only i.e. at the time of admission only to courses which are continuing for more than one year. The income certificate shall be issued by the Authority as decided by the State Government.

**5.4** The ceiling on age limit for admission as regular student in different classes should be decided by concerned Institutions.

**5.5** Candidates who, after passing one stage of education are studying in the same stage of education in a different subject e.g. Intermediate Science after Intermediate Arts or B.Com after B.A. or M.A in one subject after M.A in other subjects will not be eligible.

**5.6** Students, who pursue their studies through correspondence/online courses, are also eligible. The term correspondence includes distant and continuous education for courses in Central/ State Universities only. Non-refundable fees shall be paid and no academic allowance will be paid.

**5.7** All the children of any parent/guardian will be entitled to receive benefits of the scheme.

**5.8** A scholarship holder under this scheme will not hold any other scholarship/stipend. If awarded any other scholarship/stipend, the student can exercise his/her option for either of the two scholarships/stipends, whichever is more beneficial to him/her, and should inform the awarding authority through the Head of the Institution about the option made. No scholarship will be paid to the students under this scheme from the date he/she accepts another scholarship/stipend. The student can however, accept free lodging or a grant or ad-hoc monetary help from the State Government or any other source for the purchase of

books, equipment or for meeting the expenses on board and lodging in addition to the scholarship amount paid under this scheme.

**5.9** All seats filled through arbitrary and non-transparent processes (including management quota, NRI quota, spot admissions etc.) without following the merit criteria as decided by the State Government are not eligible for these scholarships. The fees claimed against management quota seats, spot admission seat in any Institution /University will not be reimbursed. In case of any contradiction on the classification of seats or non-clarity on the classification of seats in the State/UT, the following criteria may be followed:

- i) If there is no arbitrariness/ discretion in the admission process and the fee for the course is fixed by the Fee Fixation/Fee Rationalization committee set up by the competent authority, the said seats may not be considered as the Management Quota Seats. However, the State Governments may satisfy themselves of the following before release of scholarships:
  - i. That the applicants claiming the scholarship have been admitted through a transparent process which involved calling of applications through advertisements, preparation of ranks, selection of candidates on merit list, and publication of selection list and others as deemed fit by the State Government;
  - ii. That the fees for courses are duly approved by the Fee Fixation/Fee Rationalization Committee set up by the competent authority.

**5.10** Students shall be encouraged to have Aadhaar linked Bank accounts to facilitate payments through the Aadhaar Payment Bridge.

## **6. Role of the State Governments**

6.1 Although many SC students have availed benefits under this scheme and have occupied high positions in the society, still the Gross Enrolment Ratio (GER) of SCs in higher education (23.0%) lags behind the national average (27.0%). It is the endeavour of the Government to raise the GER of SCs in higher education from 23.0 % to the national average in the next five years. Similarly, the GER in Senior Secondary education of SCs has to increase from the current 56% to the national average in the next five years. Towards this end, special focus of the implementing agencies is required to achieve the goal.

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6.2 All the SC students with annual income of up to Rs 2.50 lakh per annum would be eligible under the scheme. However, the State Government will additionally make special efforts to identify the poorest households from various sources and enroll the eligible students under the scheme in a mission mode. Further, these students would be monitored on regular basis so that they continue with their studies. Such students shall include (i) students from SC households with three or more deprivations as per SECC-2011 (ii) students from SC households where one or both the parents are illiterate and (iii) the students who have passed 10th standard from a State Government/ Municipality/Local Body school. In this regard, States/UTs will launch special campaigns to identify and cover such students.

6.3 States/UTs may adopt methodology suitable to the local conditions for identification of such students e.g. SC majority districts/blocks/villages may be taken first for identification of poorest students or students leaving class 10<sup>th</sup> or 12<sup>th</sup> class may be tracked in association with the education department or data emanating from other Central/State schemes indicating the dropouts rates or other sources as deemed fit. Every State Government shall undertake a campaign every year in March/April to identify such students and mentor them to enrol and avail scholarships. Such students will be helped for identification of courses also as per their skills.

6.4 Awareness drive shall be undertaken by the State Governments/UTs about the scheme through the Gram Panchayats Notice Boards, school committees, and discussions in the parent-teacher association meetings and other public awareness measures, in order to extend its coverage and also minimize any misuse by unscrupulous elements.

6.5 The States are required to take up identification of the students for fresh enrolment by taking up systematic drive covering all the higher secondary schools and encouraging the pupils who have dropped out after Class 12th to come back to higher education.

6.6 It is essential that the fresh enrolments to the extent possible are made in the courses which are having employment potential. For this purpose, the State may do an exercise in consultation with the Higher Education Department of the State Government, and the State Skill Mission for identifying courses which would improve the employment potential of the students. It is strongly advised that fresh enrolment may be made in these courses. Such skill courses should be long term courses with periodicity of at least 1 year and conducted by the institutions as per Para 4 of the scheme guidelines.

6.7. State Government will ensure that the beneficiary, at the time of admission, applies for the scholarship also. In this regard, the State Government may open facilitation centers

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or nominate a nodal officer in the educational institutions so that the entry into the student database for renewals and fresh admissions can be done in a stipulated timeframe.

6.8 The State Governments shall put in place a scholarship portal that has all features as prescribed in para 13 of these guidelines and share the data on a real-time basis with the Central portal.

6.9 The State/Central Government shall have robust monitoring systems, including field inspections, social audits, data analytics etc. so that timely payments are made to eligible beneficiaries.

6.10 States/UTs shall ensure that Fee Rationalization/Fixation Committees are set up for all courses.

### **7. Components of the Scholarship**

7.1 The scholarship includes the following components for the complete duration of the course:-

- i. Compulsory non-refundable fees including tuition fee, as fixed by the Fee Fixation/Rationalization Committee of the State Government
- ii. Academic allowance

<b>Category of courses</b>	<b>Yearly (in Rs)</b>	
	<b>Hostellers</b>	<b>Day Scholars</b>
Group 1: Degree and Post Graduate level professional courses	13500	7000
Group 2: Other Professional Courses leading to Degree, Diploma, Certificate	9500	6500
Group 3: Graduate and Post Graduate courses not covered under Group I & Group II	6000	3000
Group 4: All post-matriculation (Post Class X level) non-degree courses	4000	2500

Note 1. Ten percent extra allowances shall be provided for Divyang students.

Note 2. Students pursuing C.A. /I.C.W.A. /C.S. /I.C.F.A. shall be treated as day scholars for the purpose of academic allowance. Students studying through correspondence/online courses shall not be eligible for academic allowance.

Note 3. The academic allowance as above shall be applicable from the year 2021-22. For the year 2020-21 the allowances as applicable under the earlier guidelines shall apply.



7.3 The Academic Allowance will be linked with the Consumer Price Index Number for Industrial workers. The Annual increment will be applicable w.e.f. April of each year and will be based on Index for the period January-December of the preceding year. The first revision would be applicable w.e.f. April, 2022 and in this regard Department will issue separate orders on Annual basis.

7.4 The State Governments may, if they so decide, top up the academic allowance from their own resources.

### **8. Freeship Card and process for issue**

8.1 All eligible students shall be entitled to take admission in the institutions without pre-payment of tuition fees and hostel fees as per the Scheme Guidelines. To enable this, a FREESHIP CARD will be issued by the State Government to the eligible students, as per procedure detailed below. This Freeship card shall make the student eligible to study in the institution without pre-payment of the fees, and on the condition that as and when amount is released to the student's account, the institution would be intimated to collect the same from the student.

8.2 The student shall, well before the expected date of admission, register for issuance of a Freeship Card on the respective scholarship portal giving the details like the Aadhaar number, the name of the course in which he/she wants to take admission (e.g. MBBS, B.Sc., Class XI etc.) and an undertaking that the institution's charges would be paid within 7 working days from the date of receipt of the scholarship amount in his/her account. For the purpose of registration of Freeship Card, the portals shall remain open throughout the year.

8.3 The verification of the income, caste and merit details should be automatically done from the databases which are linked online for instant verification. The process should be entirely paperless. Until the above system is brought into effect, the documents may be scanned and uploaded which include: passport size photograph, copy of each of the certificates for diploma, degree etc. in respect of all examinations passed, Caste certificate duly signed by the authorized officer, valid Income certificate issued by the competent authority as prescribed by the State Govt. etc.

8.4 After the registration on the Portal, if the student is found eligible, all States/UTs will complete the verification process within 30 days from the receipt of the registration request from the students and issue the Freeship Card through the IT portal, mentioning the course

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for which application is made so that the eligible students are not denied admissions due to delay in depositing tuition fees. It should be possible for the student to download the Free Ship Card from the portal itself. Once complete digitization of all the required certificates is done, such Freeship Card shall be automatically generated immediately on registration, if the student is found eligible.

8.5 The Freeship Card shall contain the details given in Annexure-1, and shall be digitally signed. For the purpose of admission, the Freeship card will remain valid for period of one year from the date of issue.

8.6 If a student wants to change his/her course before taking admission in an institution, he can do so by logging on IT portal and a fresh Freeship Card shall be issued automatically for all eligible students.

8.7 In case of renewal students, there shall be no need for fresh registration for the Freeship card and a card once issued to him/her shall be valid for the entire duration of the course.

### **9. Application for Scholarship and Verification**

9.1 **Application-on-the-day-of-admission:** The institutions shall ensure that all students admitted to their institution and having Freeship Cards issued as detailed in para 8 of these Guidelines, apply on the IT portal for the scholarship **on the same day as the date of admission into the institution.**

9.2 On the day of admission itself, the institution shall verify on the scholarship portal that the student has taken admission in the institution with the same course as mentioned on the Free ship card and is now a bonafide student of the institution.

9.3. In case of renewal students, the student shall be auto-renewed based on the attendance and confirmation from the institution of the student having been promoted to the next class and having joined back the same course as hosteller/day scholar, as the case may be.

### **10. Funding Pattern of the Scheme**

10.1 There will be a 60: 40 sharing ratio between the Centre and States (90:10 in case of North Eastern States) of the average demand for the scheme for three year period 2017-18 to 2019-20 (to be considered as the base period), with a 5% overall annual increase each

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year in the Central assistance for all States put together in absolute terms w.r.t. base period. The above shall be applicable from 2020-21 onwards and the scheme will be continued upto the financial year 2025-26.

10.2 Thus, for the purpose of determining the demand for the year 2020-21, the average demand of 2017-18 to 2019-20, or the actual demand for 2020-21, whichever is lesser, will be considered for each State/UT. For subsequent years i.e. 2021-22 & onwards, the Central assistance for all States put together will be limited by a 5% annual increase over the average demand for the scheme for the base period of 2017-18 to 2019-20, which shall be ensured by the Project Appraisal Committee (PAC) while appraising the States' Annual Action Plans. The Ministry will have the flexibility of adjusting the allocation of funds between the States subject to the total allocation approved, without disrupting the 60:40 sharing ratio between the Centre and the States.

10.3 If the total fund requirement is over and above the annual 5% limit, the central share will be limited to that and the additional requirement of funds, if any, shall be met by the State Governments from their own resources.

10.3. All the State Governments and Union Territory Administrations implementing the scheme will maintain the data of all the beneficiaries on their online portal and will distinctly mention the amount of scholarship under various components as mentioned in the Scheme.

### **11. Payment Mechanism**

11.1 The entire scholarship amount - both from the State and Central Government - including the tuition fees, academic allowance and any other admissible allowance will be paid directly into the account of the students **ONLY through DBT** preferably through an Aadhaar Based Payment System (Aadhaar Payment Bridge) from 2021-22. The States shall preferably release the payments through PFMS System so that the accounts of the students are not required to be validated again.

11.2 Starting from 2021-22, the Central share in the scheme would also be released on DBT mode directly into the bank accounts of the students, after ensuring that the concerned State Government has released their share.

11.3 All the States/UTs/Centre would adhere to the following timelines for processing of the applications and release of scholarship amounts:

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- The scholarship portals would remain open throughout the year so that all eligible students can register for the Freeship Card and apply for the scholarships.
- Disbursal of scholarships for all applications (fresh/renewals) shall be made in one instalment as per the following schedule:

Dates of receiving of applications	Date by which State share (40%; 10% in case of NE States) should be released	Date by which Central share (60%; 90% in case of NE States) should be released
From 1 <sup>st</sup> April to 31 <sup>st</sup> July	15 <sup>th</sup> August	30 <sup>th</sup> August
From 1 <sup>st</sup> August to 30 <sup>th</sup> November	30 <sup>th</sup> December	26 <sup>th</sup> January
From 1 <sup>st</sup> December to 31 <sup>st</sup> January*	28 <sup>th</sup> February	15 <sup>th</sup> March
From 1 <sup>st</sup> February to 31 <sup>st</sup> March*	With 75 days of application	Within 90 days of application

\*Portal shall remain open only for submission of applications for scholarships for courses where admission is after November.

11.4 There shall be no delays in payment of the scholarships. For this purpose the State shall ensure that their installments are disbursed to the students by the timelines defined in previous para so that the Central share can also be released in time.

11.5 The Ministry of Social Justice vide notification number 428 dated Feb,16,2017 has notified Aadhaar as identity document under Section 7 of Aadhaar Act 2016 for all Scholarship Schemes w.e.f. 16<sup>th</sup> February 2017.

11.6 The authentication through Aadhaar would be compulsory at the time of renewals, if not provided earlier at the time of admission.

### **12. Duration and Renewal of Awards**

12.1 The award once made will be payable up to the completion of the course subject to satisfactory academic performance and attendance of 75% in every academic year. The attendance will be verified through Aadhaar based attendance System.

12.2 If a scholar is unable to appear in the annual examination owing to illness, the award may be renewed subject to production of medical certificate from prescribed authority and acceptance of the same by institution /college.

12.3 If, according to the Regulations of a University/Institution, a student is promoted to the next higher class even though he/she may not have actually passed in lower class and is

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required to take examination of the junior class again after sometime, he/she will be entitled to scholarship for the class to which he/she is promoted if the student is otherwise eligible for scholarship. Further, in case a student fails in any class and then again joins the same class as a regular student, he/she will be eligible for scholarship for one additional year or the actual period, whichever is lower.

### **13. IT Framework**

13.1. The scheme shall be run on an online platform with robust cyber security measures that would assure transparency, accountability, efficiency, and timely delivery of the assistance without any delays. The National Scholarship Portal (NSP) would be suitably modified for this purpose.

13.2. If any State is already a running online portal that fulfils all the laid down parameters, they can continue with it, but share the data on real-time basis to the National Scholarship Portal or any other portal as specified by the Department of Social Justice & Empowerment in due course through instructions for enabling constant monitoring. Therefore, all States/UTs implementing the scheme will migrate to online processing of disbursement of scholarships, where not already done. The scholarship portal should mandatorily have the following features:

- a) The IT portal shall be integrated with the AISHE/UDISE portal for pulling the data about the institution in which the student has taken admission.
- b) At the time of registration for Freeship Card, every student should provide an Aadhaar ID/Aadhaar EID and other alternative form of ID as per this Ministry's notification no. 428 dated 16.02.2017 which will enable elimination of duplication and false claims. The Aadhaar authentication is mandatory in case of renewals, if not provided at the time of admission. The Aadhaar number entered by the students should go through demo-auth on real-time basis before allowing entry into the registration portal.
- c) The States shall undertake fool-proof verification of the eligibility, caste status, Aadhaar identification and bank account details on the online portal.
- d) There shall be no upload of any documents or any certificates into the system. All data should be auto-verified by linking databases through digilocker or any such

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- mechanism, such as (i) school boards' results, including the CBSE/ICSE along with the certificates maintained by them; (ii) database of income certificates, domicile and caste certificates issued by State/District Administration and (iii) databases maintained by the Universities and Colleges, using Aadhaar number as the link.
- e) All verification process of the students should be done using the above authenticated databases automatically using the digital process with little or no manual intervention. There should be no system of verification by the institutions or even the district level officers. Till such time such a system is put in place, the manual verification shall be completed within 30 days from the date of application, with a provision for 'presumed approval' if the same is not completed within 30 days.
  - f) A suitable system will be put in place for taking Aadhaar based attendance system which is non-intrusive and automatic. Till such a system is finalized by the Central Govt., the institution shall upload the attendance of the scholarship holder every month in the Attendance module that would be developed in the IT system.
  - g) There shall be no system of calling for the bank account details of the students and authenticating it. All payments should preferably go through Aadhaar Based Payment System (APB – Aadhaar Payment Bridge) after checking the Aadhaar number with the NPCI mapper.
  - h) The renewals should be automatic based on promotion to the next class and having the required attendance, subject to confirmation of the student having joined back the same course as hosteller/day scholar, as the case may be. There should not be any requirement for the student to apply for renewals.
  - i) A performance module to monitor the progress of student as well as performance of the institution should be suitably designed and incorporated.
  - j) Apart from this, the States shall maintain a complete database of the beneficiaries under various other scholarship schemes to ensure de-duplication of the beneficiaries.
  - k) The portal shall incorporate an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.
  - l) There shall be a provision indicating the students of the poorest households, as per the parameters provided under the Scheme, selected for scholarship.
  - m) The portal will make arrangements so that the students, once declared blacklisted, may not be able to apply for scholarship again.

### **14. Annual Action Plan**

14.1 Every participating State/UT, on or before 28<sup>th</sup> February of the preceding year, will prepare a State level Annual Plan for the PMS-SC scheme. In case the State has any other initiative on similar lines to PMS-SC, this may be mentioned separately in the Action Plan. The Action Plan should give clearly the targets, eligibility, proposed coverage separately for poorest households, processes for identification, identification of courses having employment potential, systems for monitoring etc.

14.2 The Department will constitute an Project Appraisal Committee to appraise and approve the Annual Action Plans. These plans would be appraised at the Centre and the outlay for each State would be finalized before 15<sup>th</sup> April, of every year as per the annual increase indicated under the funding pattern. The constitution of the committee will be informed through separate instructions.

### **15. Performance of the States/UTs**

15.1 The performance of the States/UTs would be measured annually on certain parameters like (i) payments as per the given time schedule (ii) coverage from the poorest households (iii) academic outcomes of the scholarship-holders (iv) Implementation of Aadhaar based attendance (v) Digitization of various certificates required for determining eligibility etc.

15.2. The States/UTs would be ranked on the above parameters and top performing States will be awarded. The details in this regard will be prepared after consultations, and will be shared through instructions in due course.

### **16. Announcement of the Scheme by States/UTs**

16.1 All the State Governments/UT Administrations will announce starting from April, the details of the Scheme and invite applications by issuing an advertisement in the leading newspapers of the State and through their respective websites/ Scholarship portals and other modes of media. The applicant should submit the completed application to the prescribed authority on the portal specified for this purpose before the last date prescribed for receipt of applications.

### **17. Process of Registration and Application for the student**

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17.1 The student shall, well before the expected date of admission, register on the online on scholarship portal for issue of a Freeship Card as detailed in Para 8.2 of these Guidelines.

17.2 On admission to the institution to a course mentioned in the Freeship Card, the student shall apply, on the day of the admission itself, for scholarship, giving details of the Freeship card and the course and institution admitted to.

17.3 Students continuing their courses for which they have already been sanctioned scholarship in the previous year, i.e. renewal students, shall, be automatically renewed for scholarship as detailed in para 8.7.

### **18. Evaluation/Social Audit and follow up action**

18.1. There shall be thorough evaluation of the outcomes of the scheme in regular intervals to ascertain the effectiveness of scheme implementation and for tracking the progress of the students. This may include conduct of social audits once a year, annual third-party evaluation, and half-yearly self-audited reports from each institution.

18.2. The social audits are to be conducted by the Social Audit Units of the State Governments formed by the Ministry of Rural Development, Govt. of India duly meeting the cost from the administrative cost of the scheme.

18.3. The State Government shall also set up a robust monitoring mechanism for monitoring the academic progress of the students enrolled to the scheme.

18.4. The students who are found to be lagging behind should be provided remedial coaching so that their academic outcome shall not be less than the average academic outcomes. The State Action Plan should contain clear provisions for this.

18.5. In order to ensure proper accountability, physical verifications at various levels viz. Block/District/State levels shall be done by the States/UTs covering at least 10% of the institutions/students, chosen randomly through an algorithm. All private institutions offering courses at the level of graduation or above shall, however, be mandatorily inspected annually.

### **19. Administrative Charges**

19.1. The administrative cost for administration, monitoring and evaluation shall be limited to 1% of the annual outlay.

19.2. Each State/UT shall project the requirement of funds for undertaking the monitoring of the implementation, in its Annual Action Plan. In case, funds are required for Book,



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these may be indicated under the Administrative charges. This would be considered by the PAC, ensuring that the total outflow on this count does not exceed 1% of the annual outlay.

19.3. The PAC shall give first priority in approving administrative charges for development of IT infrastructure, setting up of Technical Support Group cum Project Monitoring Unit at the Central/State level and social audits.

### **20. Mechanism for redressal of grievances**

20.1. There shall be an online grievance redressal mechanism linking all the authorities responsible for implementation on the scholarship portal.

20.2. The student shall be able to lodge a grievance either through the portal or by a mobile app.

20.3. Every institution shall have a Grievance Redressal Officer (GRO) who is responsible for entertaining the grievances and resolving them by following up with the appropriate authority.

20.4. The non-resolution of the grievance at the institution level in a given time frame shall automatically be escalated to the district and later to the State level for resolution.

### **21. Other Conditions for the Award**

21.1. If a student is found to have obtained a scholarship by false statements, his/ her scholarship will be cancelled forthwith and the amount of the scholarship paid will be recovered, at the discretion of the concerned State Government. The student concerned will be blacklisted and debarred for scholarship in any scheme forever.

21.2. A scholarship awarded may be cancelled if the scholar changes the subject of the course of study for which the scholarship was originally awarded or changes the institution of study, without prior approval of the State Government. The Head of the Institution shall report such cases to the State which will stop payment of the scholarship money. The amount already paid may also be recovered at the discretion of the State Government.

21.3. A scholar is liable to refund the scholarship amount at the discretion of the State Government, if during the course of the year, the studies for which the scholarship has been awarded, is discontinued by him/her.

21.4. The provisions of this scheme can be changed at any time at the discretion of the Government of India.

\*\*\*\*\*

The following important parameters should be contained in the FREE SHIP CARD

Name of the Student

Student's ID on the portal

Fathers' Name-

Aadhaar Card Number-

Caste

Date of Birth

Annual Family income

Domicile State-

Address of the Student

Course (in which admission is sought)-

Duration of Course-

Class (presently studying)-

Class (Last class previously studied)-

Major provisions of the scheme

Student's undertaking to reimburse the amount to institution within 7 days after receipt of scholarship

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File No. 11017/01/2008-SCD-V  
Government of India  
Ministry of Social Justice & Empowerment  
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Shastri Bhawan, New Delhi,  
Dated : 31 December, 2010

To

Secretaries in-Charge of SC Welfare, All States/UTs

**Subject: Revision in the Centrally sponsored scheme of Post-Matric Scholarship for students belonging to Scheduled Castes.**

Sir,

The Government of India has been implementing the Scheme of Post-Matric Scholarship to students belonging to Scheduled Castes since 1944. It aims to provide financial assistance to students belonging to Scheduled Castes for pursuing post-matriculation courses through recognized institutions. Under the Scheme, Central assistance is provided on 100% basis to all States/UTs over and above their respective "committed liability" except in the case of the 8 North Eastern States (Assam, Arunachal Pradesh, Manipur, Meghalaya, Mizoram, Nagaland, Tripura and Sikkim), which are exempted from committed liability, and were therefore provided 100% assistance without deducting any committed liability.

2. Components of the Scheme include:

- (i) maintenance allowance;
- (ii) reimbursement of non-refundable compulsory fee charged by educational institutions;
- (iii) Book Bank facility, and
- (iv) certain other allowances.

The Scheme was last revised w.e.f. 01.04.2003, and the revised Scheme was communicated to State Governments vide this Ministry's letter No. 11017/7/2002-SCD-V dated 28<sup>th</sup> January 2004.

3. The Scheme has now been revised w.e.f. 01.07.2010. The revision includes changes in (i) income ceiling; (ii) grouping of courses; and (iii) rates of maintenance and other allowances.

4. The changes effective from 01.07.2010 are summarized in the table below

(Amts. in Rupees)

Sl. No.	Item / Component	Present Provision / Rates (w.e.f. 01.04.2003) (with relevant Section / para of the existing Scheme)	Revised Provision / Rates (w.e.f. 01.07.2010)
1.	Annual ceiling on family income	Rs.1 lakh p.a. (Para IV)	Rs.2 lakh p.a.
2.	Grouping of Courses	<p><b>Group I</b> Degree and Post Graduate level courses (including M.Phil, Ph.D and Post Doctoral research) in Medicine (Allopathic, Indian and other recognized systems of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications/Science. Commercial Pilot License (including helicopter pilot and Multi Engine rating) Course.</p>	<p><b>Group I</b> (i) Degree and Post Graduate level courses including M.Phil., Ph.D. and Post Doctoral research in Medicine (Allopathic, Indian and other recognized systems of medicines), Engineering, Technology, Planning, Architecture, Design, Fashion Technology, Agriculture, Veterinary &amp; Allied Sciences, Business Management, Business Finance / Administration, Computer Science/ Applications.</p> <p>(ii) Commercial Pilot License (including helicopter pilot and multiengine rating) course.</p> <p>(iii) Post Graduate Diploma courses in various branches of management &amp; medicine.</p> <p>(iv) C.A./I.C.W.A./C.S./I.C.F.A. etc.</p> <p>(v) M. Phil., Ph.D. and Post Doctoral Programmes (D. Litt., D.Sc. etc.) – a) In existing Group II courses b) In existing Group III courses</p> <p>(vi) L.L.M.</p>

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		<p><b>Group II</b> Other professional and technical graduate and Post Graduate (including M.Phil, Ph.D. and Post Doctoral research) level courses not covered in Group I. C.A./ICWA/C.S. etc courses. All Post Graduate, Graduate level Diploma courses, all Certificate Level Courses</p>	<p><b>Group II</b> (i) Graduate/ Post Graduate courses leading to Degree, Diploma, Certificate in areas like Pharmacy (B Pharma), Nursing(B Nursing), LLB, BFS, other para-medical branches like rehabilitation, diagnostics etc., Mass Communication, Hotel Management &amp; Catering, Travel/Tourism/Hospitality Management, Interior Decoration, Nutrition &amp; Dietetics, Commercial Art, Financial Services (e.g. Banking, Insurance, Taxation etc.) for which entrance qualification is minimum Sr. Secondary (10+2). (ii) Post Graduate courses not covered under Group I e.g. MA/M Sc/M.Com/M Ed./M. Pharma etc.</p>																														
		<p><b>Group III</b> All other courses leading to a graduate or above degree (not covered in group I, &amp; II).</p>	<p><b>Group III</b> All other courses leading to a graduate degree not covered under Group I &amp; II e.g. BA/B Sc/B Com etc.</p>																														
		<p><b>Group IV</b> All post matriculation level courses before taking up graduation like classes XI and XII in 10+2 system and intermediate examination etc., not covered in Group 'II' or 'III'. ITI courses, other vocational courses (if minimum required qualification to pursue the course is at least matriculation).</p>	<p><b>Group IV</b> All post-matriculation level non-degree courses for which entrance qualification is High School (Class X), e.g. senior secondary certificate (class XI and XII); both general and vocational stream, ITI courses, 3 year diploma courses in Polytechnics, etc.</p>																														
<p>3</p>	<p>Monthly Maintenance Allowance</p>	<p>(Para V)</p> <table border="1"> <thead> <tr> <th></th> <th>Day Scholars</th> <th>Hosteller</th> </tr> </thead> <tbody> <tr> <td>Group I</td> <td>330</td> <td>740</td> </tr> <tr> <td>Group II</td> <td>330</td> <td>510</td> </tr> <tr> <td>Group III</td> <td>185</td> <td>355</td> </tr> <tr> <td>Group IV</td> <td>140</td> <td>235</td> </tr> </tbody> </table>		Day Scholars	Hosteller	Group I	330	740	Group II	330	510	Group III	185	355	Group IV	140	235	<table border="1"> <thead> <tr> <th></th> <th>Day Scholars</th> <th>Hosteller</th> </tr> </thead> <tbody> <tr> <td>Group I</td> <td>550</td> <td>1200</td> </tr> <tr> <td>Group II</td> <td>530</td> <td>820</td> </tr> <tr> <td>Group III</td> <td>300</td> <td>570</td> </tr> <tr> <td>Group IV</td> <td>230</td> <td>380</td> </tr> </tbody> </table>		Day Scholars	Hosteller	Group I	550	1200	Group II	530	820	Group III	300	570	Group IV	230	380
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4	Other Allowances	(Para V)	
4.1	Study Tour Charges (One Time)	1000	1600
4.2	Thesis Typing/Printing Charges(One Time)	1000	1600
4.3	Book Grant for Correspondence Courses (One Time)	750	1200
4.4	Allowance for Students with Disability (i) <u>Monthly Reader Allowance for Blind students</u>	150 (Group I&II) 125 (Group III) 100(Group IV)	240(Group I&II) 200(Group III) 160 (Group IV)
	(ii) <u>Monthly Transport Allowance for Disabled Students</u> (as defined under the Persons with Disabilities Act 1995), if such students do not reside in the hostel which is within the premises of the Educational Institution.	100	160
	(ii) <u>Monthly Escort Allowance for Severely Handicapped Day Scholars/Students with low extremity disability</u>	100	160

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(iv) <u>Monthly Helper Allowance</u> admissible to any employee of the hostel willing to extend help to a severely orthopaedically handicapped student residing in the hostel of an Educational Institution who may need the assistance of a helper.	100	160
(v) <u>Monthly Coaching Allowance to Mentally Retarded and Mentally ill Students</u>	150	240

5. Under Centrally-sponsored Schemes, recurring expenditure of the last year of a Five Year Plan gets transferred to States as their committed liability, from the first year of the next Five Year Plan. In the instant case, however, as the revision is taking place late during the XI Five Year Plan, Government of India have decided, as a special case, that **additional committed liability arising on account of the revision of the Scheme w.e.f. 01.07.2010 shall be passed on to the States / UTs at the end of the XII Five Year Plan (w.e.f. 01.04.2017) and not at the end of the XI Plan.** However, committed liability as per old scholarship rates, at the end of the XI Plan, will get transferred to States / UTs from 1.4.2012 as per past practice.

6. Other provisions of the Scheme remain unchanged

7. State Governments are requested to please send a revised proposal for Central assistance in 2010-11 in the light of the above revision of the Scheme, so as to reach the undersigned (by name), preferably by **31<sup>st</sup> January, 2011, but, in any case, not later than 15<sup>th</sup> February, 2011.** In case the proposal for Central assistance under the Scheme for the current year has not yet been sent, it may now please be sent, in the light of the above revision, by the above dates, to enable the Ministry release Central assistance at the earliest

Yours faithfully,

(Sanjeev Kumar)  
Joint Secretary(SCD)  
Telephone number +91-11-23383853

परिशिष्ट-"अ"

शासन निर्णय, आ.सा.आं.का.व वि.स.विभाग, क्रमांक: डबीसी-२००४/  
प्र.क्र.३०/मातक-२, दिनांक ५ जनवरी, २००५ -चे सहपर

**MOST IMMEDIATE**

speed list

No. 110-7/7/2002-SCD-V

Government of India

Ministry of Social Justice and Empowerment

Shastri Bhavan, New Delhi

Dated the 28<sup>th</sup> January 2004.

To

All State Governments and UT Admins.

Subject. Centrally Sponsored Scheme of Post Matric Scholarship for students belonging to Scheduled Castes - continuation of the Scheme during 10<sup>th</sup> Five Year Plan (2002-2007) with modifications - regarding.

Sir/Madam,

I am directed to refer to the subject mentioned above and to say that the Government of India have decided to continue the Centrally Sponsored Scheme of Post Matric Scholarship for students belonging to Scheduled Castes during the 10<sup>th</sup> Five Year Plan period (2002-2007) with the following modifications effective from 01.04.2003:-

- (i) The existing grouping of the courses into five groups viz , A, B,C,D & E stands changed to four groups viz. Group I, Group II, Group III and Group IV. The existing and revised grouping of courses are given in the annexure. The list of courses is only illustrative and not exhaustive.
- (ii) The maintenance allowance rates stand revised for all students in receipt of the scholarship under this scheme with effect from 1.4.2003 as under.

Maintenance allowance rates (Rs. per month)					
Existing Rates			Revised Rates		
Groups	Hostellers	Day Scholars	Groups	Hostellers	Day Scholars
A	425	190	I	740	330
B & C	290	190	II	510	330
D	230	120	III	355	185
E	150	90	IV	235	140



(ii) The income ceilings stand revised as under:

Existing		Revised	
Annual Income Ceiling	Admissibility of Scholarship	Annual Income Ceiling	Admissibility of Scholarship
Rs. 49,000/-	Full maintenance allowance and full fee for all courses	Rs. 1,00,000/-	Full maintenance allowance and full fee for all courses.
Rs. 65,290/-	(i) Full maintenance allowance and full fee for courses in Group 'A'. (ii) Half maintenance allowance and full fee for courses in Group B, C, D & E		

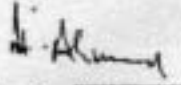
The revised income ceiling account for Consumer Price Index for Industrial Workers (CPIIW) upto October 2002. The Income Ceiling would be revised once in every two years linking it with CPIIW.

- (iv) The existing Centrally Sponsored Scheme of Book Banks for Scheduled Caste students stands merged with the Centrally Sponsored Scheme of Post Matric Scholarship for SC students. Implying that Book Banks will be one of the components of the Post Matric Scholarship Scheme.
- (v) The following allowances admissible under the scheme stand revised as under:

S.No.	Particulars	Existing Rate	Revised Rate
1.	Study Tour Charges	Rs. 500 p.a.	Rs. 1000 p.a.
2.	Thesis Typing/printing charges	Rs. 600	Rs. 1000
3.	Book Grant for Correspondence Courses	Rs. 500 p.a.	Rs. 750 p.a.

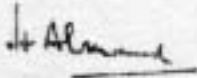
2. The regulations governing the Scheme w.e.f. 1.4.2003 will be issued separately. Hindi version will be sent later

3. These modifications may please be brought to the notice of all concerned and the proposals for seeking central assistance as per the revised norms may please be furnished at the earliest.

  
(Hasib Ahmad)  
Director  
Tele. 23388541

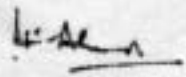
Copy forwarded for information and necessary action to :

1. The Planning Commission (BC Division), Yojana Bhavan, New Delhi.
2. Ministry of Finance, Department of Expenditure, Plan Finance-II, North Block, New Delhi.
3. The Advisor, PAMD, Planning Commission, Yojana Bhavan, New Delhi.
4. The Ministry of Human Resource Development, Department of Secondary and Higher Education, Shastri Bhavan, New Delhi-01
5. Ministry of Tribal Affairs, Shastri Bhavan, New Delhi-01
6. National Commission for SCs and STs, Lok Nayak Bhavan, New Delhi.
7. Media Unit/Information Officer Ministry of Social Justice and Empowerment, P.I.B., Shastri Bhavan, New Delhi-01

  
(Hasib Ahmad)  
Director

Copy to :

1. PS to Minister(SJ&E)/MOS(SJ&E)/Secretary(SJ&E)/AS(SJ&E)/FA(SJ&E).
2. All Joint Secretaries in Ministry of Social Justice and Empowerment.
3. All Sections/Desks/Cells in SCD Division.
4. P.A.O., Ministry of Social Justice and Empowerment.

  
(Hasib Ahmad)  
Director

**CENTRALLY SPONSORED SCHEME OF POST MATRIC SCHOLARSHIP TO  
STUDENTS BELONGING TO SCHEDULED CASTES - EXISTING AND  
PROPOSED REGROUPING OF COURSES**

<b>EXISTING GROUPING OF COURSES</b>	<b>REVISED GROUPING OF COURSES</b>
<p><b>Group A</b> Medical/Engineering including Degree level courses in Indian Medicine, B.A.M.&amp; S. and comparable courses in Ayurvedic, Unani/Tibia and Homeopathic System of Medicine. B.Sc. (Agriculture/B.V.Sc./B.F.Sc. (Fisheries), Higher Technical and all professional studies like Degree and Post-graduate courses in Agricultural and Veterinary Science.</p>	<p><b>Group I</b> Degree and Post Graduate level courses (including M.Phil, Ph.D and Post Doctoral research) in Medicines (Allopathic, Indian and other recognised systems of medicines), Engineering, Technology, Agriculture, Veterinary and Allied Sciences, Management, Business Finance, Business Administration and Computer Applications/Science. Commercial Pilot License (including helicopter pilot and Multi Engine rating) Course.</p>
<p><b>Groups B &amp; C</b> <b>Group B:</b> Diploma level courses in Indian Medicine and comparable Courses in Ayurvedic, Unani/Tibia and Homeopathic System of medicine. Diploma and comparable courses in Engineering, technology, architecture, medicine, diploma level courses in printing technology and courses for overseer draftsman, Surveyor. Commercial Pilot Licence, Diploma and higher courses in Hotel Management catering technology and applied Nutrition. Degree and post-graduate course in nursing and pharmacy. Wireless and television operators/sound recording and sound engineering motion picture, photography, film direction/ Acting/screenplay/writing. Degree/post-graduate diploma courses in business Management, chartered and Cost/Works Accountancy. Post-graduate courses in science subjects.</p>	<p><b>Group II</b> Other professional and technical graduate and Post Graduate (including M.Phil, Ph.D and Post Doctoral research) level courses not covered in Group I. C.A./ICWA/CS/ etc. courses. All Post Graduate, Graduate level Diploma courses, all Certificate Level Courses</p>

<p><b>Group C:</b> Certificate course in Engineering/Technology Architecture And Medicine. Diploma and Certificate courses in Agriculture, Pharmacy, Veterinary Science, Fisheries, Dairy Development, Hygiene and Public Health, Sanitary Inspector's Course, Courses for Rural Services, Cooperation and Community Development, Sub-Officer's Course at the National Fire Service College, Nagpur, Library Science. Degree/Post-graduate Diploma and Post Graduate courses in Teachers Training, Library Science and Physical Education, Music Fine Arts and Law, Craft Instructor's Training Course, Certificate Course in Hotel Management/Catering Technology and Applied Nutrition. Passenger Transport Management, Associate Degree in Pharmacy. Post-graduate courses in Arts and Commerce subjects</p>	
<p><b>Group D</b></p>	<p><b>Group III</b></p>
<p>General courses upto Graduate level (2<sup>nd</sup> year and onward)</p>	<p>All other courses leading to a graduate or above degree(not covered in group I &amp; II).</p>
<p><b>Group E</b></p>	<p><b>Group IV</b></p>
<p>Class XI and XII in 10+2 system, Intermediate courses and first year of general courses upto graduate level.</p>	<p>All post matriculation level courses before taking up graduation like classes XI and XII in 10+2 system and intermediate examination etc, not covered in Group 'II' or 'III'. ITI courses, other vocational courses (if minimum required qualification to pursue the course is at least matriculation).</p>